

# Academic Affairs Enhancement Initiative

## APPLICATION

Title of Project:	
Name of individual or team members:	
Role(s) at CSU Pueblo:	
Start Date and Proposed Timeline:	
Total Amount Requested: Budget & justification below	
<p>Brief description of project. Please include its objectives and how it addresses one or more of the University WIGs. If appropriate, please include any related experience you may have to support your project. (~500 words max)</p>	

## Academic Affairs Enhancement Initiative

Expected outcomes and impact. (~250 words max)	
Chair/Director signature (required)	
Dean signature (required)	

**Funding is available to support proposals from faculty and staff within Academic Affairs.**

Applications will be reviewed twice per semester, depending on available funds remaining.

(Due in Fall 2022 by 5pm Oct 10<sup>th</sup> or Nov 14<sup>th</sup>)

(Due in Spring 2023 by 5pm Feb 13<sup>th</sup> or Apr 10<sup>th</sup>)

Submit signed proposals to the appropriate folder here: [Academic Affairs Enhancement Proposals](#)

### **Important Note**

All projects must provide a **written report on the outcome of the initiative within 30 days** of conclusion. This is to explain the benefits gained from this activity and any future actions planned. Awardees will be notified upon decision within a month of this deadline.

## Academic Affairs Enhancement Initiative Proposal Budget

<b>Title of Project:</b>		
<b>Budget:</b> Include categories of expenditures and amounts.  e.g. Faculty or Staff (release time, summer stipends), Student support, Supplies and/or Equipment, Food, Marketing, Faculty/Staff Travel, other (not student travel)	<b>Expense type</b>	<b>Cost</b>
		<b>TOTAL REQUEST:</b>
<b>Budget Justification*</b> Please explain the budget items and also include information on internal resources already supporting this proposal. If appropriate, please also address any plans for sustainability beyond this enhancement funding. (~250 words max)		

\* Further details may be requested during review of requests with a larger scope.

**Please note:** Awarded funds will be spent from a centralized account. Procedures for this accounting will be explained upon award.