



Student Employee Performance Evaluation

Student name: NetID:

Department/College: Cost Center:

Wage Level/Rate: Position Number:

Evaluate the student's performance in each of the categories listed below. If you have specific instructions such as to end date or delete a contract, please indicate that below:

	5-Outstanding	4-Above Average	3-Average	2-Below Average	1-Unsatisfactory				
					5	4	3	2	1
Quality of work:		Ability to do satisfactory work following specific procedures			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quantity of work:		Volume of work done in specified time following specific standards			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work attitude:		Degree of enthusiasm and willingness with which one performs work			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comprehension:		Knowledge and familiarity with job			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reliability:		Job completion, ability to get things done, conscientiousness			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dependability:		Punctuality and reliability in attendance			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative:		Interest in assuming added responsibilities			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Professionalism:		Conducts oneself in a dignified and business-like manner			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

General Comments: _____

Recommendation: Willing to re-hire in the future
 Student will not be re-hired at this time.

End Date or Deleting contract: Yes, end date for: _____
 No

Supervisor Signature Date Student Signature Date

Office Use Only

SFS Signature Date Academic Year