



Enrollment Checklist

1) Successfully complete the CSU-Pueblo Admissions Application

- <https://www.csupueblo.edu/admissions/>
 - Use the fee waiver code **VEB** to waive the \$25.00 undergraduate application fee
- Submit **ALL** transcripts from the previous educational institution(s) you've attended
 - **EMAIL:** Info@csupueblo.edu
 - **MAIL:** Colorado State University Pueblo
ATTN: Office of Admissions
2200 Bonforte Blvd.
Pueblo, CO 81001

**For questions regarding your admissions application contact the Office of Admissions at (719) 549-2462 or by email, info@csupueblo.edu*

2) Complete your application for GI Bill/ Educational Benefits

- <https://www.va.gov/education/how-to-apply/>
 - **Veterans/ Active Duty:**
 - [VA Form 22-1990](#)
 - [VA form 22-1995](#) (Fill out this form if you have attended a different University and used your VA Education Benefits)
 - **Dependents:**
 - [VA Form 22-1990E](#) (Fill out this form if you are using Post 9/11, Chapter 33 Education Benefits)
 - [VA form 22-5490](#) (Fill out this form if you are using Chapter 35 Education Benefits)

**If you have any question while filling out any of the above forms please call 1-888-442-4551*

3) Return all required documentation to the Military & Veteran Success Center (MVSC)

- Submit your "Certificate of Eligibility" to the MVSC Submit
 - **Email:** veteransuccess@csupueblo.edu
 - **Office:** Occhiato Student Center 114 (OSC 114)
 - **Phone:** (719) 549-2910
- Complete the MVSC Education Benefit forms and orientation

**For more information regarding orientation, please contact the Office of Student Engagement & Leadership at (719) 549-2151*

**To obtain a current copy of your Certificate of Eligibility, please log on to the e-benefits website at <https://www.ebenefits.va.gov/ebenefits/homepage>. Once you are logged in, click on "manage benefits" and look under the "education" tab. Under the "Education Tab," you will see "Post-9/11 GI Bill Enrollment Status"; print off the first page and that will suffice for a COE.*

4) Additional important information

- Residency Status:
 - **Newly released from Active Duty:**
 - Bring a copy of your DD-214 to the MVSC and a copy of your driver's license
 - **Out-of-state without intent to change residency:**
 - CSU-Pueblo has the [Yellow Ribbon program](#) to help offset the cost of out-of-state tuition. The VA only pays the in-state tuition rate. To qualify for this program, you must

be eligible for 100% of your Post 9/11 (Chapter 33) educational benefits. The Yellow Ribbon form must be filled out at the beginning of each semester.

- **Active-duty/Dependents:**
 - Please take the [Military Tuition form](#) to the Education Office on your military base to complete. Bring the signed form back the Military & Veteran Success Center.
**** This form must be completed before the beginning of each semester.***
- **Complete the Free Application for Federal Student Aid (FAFSA)**
 - <https://studentaid.gov/h/apply-for-aid/fafsa>
 - Regardless of your Education Benefits eligibility, you are still eligible to fill out this application. You may be entitled to grant, scholarship and/or loan aid. In many cases, this application is needed to award various institutional scholarship awards as well.

**For further assistance with the FAFSA application of questions regarding your eligibility, contact the Office of Student Financial Services at (719) 549-2753 or by email, financialaid@csupueblo.edu*

5) If you need accommodations during your time here at Colorado State University Pueblo, please contact our "Disability Resource & Support Center"

- <https://www.csupueblo.edu/disability-resource-and-support-center/index.html>
 - **Email:** dro@csupueblo.edu
 - **Office:** Library Academic Resource Center 169 (LARC 169)
 - **Phone:** (719) 549-2648

6) Consult with your Academic Advisor. **All students must see an Academic Advisor each semester.*

- Contact the Center for Academic Enrichment (First Year and Transfer Students)
 - **Office:** Library Academic Resource Center 151 (LARC 151)
 - **Phone:** (719) 549-2584
- For continuing students, see an advisor from your academic department.

**Once you have been accepted to the University and you have your class schedule, please bring a copy to the Military & Veteran Success Center. Without this, we will not be able to certify you and there could be a delay in benefits. Contact our office if you have any questions:*

OSC 114
(719) 549-2910
veteransuccess@cupueblo.edu

TM