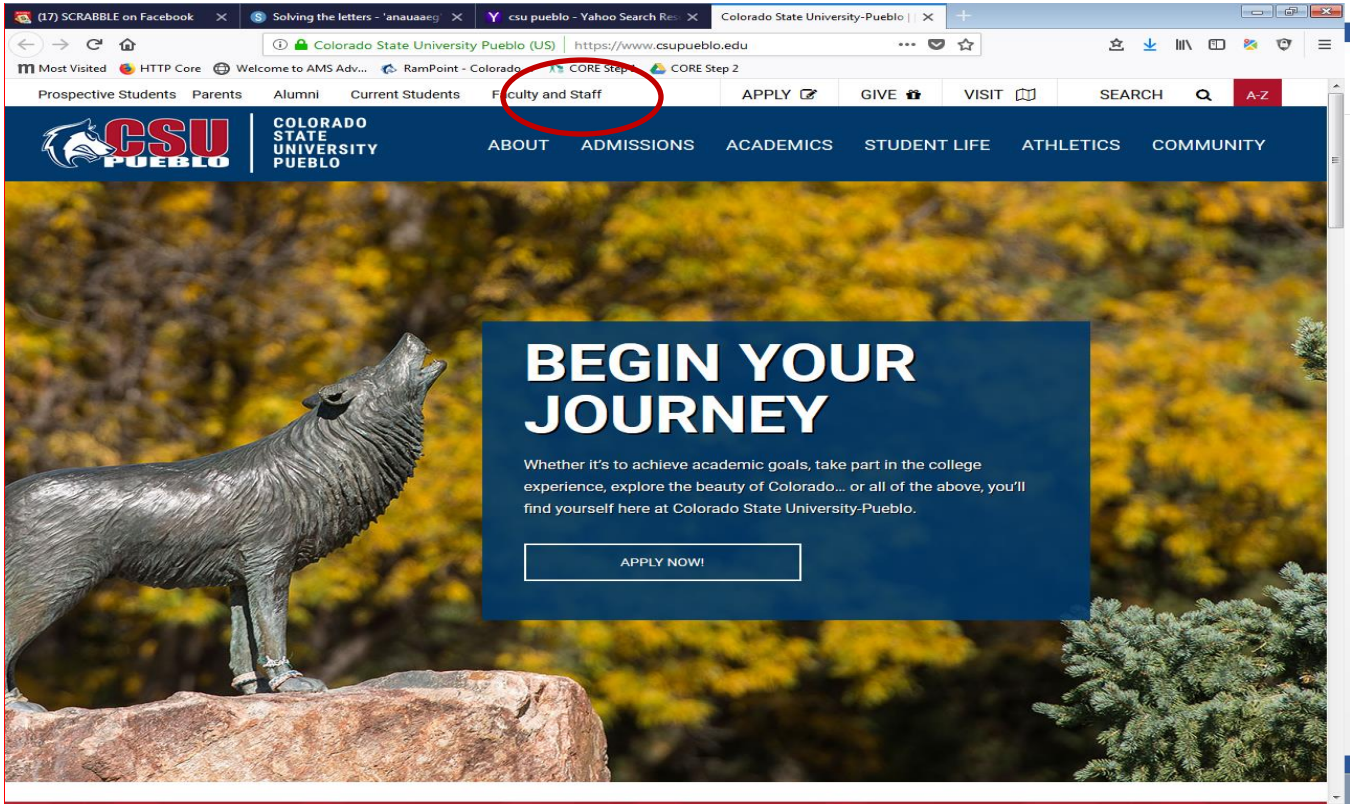
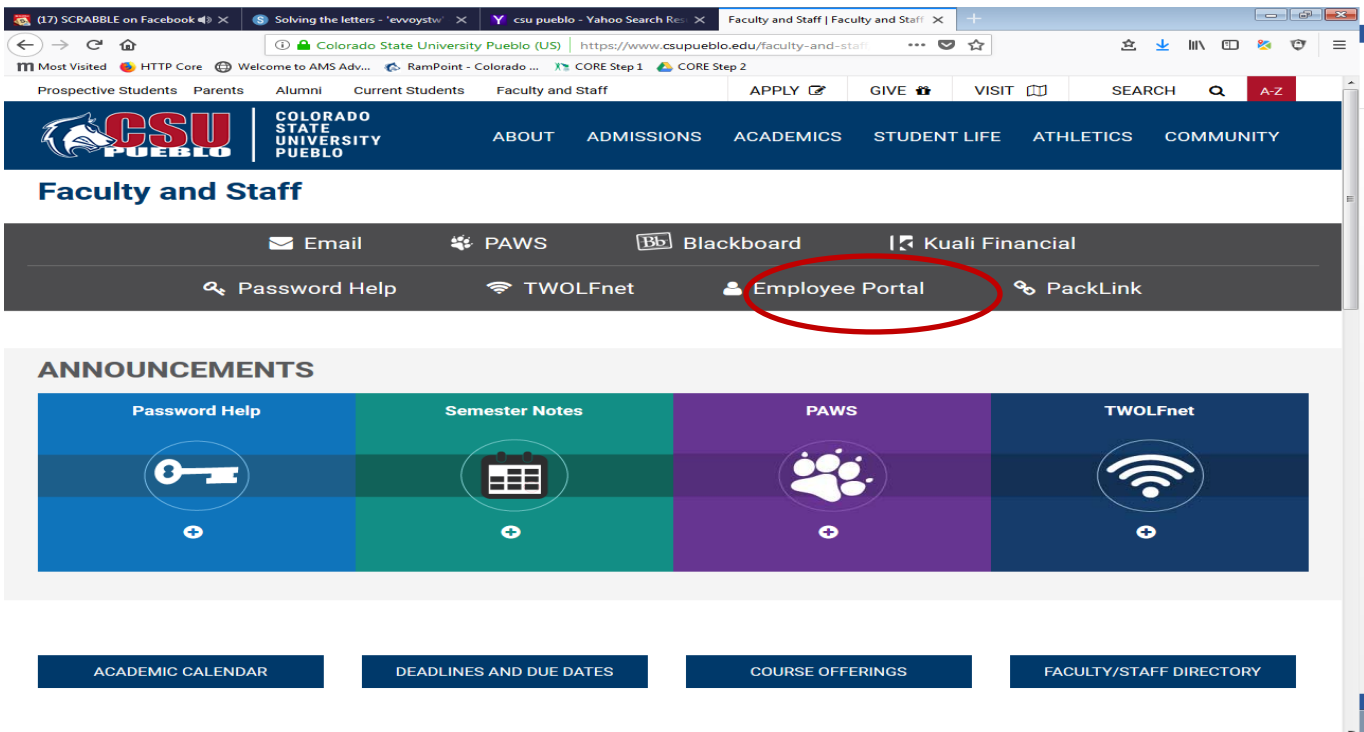


Employee Portal

You can find a link to the Employee Portal by navigating to the **Faculty/Staff Portal**.

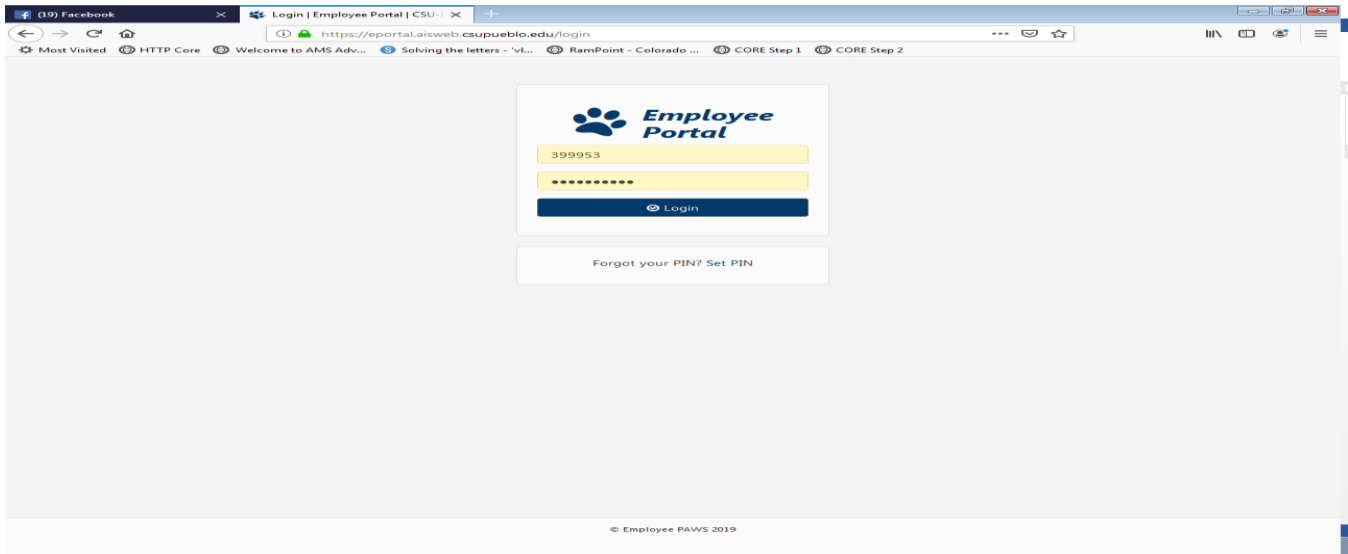


Click on the **Employee Portal** Icon on the Faculty/Staff page.

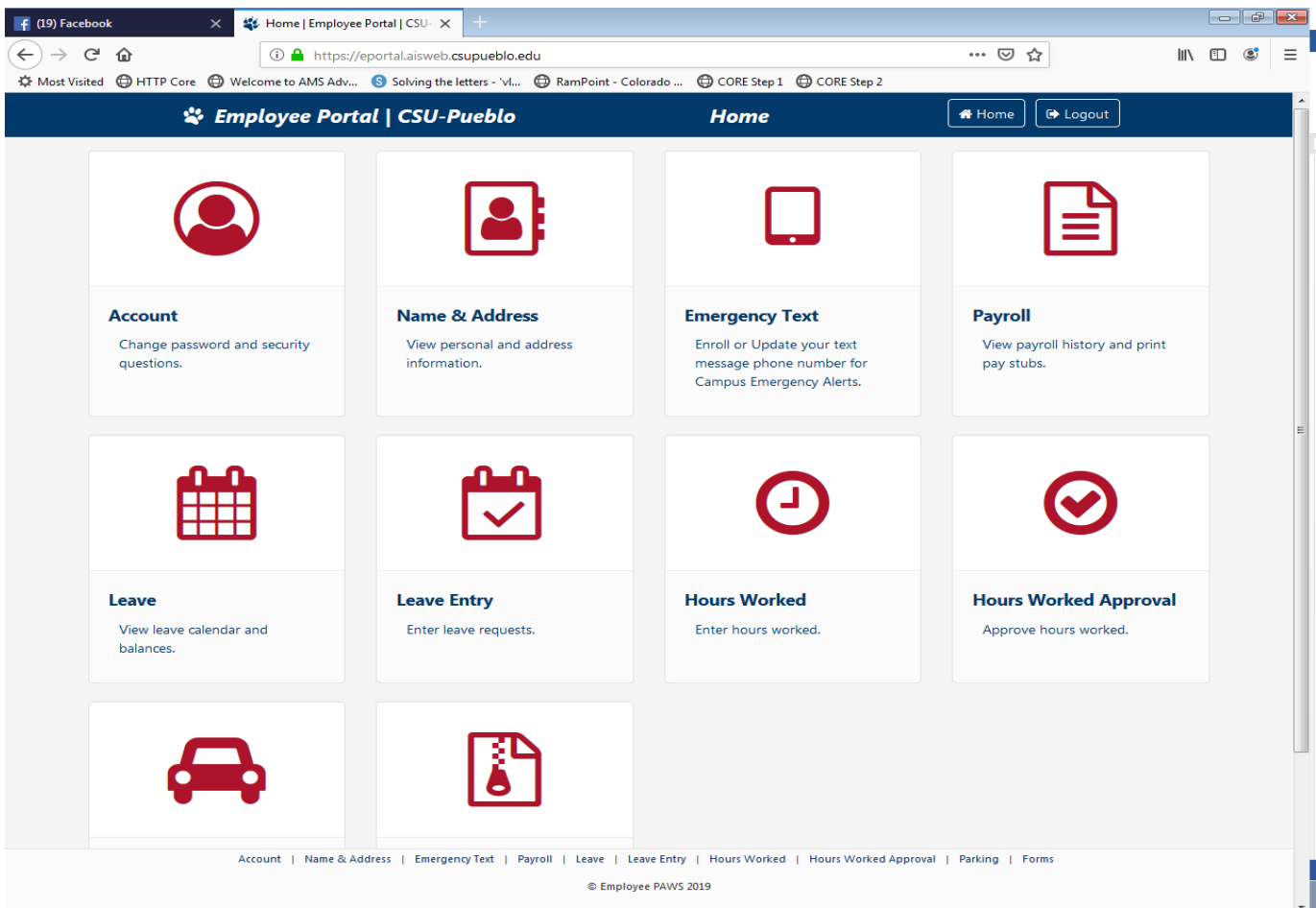


Enter the six digits of your PID.

The first time you login, your password will be the last 6 digits of your social security number.



You will be able to choose from the list in your Employee Portal



To change your password and/or Update Questions, click on Account.

The screenshot shows a web browser window with the URL <https://eportal.aisweb.csupueblo.edu/account>. The page title is "Change Password | Employee P...". The browser's address bar shows the URL and navigation icons. The page header includes "Employee Portal" and "Change Password" with "Home" and "Logout" buttons. The main content area is titled "Account" and has two tabs: "Change Password" (selected) and "Update Questions". The "Change Password" section contains a form with the following fields and controls:

- Change Password** (Section Header)
- Current Password:** A text input field containing a masked password (represented by 10 dots).
- New Password:** A text input field.
- Confirm Password:** A text input field.
- Show Answers
- (blue button)
- (red button)

At the bottom of the page, there is a footer with the text "Change Password Update Questions" and "© Employee PAWS 2019".