



## PETITION FOR POSTED CREDIT EARNED OVER TEN YEARS AGO

Any college credit earned more than 10 years before the date of admission or readmission is not applicable toward a baccalaureate degree desired unless it is approved by the appropriate department chair. **This policy includes transfer credit previously accepted by CSU-Pueblo.** This policy does not apply to general education courses. Credits from general education courses are accepted even if earned more than 10 years prior to the date of admission or readmission. **An unofficial transcript must accompany this petition.**

Name: \_\_\_\_\_ PID \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_  
Major: \_\_\_\_\_

Major Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Required)

**Instructions:** After approval of your major advisor, please obtain approval from the department chair for each individual department in which the course(s) are offered. Once completed, form must be turned in to the Registrar's Office.

The following course(s) currently appear on my CSU-Pueblo transcript and exceed the ten year limitation. I am requesting these course(s) that exceed the ten year limitation be considered for approval toward a baccalaureate degree:

Dept	Course Number	Course Title	Qtr Hrs	Sem Hrs	Grade	Inst'l Req/ Electives	Dept. Chair Approval (Signature Required)

Return completed form to the Registrar's Office (ADM 202)

Revised 5/17/17