

COLORADO STATE UNIVERSITY-PUEBLO
Financial Procedure Instructions
FPI 4-10

1. **Procedure Title:** Long-Term Debt Obligations
2. **Procedure Purpose and Effect:** Discusses procedures related to Long-Term Debt.
3. **Application of Procedure:** This procedure applies to all University Long-Term Debt.
4. **Exemptions:** None.
5. **Definitions:** Colorado State University-Pueblo is an Enterprise Fund of the State of Colorado authorized to issue its own revenue bonds pledged by 10 percent tuition, facility fee revenue and auxiliary facilities revenue.
6. **Procedure Statement:** The Board of Governors, on behalf of the University, issues Revenue Bonds. The System Office coordinates all issuances. After the bonds are issued, Office of Financial Management records them on the University's financial system. The bond proceeds are recorded in and spent out of the CPAD sub-fund. The debt and related accounting is recorded in the CAPAUX and CAPGEN sub-funds. OFM provides spending reports to the System Office and performs monthly maintenance and annual reporting for the life of the debt. For each semiannual bond payment, OFM transfers the funds from the departments to the Board and then disburses the funds from the Board.
7. **Reference and Cross-References:**

The Board of Governors Debt Management Policy is posted at:
<http://www.csusystem.edu/uploads/ckfinder/userfiles/files/Budget%20and%20Finance%20Policy%2020202.pdf>
8. **Forms and Tools:** None.