

STUDENT SUPPORT SERVICES PROGRAM PARTICIPANT JOURNAL

TUTOR NAME: _____

PARTICIPANT: _____

COURSE: _____

MONTH: _____ (MM/YYYY)

Continue tutoring

Dropped tutoring ____/____/____
Date

***Please briefly state what you, the tutor, and your student have accomplished during the past month and how the student has progressed in their specific area of study.

MM/DD/YY

MM/DD/YY	(Su)	In	Out	Total
_____	_____	_____	_____	_____
_____	(M)	_____	_____	_____
_____	(T)	_____	_____	_____
_____	(W)	_____	_____	_____
_____	(TH)	_____	_____	_____
_____	(F)	_____	_____	_____
_____	(S)	_____	_____	_____

Total hours for 1st week: _____

Total hours of No Shows: _____

MM/DD/YY	(Su)	In	Out	Total
_____	_____	_____	_____	_____
_____	(M)	_____	_____	_____
_____	(T)	_____	_____	_____
_____	(W)	_____	_____	_____
_____	(TH)	_____	_____	_____
_____	(F)	_____	_____	_____
_____	(S)	_____	_____	_____

Total hours for 2nd week: _____

Total hours of No Shows: _____

MM/DD/YY	(Su)	In	Out	Total
_____	_____	_____	_____	_____
_____	(M)	_____	_____	_____
_____	(T)	_____	_____	_____
_____	(W)	_____	_____	_____
_____	(TH)	_____	_____	_____
_____	(F)	_____	_____	_____
_____	(S)	_____	_____	_____

Total hours for 3rd week: _____

Total hours of No Shows: _____

(Su)	In	Out	Total
(M)	In	Out	Total
(T)	In	Out	Total
(W)	In	Out	Total
(TH)	In	Out	Total
(F)	In	Out	Total
(S)	In	Out	Total

Total hours for 4th week: _____ Total hours of No Shows: _____

xx/xx/xx(Su)	In	Out	Total
xx/xx/xx(M)	In	Out	Total
xx/xx/xx(T)	In	Out	Total
xx/xx/xx (W)	In	Out	Total
xx/xx/xx(TH)	In	Out	Total
xx/xx/xx(F)	In	Out	Total
xx/xx/xx (S)	In	Out	Total

Total hours for 5th week: _____ Total hours of No Shows: _____



Monthly Tutoring Hours Total: _____ Monthly No Show Total: _____

Please give us a brief evaluation on how your student is doing during this past month.

Academics	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
Punctuality	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
Attendance	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
Cooperation	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
Motivation	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
Attitude	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor

COMMENTS:

***Reminder - Journal is due on at the end of the month on each student!!!**