KRISTYN NOELLE WHITE DAVIS

PROFILE OVERVIEW

Innovative, resourceful, and visionary professional and educator with verifiable qualifications in optimizing the effectiveness of programs designed for both students and teachers. Adept at student planning and advising as well proven to be an dedicated instructor. Exemplified track record in designing training materials and administering school programs through in-depth research, teaching, and decision-making skills. Offer great passion to develop students and staff and foster a stimulating, safe, and motivating learning environment; proven ability to deal with various professionals at all levels and to perform in a high risk population. Highly motivated and overtly student-focused with a knack to assess the needs of students of diverse cultural backgrounds; assisted in grant writing and grant/budget decision making.

CORE STRENGTHS

Classroom Instruction and Motivation
Key Initiatives Development
Special Needs Assessment
Curriculum Coordination
Organized and Big Picture Orientated
Advising and Mentoring
Strategic Planning
Managerial/ Leadership Aptitude
Solid Communication
Rapid Conflict Resolution

TECHNICAL PROFICIENCY: MICROSOFT OFFICE SUITE, NVIVO, SPSS, and DISTANCE LEARNING, CSU-PUEBLO AIS, VISIX DIGITAL SIGNAGE, SHAREPOINT – WEBSITE SOFTWARE

PROFESSIONAL HISTORY

COLORADO STATE UNIVERSITY - PUEBLO ▪ Pueblo, CO
HASAN SCHOOL OF BUSINESS UNDERGRADUATE ACADEMIC ADVISOR ***July1-Present***

- Provide advising, scheduling and mentor advice to students for both short and long term planning
- Coordinated and facilitated the HSB Learning Center Tutoring Program, requiring the hiring and supervision of tutors as well as connecting students in need with a tutor.
- Appointed to the campus initiative Retention Task Force, highly involved in critical campus initiative.
- Actively participated on University Advising Council and Hasan School Undergraduate Committee, Financial Aid Appeals Board, and Administrative Professional Council.
- Well acquainted with the variety of academic programs, as well a graduation planning sheet completion.
- Dedicated to student success, whether it is listening, utilizing campus services or motivation that is needed
- Assist in event planning for the School of Business throughout the year
- Assist in website updating and coordinate listservs and HSB's online presence
- Taught Business Administration 101 and Business Communication

PUEBLO CITY SCHOOLS–EAST HIGH SCHOOL ▪ Pueblo, CO
LANGUAGE ARTS TEACHER AND INTERNATIONAL BACCALAUREATE COORDINATOR ***Aug 2005–May 2011***

- Provide direct oversight in the coordination of the International Baccalaureate Diploma Years Program
- Conduct and facilitate staff training for IB program and play multi-faceted roles as the Student Schedule Advisor / Counselor / Sponsor
- Provide feedback and improvement methods on English proficiency; utilize evaluation tools to assess students' comprehension of completed topics and provide individual learning plans and differentiated instruction
- Employ solid skills in analyzing and evaluating educational policies and practices
- Dynamically presented a consolidated research at the CASE (Colorado Association of School Executives) conference
- Reliably efficient in working within a goal setting advisory capacity for post secondary options and beyond

PUEBLO CITY SCHOOLS-ADMINISTRATION ▪ Pueblo, CO
SECONDARY LANGUAGE ARTS TEACHER ON SPECIAL ASSIGNMENT (INTERIM TOSA-LITERACY COORDINATOR) ***Jan 2008–Jun 2008***

- Facilitated and implemented meetings with all Secondary Schools Language Arts Departments
- Acted as a liaison to several district's Language Arts teachers to Central Administration
- Developed and disseminated all school's course description guide for language arts as well as designed and implemented training mainly focusing on curriculum mapping

CHERRY CREEK SCHOOLS-SMOKY HILL HIGH SCHOOL ▪ Aurora, CO
LANGUAGE ARTS STUDENT TEACHER ***Aug 2004–Dec 2004***

- Established learning and teaching environments for students and staff in accordance with educational objectives
- Acknowledged as Boettcher Foundation Top Teacher twice

COLORADO UNIVERSITY BOOKSTORE AND UNIVERSITY RECORDS OFFICE ▪ Boulder, CO
UNIVERSITY EMPLOYEE ***Aug 2000–Jun 2005***

- Identified and resolved multiple operations and customer service issues in collaboration with other managers
- Worked with college students in campus setting
- Organized and maintained confidentiality of student files
- Evaluated schedules and assisted the university in orientation activities

Education & Credentials

Doctor of Philosophy in Educational Leadership and Policy: *In Progress*
Colorado University • Colorado Springs, CO
Course Completion Date: July 2011 | Prospected Dissertation Completion Date: Spring 2014

Master of Arts in Secondary Language Arts Education, with Emphasis on Literacy Instruction: *May 2005*
Colorado University • Boulder, CO

Bachelor of Science in Journalism, Major in Media Studies, Minor in Women's Studies: *May 2003*
Colorado University • Boulder, CO

Secondary Language Arts Licensure

Professional Development

International Baccalaureate Training • Writing Alive Training • Southern Colorado Writing Project • Shelter Instruction Observation Protocol (SIOP) • Lindamood Bell Training for Secondary Teachers •Curriculum Mapping • Infinite Campus Training • Colorado Learning and Teaching with Technology (COLTT) • Strategic Grant Development Writing Workshop

Publications

Ramirez, A. White, K. Clouse,W. Teacher Evaluation in Colorado: How Policy Frustrates Practice. Management in Education. Accepted for Publication Fall 2013.

Presentations

Ramirez, A., White, K. & Clouse, W. (2011, February) A Study of Teacher Evaluation Practices in Colorado. Presentation at the Winter Conference of the Colorado Association of School Executives, Westminster, Colorado.

Honors

Outstanding Professional Employee of the Year - 2013
"Above and Beyond" Academic Affairs Award - 2012
Boettcher Foundation Teacher Recognition Award – 2010
Outstanding Service on Pueblo City Schools Curriculum Alignment Initiative - 2008