



COURSE CORRECTION FORM

This form is to be used when requesting a change from a currently enrolled course into a same course with different call number, course level, or cross-listed course. This form is also to be used for faculty-initiated course changes, such as course level change and advising errors.

*****This form MUST be returned to the Registrar's Office within three (3) business days of the instructor signature(s) date. If not received in this time frame, a new form will need to be completed.*****

FIRST	MIDDLE	LAST
netID: _____ Preferred Phone: _____ Email: _____		

COURSE TO BE DROPPED

CRN # _____

Instructor/Advisor Name _____ Signature _____ Date _____

Instructor/Advisor Notes:

COURSE TO BE ADDED

CRN # _____

Instructor/Advisor Name _____ Signature _____ Date _____

Instructor/Advisor Notes:

I acknowledge that I will be responsible for any additional tuition and fees caused by the above changes.

Student Signature _____ Date _____