**Syllabus Example statements for Course Structure**

**Clear explanation of course structure, with meeting and/or remote days/times**

**See also:** Banner course delivery type resource on Provost syllabus resources website.

**Example syllabus statements for course types:**

This course is Mixed Face-to-Face (hybrid), as the class will meet in person two days a week at TIME in LOCATION, and other coursework will be completed online as posted in Blackboard. This remote work is (Synchronous by zoom at TIME/DAY, or Self-paced.) See class schedule below.

This course is Mixed Face-to-Face (hybrid) as class will meet every other week on campus at TIME in LOCATION, starting with week 1, as shown in class schedule below. Alternate week remote learning activities will be completed online in Blackboard.

This course is Synchronous online, as all activities will be done remotely, with scheduled times of required online interaction on Tuesdays at TIMES by zoom. Or “schedule as stated below.”

This course is asynchronous Online, so all remote instruction activities are self-paced. Details are in Blackboard and in the assignments listed below.

This course is a Face-to-Face course meeting on campus Mondays and Wednesdays at TIME in LOCATION. It is also a FLEX course, meaning students may choose to attend some class meetings by Synchronous zoom at the same day/time.

This course is a Mixed Face-to-Face course meeting on campus alternate Mondays and Wednesdays at TIME in LOCATION and the others by synchronous zoom. It is also a HYFLEX course, meaning students may choose to attend some class meetings by Synchronous zoom at the same day/time, or to complete asynchronous work on some days. Details of this choice include…

**Clear info on how students will receive communication regarding contingency plan for changing events that may necessitate schedule alterations by campus mail and Blackboard announcement for immediate online or room relocation. (posted locally on the door also)**

**For example:**

Any updates to course structure or meeting times or location will be posted in Announcements on Blackboard with an accompanying email by 7:00am the day of class or as soon as available. (and/or in Starfish, etc.) It is the student’s responsibility to check this regularly and remain informed on course progress.