

## COLORADO STATE UNIVERSITY – PUEBLO DEPARTMENT OF SOCIAL WORK

### Application for Admission to the Social Work Program

**Admission to the University does not confer admission into the Social Work Program. Students who have declared a Social Work major must still apply for admission into the Social Work Program.**

Prior to admission into upper level social work courses, students should:

- Complete all foundation social work and lower division social work-required courses with a grade of C or better and with a GPA in social work and social work-required courses of 2.5 or better.
  - Students should have completed all general education requirements prior to applying for admission to the Social Work Program
  - Social work and social work-required courses which should be completed prior to admission to the program are:
    - SW 100, Introduction to Social Work
    - SW 201, Human Behavior and the Social Environment I
    - SW 202, Human Behavior and the Social Environment II
    - SW 205, Social Welfare in the United States
    - SW 222, Introduction to Social Work Practice
    - SW 210, Statistics (or Math 156)
    - PSYCH 100, General Psychology
    - SOC 101, General Sociology
    - CS 101, Introduction to Chicano Studies or SW 230, Chicano: Social and Psychological Study
    - Human biology
    - A women's studies course
  - Students applying for admission to the Social Work Program may be enrolled in any of these courses during the semester of application, but final approval for admission into the program **will not be granted** until all the courses have been successfully completed.
- Complete and submit the Application for Admission to the Social Work Program, with all required documentation:
  - Completed application personal data sheet, with signature
  - Personal essay
  - **Current “unofficial” transcripts from each institution attended** (community college and four-year college/university). This is in addition to the “official” transcripts sent to the university.
  - Signed acknowledgement of Social Work *Code of Ethics*
  - Statistical information sheet (optional)

- Two completed reference forms, sent directly to the Department of Social Work Administrative Assistant on the Pueblo campus, room 102.
  - If currently or previously employed, one reference should be from a work supervisor
  - References from family members, fellow students, friends, and/or CSU-Pueblo social work faculty will not be accepted.
  - Only one reference may be from a faculty member at a school other than CSU-Pueblo.

Upon full receipt of the completed application, the social work faculty will review the application and will make a determination as to the status of the application. The student will receive written notification of the status of his/her application (acceptance into the Social Work Program, conditional acceptance into the Social Work Program, or denial of admission into the Social Work Program).

The completed Application, with all accompanying documents, is to be submitted no later than November 1<sup>st</sup> for the upcoming spring semester, no later than April 1<sup>st</sup> for the upcoming summer semester and no later than July 1<sup>st</sup> for the upcoming fall semester. **No incomplete or late submissions will be accepted**; incomplete and late submissions will be deferred to the next application date for consideration (which may impact both field eligibility and/or the proposed graduation date).

Completed applications and reference letters are to be submitted to:

Colorado State University – Pueblo  
Social Work Department  
Psychology Building  
2200 Bonforte Blvd.  
Pueblo, Colorado 81001-4901

**COLORADO STATE UNIVERSITY – PUEBLO**  
**DEPARTMENT OF SOCIAL WORK**

## Application for Admission to the Social Work Program

## Personal Data Sheet

(Please print or type)

Name: \_\_\_\_\_

PID: \_\_\_\_\_

Permanent mailing address:

Street

City

State

Zip

Telephone (with area code): \_\_\_\_\_

E-mail \_\_\_\_\_

Have you ever been convicted of a felony? ☐ Yes ☐ No

### Background Checks:

Almost without exception, social service agencies which meet our requirements for practicum placements require background checks as well as alcohol and drug testing at the student's expense. These policies are the policies of the social services agencies throughout this area, not Colorado State University – Pueblo policies nor the Department of Social Work policies. Having a criminal history may limit or prohibit a student's ability to obtain a field placement as well as limit or prohibit employment in social service agencies following graduation with a BSW degree.

It is recommended that any student who has concerns about undergoing a background check discuss the situation with his/her advisor or the Chair of the Department to determine the feasibility of pursuing admission to the Social Work Program before completing the process of application for admission into the Program.

By my signature below, I acknowledge understanding of the above and indicate my intention to apply for admission into the Social Work Program.

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Student Signature \_\_\_\_\_

Date \_\_\_\_\_

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Student Name (print)

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**Essay**

Please attach a 3-5 page essay which addresses the following:

- Your understanding of the social work profession. What do social workers do and why?
- Your reasons for choosing social work as a career
- Your strengths as a future social worker, especially in working with Chicanos/Chicanas, First Nations peoples, and rural populations
- Your areas for improvement as a future social worker
- Your experience(s) working with people, including people who are different from you, and what you have learned from these experiences
- Identify any personal values/beliefs that may hinder your ability to work with specific populations and how you would resolve any such conflicts
- Your goals and plans for a social work career
  - Include what population(s) you would like to serve

The essay must be typed, double-spaced, and proofread for correct spelling and grammar. It must be professionally written and must follow APA style rules, as set out in the *Publication Manual of the American Psychological Association* (5<sup>th</sup> ed.).

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***Social Work Code of Ethics***

Students in a professional program are expected to subscribe to and abide by the professional *Code of Ethics*. Flagrant or repeated violation of the Social Work *Code of Ethics* may be grounds for dismissal from the program.

By your signature below, you acknowledge understanding of the NASW Social Work *Code of Ethics* and indicate that you agree to abide by the Code.

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Student Signature

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Date

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Student Name (print)

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DEPARTMENT OF SOCIAL WORK**

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**Statistical Information**

The following information is optional and will be used for statistical accounting purposes only.

Date of Birth: \_\_\_\_\_

Gender (circle one):    *Male*    *Female*

U.S. citizen (circle one):    *Yes*    *No*

Race/Ethnicity: \_\_\_\_\_

Marital Status: \_\_\_\_\_

**COLORADO STATE UNIVERSITY – PUEBLO  
DEPARTMENT OF SOCIAL WORK**

**Application for Admission to the Social Work Program**

**Reference Request**

Student Name: \_\_\_\_\_

The above student is applying for admission into the Social Work Program at Colorado State University – Pueblo and has requested a reference from you.

I hereby waive \_\_\_\_\_ do not waive \_\_\_\_\_ the right to view references.

Student's signature \_\_\_\_\_ Date \_\_\_\_\_

Reference: Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please answer the following questions as thoughtfully as possible. Feel free to add additional comments on the back if necessary.

1. In what capacity and how long have you known the applicant?
  
  
  
  
  
  
  
  
  
  
2. If you have personal knowledge of any experience the applicant has had in the broad area of social service, indicate the nature of this experience and your assessment of the applicant's performance.

3. What do you consider the applicant's major strength(s) as a potential professional social worker?

4. What do you consider the applicant's area(s) for improvement as a potential professional social worker?

5. How well does the applicant interact with others?

6. How well does the applicant work on a team?

7. Are there any additional comments or concerns that you have?



8. Please rate the applicant on each of the following:

	Poor	Average	Good	Outstanding	Unable to Judge
a. Level of maturity and emotional stability	___	___	___	___	___
b. Understanding of self	___	___	___	___	___
c. Sensitivity to needs and feelings of others	___	___	___	___	___
d. Quality of relationships with people	___	___	___	___	___
e. Ability to respect differences in people (race, class, culture, and ethnicity)	___	___	___	___	___
f. Ability to work with differences in people (race, class, culture, and ethnicity)	___	___	___	___	___
g. Concern and commitment to work toward solving social problems	___	___	___	___	___
h. Ability to initiate and follow through	___	___	___	___	___
i. Willingness to accept direction	___	___	___	___	___
j. Creativity	___	___	___	___	___
k. Ability to communicate verbally	___	___	___	___	___
l. Ability to communicate in writing	___	___	___	___	___

9. Summary evaluation/recommendation:

- \_\_\_\_\_ I do not recommend this applicant for admission to the CSU-Pueblo Social Work Program.
- \_\_\_\_\_ I feel that the applicant's qualifications are marginal, but if admitted, the applicant would greatly benefit from study in this program.
- \_\_\_\_\_ I recommend this applicant for admission and feel his/her performance should be comparable to that of most undergraduate students.
- \_\_\_\_\_ I strongly recommend this applicant for admission and feel that s/he has the capability to perform at a superior level.

Signature of Reference: \_\_\_\_\_

Please return the completed form to:

Colorado State University-Pueblo  
Social Work Department  
Psychology Building, Room 233  
2200 Bonforte Blvd.  
Pueblo, Colorado 81001-4901

Thank you.

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\_\_\_\_\_

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7. Are there any additional comments or concerns that you have?

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b. Understanding of self	___	___	___	___	___
c. Sensitivity to needs and feelings of others	___	___	___	___	___
d. Quality of relationships with people	___	___	___	___	___
e. Ability to respect differences in people (race, class, culture, and ethnicity)	___	___	___	___	___
f. Ability to work with differences in people (race, class, culture, and ethnicity)	___	___	___	___	___
g. Concern and commitment to work toward solving social problems	___	___	___	___	___
h. Ability to initiate and follow through	___	___	___	___	___
i. Willingness to accept direction	___	___	___	___	___
j. Creativity	___	___	___	___	___
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