COLORADO STATE UNIVERSITY - PUEBLO
Non-Student Hourly Timesheet

(Please **print** and complete in ink)

Name _____   Month _____   Year _____

PID # _____   Job Title _____

Dept. Account Number _____   Hourly Rate $ _____

Date	Time in	Time out	Time in	Time out	Hours worked	Date	Time in	Time out	Time in	Time out	Hours worked
1						17					
2						18					
3						19					
4						20					
5						21					
6						22					
7						23					
8						24					
9						25					
10						26					
11						27					
12						28					
13						29					
14						30					
15						31					
16											

TOTAL HOURS WORKED = _____ GROSS PAY = $ _____

I certify that the above hours were worked for Colorado State University - Pueblo and are accurately reported:

Employee _____ Date _____

Supervisor_____ Date _____
          (print name and sign)
Approved By_____ Date _____
          (print name and sign)

For Payroll Use Only

Account Number _____   Total Hours _____

Rate verified $_____   Gross pay $ _____

Rev 10/2017