

## Common KFS Documents

Document Name	Document Type
Advance Deposit	AD
Cash Receipt	CR
Distribution of Income and Expense	DI
General Error Correction	GEC
Internal Billing	IB
Service Billing	SB
Transfer of Funds	TF

## Procurement & Accounts Payable Documents

Document Name	Document Type
Requisition	REQS
Purchase Order	PO
Payment Request	PREQ
Disbursement Voucher	DV

## Common Travel Documents

Document Name	Document Type
Travel Authorization	TA
Travel Reimbursement	TR
Travel Authorization Amendment	TAA
Travel Authorization Close	TAC

doc search

<b>Document Type:</b>	<input type="text"/>			
<b>Initiator:</b>	<input type="text"/>			
<b>Document Id:</b>	<input type="text"/>			
<b>Date Created From:</b>	<input type="text"/>			
<b>Date Created To:</b>	<input type="text"/>			
<b>Name this search (optional):</b>	<input type="text"/>			

The document type can be used on the Doc Search screen shown above as well as the General Ledger Entry screen pictured below.

**General Ledger Entry Lookup**

<b>Fiscal Year:</b> 2020	<b>Document Type:</b> <input type="text"/>
<b>Chart Code:</b> pb	<b>Origin Code:</b> <input type="text"/>
<b>Account Number:</b> <input type="text"/>	<b>Document Number:</b> <input type="text"/>
<b>Sub-Account Number:</b> <input type="text"/>	<b>Organization Document Number:</b> <input type="text"/>
<b>Object Code:</b> <input type="text"/>	<b>Project Code:</b> <input type="text"/>
<b>Sub-Object Code:</b> <input type="text"/>	<b>Organization Reference Id:</b> <input type="text"/>
<b>Balance Type Code:</b> AC	<b>Reference Document Type Code:</b> <input type="text"/>
<b>Object Type Code:</b> <input type="text"/>	<b>Reference Origin Code:</b> <input type="text"/>
<b>Fiscal Period:</b> 05	<b>Reference Document Number:</b> <input type="text"/>
<b>Pending Entry Approved Indicator:</b> <input checked="" type="radio"/> No <input type="radio"/> Approved <input type="radio"/> All	