

Colorado State University Pueblo

Provost Faculty Fellow

with a Focus on Assessment

Application for Spring 2024

Background

The Provost Faculty Fellow Program is designed to develop leadership skills at the campus level for those wishing to learn more about university-wide structures and initiatives. The Provost Faculty Fellow will participate in a range of learning opportunities by working with the provost and other academic and administrative offices across campus. The fellow will become familiar with the institutional data, the campus-wide CSU Pueblo assessment activities for academic programs and administrative and educational support units, including requirements for state and accreditation compliance.

Assessment Activities:

- Academic program annual assessment report collation, peer review through “Assess 4 Success” and collaboration with department faculty for continual improvement.
- Collaboration with the General Education Board for annual assessment of GE student learning outcomes annual assessment and follow-up.
- Academic Program Reviews overseen by Curriculum and Academic Programs Board.
- Administrative and Educational Support unit annual assessment and peer review.
- Scheduled professional learning sessions, workshops and discussions on assessment.
- Summary reports on assessment activities and collaboration with the Institutional Effectiveness Board.
- Leadership in the development of innovative approaches in assessment and evaluation.
- Empower university community participation in the continuous improvement process.

The Fellow will work directly with the Associate Provost and explore best-practice to promote collaboration for assessment of academic programs and campus units. The Fellow will work closely with the Associate Provost and Institutional Research to provide support for campus assessment and reporting activities.

The Fellow is expected to help lead assessment activities, attend the monthly meetings of the Extended Deans Council and Academic Council and organize and facilitate regular meetings of faculty and/or staff on assessment to share updates with the campus community.

A written report will be completed by the end of the appointment identifying the impact of the Fellow’s activities on assessment during the Fellowship appointment as well as perceived strengths, challenges and potential improvements of assessment in Academic Affairs.

Appointments:

The Fellow will receive a one-course release time from teaching to serve in a leadership role for assessment for Spring 2024 semester and a stipend for up to \$4500 for Summer 2024. Fellowship workload CANNOT be taken as an overload. Fellows will be provided with a modest discretionary and/or training budget. The summer assessment assignment schedule and stipend will be negotiated with the Associate Provost within the parameters of any assessment report due dates and the volume of expected work required to complete summer assessment activities.

The Fellow will meet with the associate provost twice monthly. In addition, the Fellow will be able to attend a national conference on assessment such as the AAC&U Conference on General Education in Providence, RI, April 11-13, 2024 or Higher Learning Commission Meeting in Chicago, IL, April 14-16, 2024.

Eligibility:

Tenured or tenure-track faculty members are welcome to apply for this faculty fellow position. The application should include a C.V. and a statement of no more than two pages summarizing interest. Faculty applicants should have a letter from their department chair and a statement of support from their dean. This information also can be found at [Provost | Provost | CSU Pueblo](#). Please contact Dr. Helen Caprioglio (helen.caprioglio@csupueblo.edu) with any questions.

Nomination and Selection Process:

The call for proposals will be circulated to the faculty and the deans in September 2023. Completed applications are due no later than October 17, 2023. A review committee will rank and recommend applicants to the Provost, and all decisions will be made and applicants notified by November 8 with a start date of January 2, 2024.