



Colorado State University Pueblo Doctoral Degree Conferral Contract

- Conferral contracts for fall and spring semesters are due no later than the fourth week of the graduating term. For the summer semesters, the contract is due no later than the third week of the first summer session. *Late contracts will be accepted in the Registrar's office up until one week after the end of graduation term. A \$25.00 late fee will be assessed.*
- This contract should be completed by the major academic advisor(s), graduate director, and the student after a thorough review of the student's transcripts indicating required courses and grades have been met.
- Documentation of resolved deficiencies (over 6 year credits, transfer credits, waivers, etc.) must be received in the Registrar's Office no later than the fourth week after the semester completing all program requirements has ended.
- **All accounts with CSU Pueblo must be settled before a diploma or official transcript will be issued.**



DIPLOMA NAME & ADDRESS

**** Print name LEGIBLY and exactly as it is to appear on diploma. Your diploma will be mailed to the most recent mailing address provided in your student PAWS account under Personal Information. The university is not responsible for the accuracy of this information or the deliverability of the diploma mailer. Returned mail is subject to a replacement diploma fee. ****

FIRST	MIDDLE	LAST
NetID: _____	Preferred Phone: _____	Email: _____



DEGREE INTENT

Official Catalog Term Listed in **Banner**: _____

Planned semester and year for graduation: Spring _____ Summer _____ Fall _____

Graduate Degree Intent: DNP

Major Area of Study: _____

Concentration: _____

For Registrar's Office Use Only – Date Contract Entered into Banner: _____ Entered By: _____

