

ICR Governing Board Meeting Minutes

May 8, 2020 12:00 – 1:00 pm

Virtual Meeting

<https://csupueblo.zoom.us/j/510564566>

ATTENDEES: Cinnamon Bidwell, Nicole Quartiero, Chad Kinney, Sherard Rogers, Ean Seeb, Scott McWhorter, Sal Pace, Sue Sisley, Maureen Leehey, Malik Hasan

- I. Welcome (12:00-12:03pm)
- II. Approve minutes from 04/10/20 meeting (12:03-12:05pm) –
 - Dr. Sisley moved to approve; Mr. Rogers second; Yes (7); No (0).
- III. Review of Multi-year projects – final update (12:05-12:10pm)
 - Continuing Review Group – reviewed 5 all projects in detail. All 5 projects were approved with a few being adjusted to the actual needs of the project.
 - Please reach out to any subcommittee members with any questions/concerns.
- IV. ICR Budget Request and Draft FY21 Budget (12:10-12:25pm)
 - a. State Budget Updates
 - Mr. Pace provided a JBC update; considering the COVID crises the JBC is working toward \$3B of state budget cuts (~15% of the total state budget). The Higher Ed fiscal analyst put together a document of the proposed cuts to higher ed that would reduce the ICR budget by \$800k (\$1M budget for FY21 if approved by the JBC).
 - Yesterday the JBC passed on making a final decision with respect to the ICR budget in light of documents that were submitted to them recently (see details below).
 - b. COVID Response Plan 1 Pager
 - A group of stakeholders put together a draft of the COVID research response plan that was distributed to some state reps as well as industry potential partners. This document did not include a dollar amount, but was a way to communicate how the ICR can positively contribute to this public health situation.
 - Some promising cannabis related COVID research has recently come out of Israel and Canada.
 - Dr. Hasan shared that the federal relieve programs may also positively contribute to the JBC budget decision with respect to the ICR FY21 budget.
 - It is believed that there will be some JBC decisions made next week.
 - Many of the participants are putting in extra effort to keep the ICR and their positive capabilities in the JBC's mind.
 - Ean has been advocating for as few cuts as possible on behalf of the ICR and will continue to do so. Especially as it relates to the unique opportunity to investigate cannabis and its impact in the COVID health situation. Perhaps we could utilize the press to share more about our intent in alignment with Dr. Sisley's efforts. Dr. Sisley supports this approach and these promotional efforts.
 - Suggestion: Media Advisory with our COVID Research 1-pager attached if we can find a media outlet. Sal agrees as he has suggested this in the past and the press would be interested in the ICR, cannabis and COVID research. There are some concerns with this approach with respect to protecting the IP of these ideas. Mr. Pace suggests that we could possibly take a more general approach which might pique the interest of other funders. The position of the ICR makes this potentially awkward. Mr. Pace asked if we should we consider a contract media strategist that could help with this.
 - Dr. Hasan commented that it will be imperative for the IC to “sell” the ideas and importance of the ICR which will align with the intentions mentioned here and that the ICRR and the state is

well positioned for this approach. The JBC would be interested in supporting what the public is interested in.

- Short-term Suggestions Summary:
 - Announce publically that we are engaging in cannabis and COVID research
 - That we are seeking private and government funding to support research projects
 - Media Outreach using a professional; suggestion – can we use CSU resources?
 - Press Conference with Cinnamon, Sue and other prominent board members who can speak to the support of the proposal.
- Dr. Kinney shared that we can request the CSU P/R team to assist with drafting/releasing a press release. Would need board members who can speak to the details available to respond to inquiries. Sal is willing to help draft the release with Sue and Cinnamon’s help. Chad will connect Sal with CSU P/R folks. We could also include a virtual press conference. All board members should be included unless they choose to opt out.

V. FY21 RFA (12:25-12:40pm)

a. RFA Priorities and Budget Caps (Cinnamon Bidwell, Chad Kinney)

- Review timeline
 - Timeline was distributed via email.
- RFA draft
 - We need to finalize the details this month to be able to load into the software to manage the process and test the program before it is officially released.
 - A draft was distributed via email earlier this week.
 - The need is a subcommittee to help with finalizing the RFA.
 - Subcommittee would be over the next few weeks to finalize the details of funding for FY21.
 - Objective – final by the end of May 20, 2020.
- Subcommittee Delegation for finalizing RFA
 - Volunteers: Dr. Leehey, Dr. Bidwell, Dr. Sisley
 - Motion by Dr. Hasan and seconded by Dr. Sisley to empower the Subcommittee and ICR staff to finalize the RFA. Yes (7); No (0).
- Survey Result Review
 - This will be shared with board members via email.
 - Will be a valuable tool for subcommittee members.
 - Dr. Sisley asked if we could keep the survey open for another month. There is concern that there was not enough diversity from around the state. This was supported by Dr. Bidwell.

VI. Educational Programs (12:40-12:50pm)

a. Program and Certificate Review - Skaggs School of Pharmacy and Pharmaceutical Sciences (Chad Kinney)

- Time sensitive
- Volunteers – Sherard, Dr. Hasan; Dr. Kinney will follow up with Dr. Leehey and Dr. Sisley will participate if there is any conflict.

b. ICR Role with Educational Programs in the absence of a statutory mandate? Some options:

- Support curricular development at partner institutions (support: resources, expertise, or other?)
- ICR Develop curricular offerings (e.g. CEUs) and offer through a partner institution (Potential revenue stream and requires initial resource allocation)
- Utilize available offerings under the ICR Branding and offer through partner institution (Likely limited to personnel time)
 - Tabled to next meeting due to time and sense of urgency around state budget and RFA discussion.

VII. Other Business (12:50-12:55pm)

VIII. Public Comment (12:55-1:00pm)

IX. Adjourn