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**Sent:** Friday, December 20, 2024 9:18 AM  
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**Cc:** Lara,Nicole <[nicole.lara@csupueblo.edu](mailto:nicole.lara@csupueblo.edu)>; Gonzales,Deirdre <[deirdre.gonzales@csupueblo.edu](mailto:deirdre.gonzales@csupueblo.edu)>  
**Subject:** NEW TRAVEL AGENCY FOR CSU PUEBLO

Good morning,

On behalf of the Travel Department, I would like to inform you of an important update to our travel booking process.

Effective January 1, 2025, Frosch will become the primary travel agency for booking airfares. New Horizons Travel will no longer be a viable option.

While the travel agency is changing, the procedures for booking flights will remain the same. A T-number will continue to be required for setting up all flight reservations.

Please review the updated information provided below and adjust your notes and procedures accordingly.

Frosch Booking information:

Agents serving CSU Pueblo:

**Primary - Nida Javed**

**Secondary - Nancy Howard**

Via Phone:

**(303) 874-7122**

**1-800-783-9929**

Via Email:

**[csupueblo@frosch.com](mailto:csupueblo@frosch.com)**

A T-number will continue to be required for setting up all flight reservations.

Thank you for your attention to this matter.

Chris

Chris Fendrich

Senior Director of OFM

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