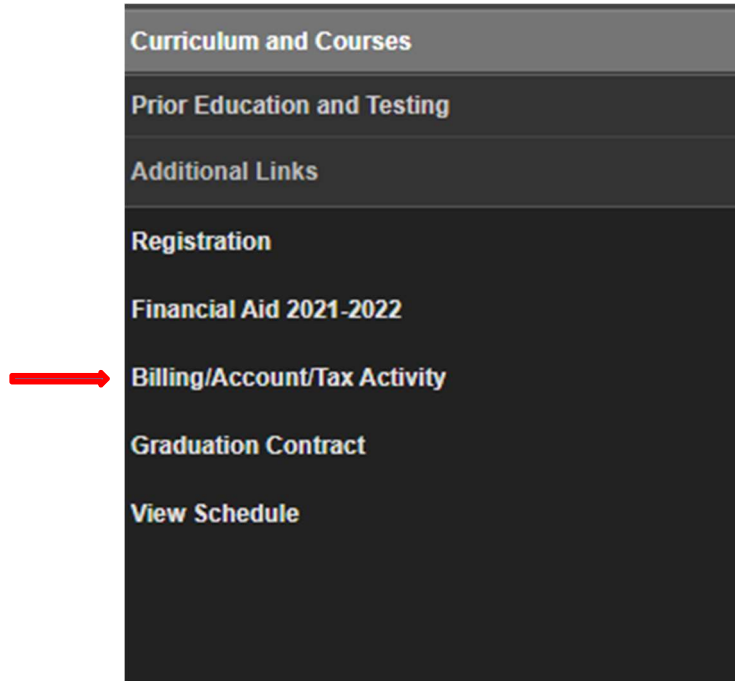


Instructions to Obtain the 2023 1098-T Tax Form

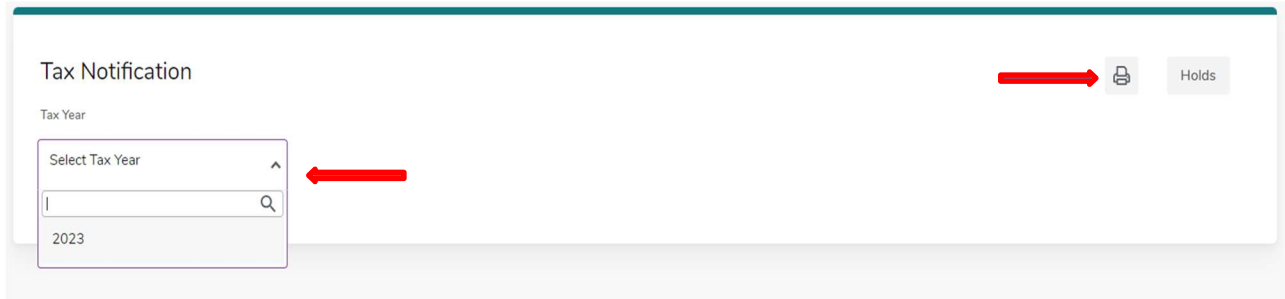
- Please visit student PAWS account at <https://www.csupueblo.edu/current-students/index.html>
- On the main menu on the left click “Billing/Account/Tax Activity”



- Click the box entitled “Tax Information”

The screenshot shows a web interface with a header 'Student Billing And Tax Information'. Below the header is a grid of four boxes: 'Account Information', 'Account Summary', 'Account Detail for Term', and 'Statement and Payment History'. Below this grid is a 'Tax Information' box with a red arrow pointing to it. Below the 'Tax Information' box is an 'Other Links' section with four boxes: 'Financial Aid', 'Student Billing Website', 'Return to Student Profile', and 'Direct Deposit (Financial Aid only)'. At the bottom left, there is a box for 'Direct Deposit (work study and student hourly earnings)' with instructions to see the CSU Pueblo Payroll Office and bring a photo ID.

- Click “Select Tax Year” then select “2023” in the dropdown
- After selecting “2023” the 1098-T will display below with other available details
- The printer icon can be used to print the form



FAQ

- 2021 and 2022 1098-t forms are still available on the Heartland ECSI website
- If you graduated in 2023, you can still access PAWS with the same credentials or resetting your password
- DUO access is required, if you are not set up on DUO, please refer to <https://www.csupueblo.edu/duo-two-factor-authentication/index.html> for set up instructions or reach out to the IT team with any issues
- CSU-P Tax ID Number (TIN) = **84-0517947**
- If you have any questions please reach out to the Student Billing team
 - csup_studentbilling@csupueblo.edu
 - 719-549-2181