

POTENTIAL DEGREE REQUIREMENT DEFICIENCIES

For each deficiency noted on the DARS audit that cannot be resolved by filing a petition, waiver, or exception with the Registrar's Office using the separate electronic exception form, please document the manner in which the degree requirement will be met (via transfer credit, credit for prior learning, credit by exam, etc.)

Institutional Requirements

Requirement not completed <i>Example: Humanities not completed</i>	How requirement will be met <i>Example: Student will transfer SPN 101 from PCC</i>	How Registrar's Office will be notified <i>Example: Student will send transcript upon completion</i>

Major/Minor Requirements

Requirement not completed <i>Example: SPN 101 not completed</i>	How requirement will be met <i>Example: Student will transfer SPN 101 from PCC</i>	How Registrar's Office will be notified <i>Example: Student will send transcript upon completion</i>

REQUIRED SIGNATURES

Major Advisor (**Print, Sign, and Date**) _____

Minor Advisor (**Print, Sign, and Date**) _____

2nd Major Advisor (**Print, Sign, and Date**) _____

2nd Minor Advisor (**Print, Sign, and Date**) _____

Department Chair or Dean (**Print, Sign, and Date**) _____

I understand that if all institutional requirements and major/minor requirements are NOT completed my degree(s) will NOT be conferred. I also understand that if my degree(s) are not conferred within the semester listed on the first page of this contract, I will be required to submit a new contract for my updated intended graduation term.

I, as a student of Colorado State University Pueblo, understand it is ultimately my responsibility for understanding and following the academic policies and requirements for the degree as outlined in the official publication of the University Catalog.

Student Signature

Date