

**COLORADO STATE UNIVERISTY-PUEBLO  
PAYROLL CHANGE AUTHORIZATION**

DATE \_\_\_\_\_ NAME \_\_\_\_\_ ID \_\_\_\_\_

I wish to make the following change to my paycheck:

START Deduction to: \_\_\_\_\_ in the amount of \$ \_\_\_\_\_  
 One time only                       Every month through \_\_\_\_\_

CANCEL Deduction to: \_\_\_\_\_

CHANGE Deduction to: \_\_\_\_\_  
From \$ \_\_\_\_\_ To \$ \_\_\_\_\_

Effective \_\_\_\_\_ / \_\_\_\_\_  
Mo Yr

\_\_\_\_\_  
Signature

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FOR PAYROLL USE ONLY

DEDUCTION CODE \_\_\_\_\_

CLASS CODE \_\_\_\_\_