



# Colorado State University-Pueblo TEM customer form

## -Traveler Information

Full Name: \_\_\_\_\_  
*First* *M.I.* *Last*

Address: \_\_\_\_\_  
*Street Address* *Apartment/Unit #*

\_\_\_\_\_  
*City* *State* *ZIP Code*

Home Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Emergency Contact Phone: \_\_\_\_\_

Traveler type:          Student          Non-employee

Traveler Citizen Status:          U.S. Citizen          Non U.S. Citizen

If Student enter student id number: \_\_\_\_\_

## Department Information

Initiator Name: \_\_\_\_\_  
*First* *M.I.* *Last*

Department number: \_\_\_\_\_  
*Department number*

Department Address: \_\_\_\_\_  
*Department address*

Initiator Email: \_\_\_\_\_

Initiator Phone: \_\_\_\_\_ Default Account: \_\_\_\_\_

Please email form to [BFS TEM Customer@mail.colostate.edu](mailto:BFS_TEM_Customer@mail.colostate.edu) for processing