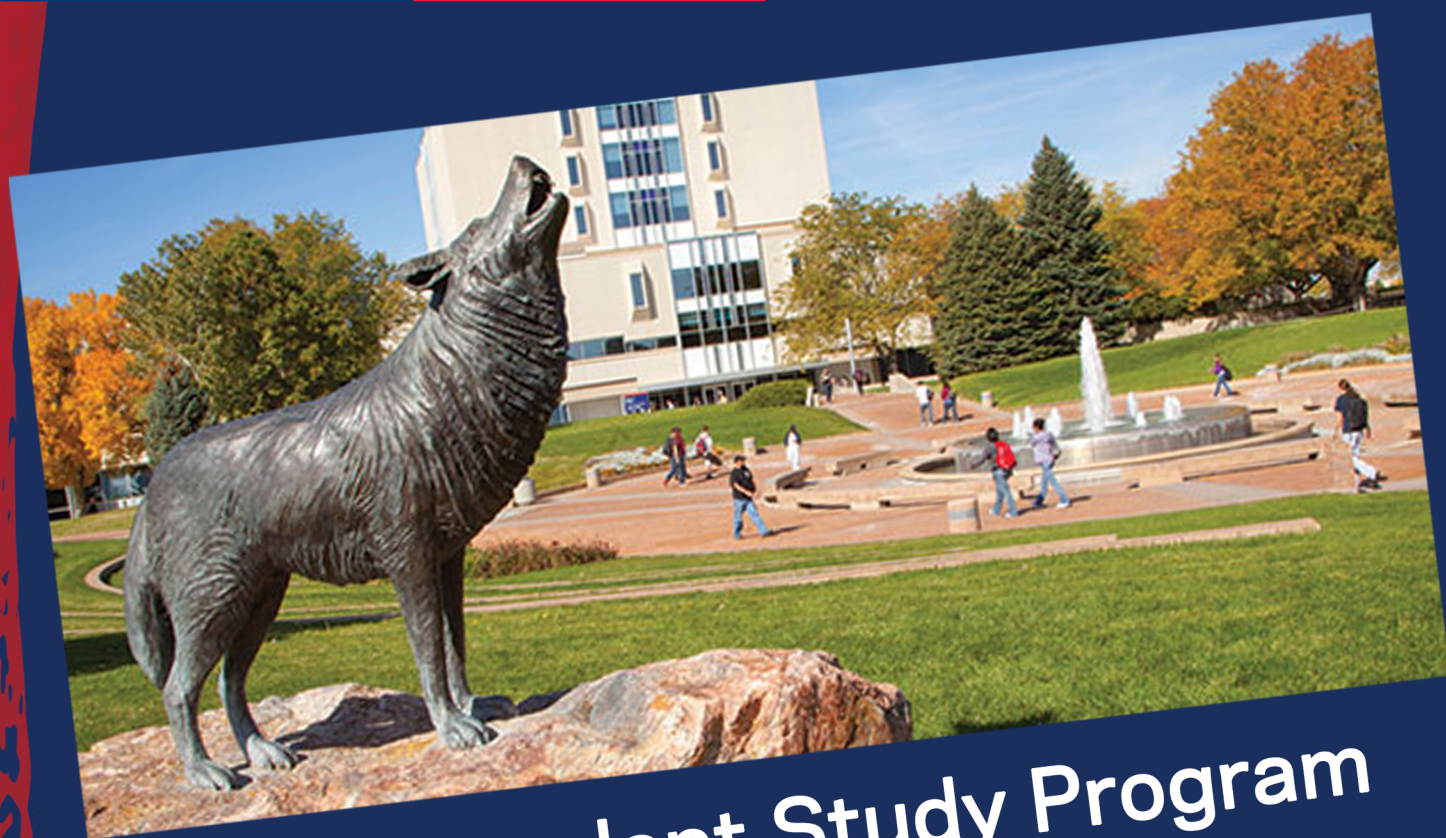


Colorado State University PUEBLO

Extended Studies



Independent Study Program 2019 - 2020 Catalog



Colorado State University-Pueblo Independent Study Program

Are you interested in an educational program that is convenient, flexible, and affordable?

Our unique and professional Independent Study Program is dedicated to serving our increasingly diverse student population. We offer exceptional print-based and digital correspondence courses where you can study with us anytime and anywhere. Whether you are a professional seeking to enhance your credentials, a college student seeking to earn credit, or you want to earn a Bachelor of Science degree through our External Degree Completion Program, the Colorado State University—Pueblo Independent Study Program can help you achieve your goals. Independent Study allows you to participate in a quality educational process with the freedom to choose when and where you study.

What can you do with the credit earned through Independent Study courses?

- Apply credit toward a degree at Colorado State University-Pueblo.
- Transfer credit to another university.
- Use credits to meet requirements for professional certifications.
- Prepare for a new position or profession.
- Study for personal growth and self-fulfillment.

To register online, visit the Independent Study website:

- www.csupueblo.edu/extended-studies/independent-study

If you have questions about enrollment, please contact us at:

Division of Extended Studies
Colorado State University-Pueblo
2200 Bonforte Boulevard
Pueblo, Colorado 81001
E-mail: extendedstudies@csupueblo.edu
Phone: 719-549-2316 or 800-388-6154
www.csupueblo.edu/extendedstudies

Frequently Asked Questions

What are Independent Study courses?

Colorado State University-Pueblo is committed to providing high quality and fully accredited digital and print-based correspondence courses for students whose learning needs are not readily met by traditional on-campus offerings. We take education out of the classroom and deliver it to your door. Our Independent Study courses consist of a challenging curriculum that will enable you to learn at your own pace. Our courses are taught by Colorado State University-Pueblo faculty members and qualified subject matter experts within our community who possess both a postgraduate degree and college or university teaching experience in their field. All of our instructors and curriculum are reviewed and approved by both the Department Chair of the respective department and the Dean of Extended Studies. The Independent Study Program provides you with flexibility and convenience. You can enroll at almost anytime during the year and study where and when it is convenient.

Can I use financial aid to pay for my tuition?

Students who are using financial aid to pay for courses (including VA funds) are required to enroll within the semester deadlines. This provides additional support for students to complete their courses within the traditional semester and allows them the eligibility to receive financial aid. Courses paid for with financial aid must be successfully completed by the last date of the on-campus term in which the student is enrolled to avoid adjustments to the student's financial aid. Students using veterans benefits to pay for their course(s) are required to follow semester term dates.

Can I use military benefits for Independent Study tuition?

Independent Study Courses are designed to provide time and flexibility to students and can be completed via e-mail or USPS regardless of where you may be stationed.

For assistance with VA benefits, you will need to contact CSU – Pueblo's Veterans Education Benefits office at:

Colorado State University – Pueblo
Military and Veteran Success Center
2200 Bonforte Blvd., Rm. 114 (OSC)
Pueblo, CO. 81001
By phone at 719-545-2910
By e-mail at veteransuccess@csupueblo.edu

For assistance with TA (GoArmy) benefits, contact CSU—Pueblo at Ft Carson

1661 O'Connell, Bldg 1012, Ste 213
Ft Carson, CO 80913
719-526-2509

Students utilizing TA benefits, excluding GoArmy, are considered self-pay students and can register any date before the end of the semester.

GoArmy students may register for courses up to 15 days before the semester ends.

What if I self-pay for my tuition?

Self-Pay students (those who pay by cash, credit card, or check) and do not utilize government financial aid assistance, have one year from date of registration to complete a course through the web or print-based assignments.

What degrees are offered through the External Degree Program?

We currently offer three-degree programs:

- Bachelor of Science in Criminology
- Bachelor of Science in Sociology
- Bachelor of Science in Interdisciplinary Studies

Dual majoring is not permitted through the External Degree Program.

What courses are available?

The CSU-Pueblo Independent Study Program provides guaranteed transfer courses that satisfy many universities' general education requirements. We provide multiple course options that satisfy requirements in humanities, social science, English, math, university cross-cultural components, and science lectures with their lab counterparts.

How much do classes cost?

Our academic courses are \$205.00 per credit hour. Some courses may require online videos or additional software. You also will need to purchase your textbooks. Be aware that tuition costs may change without notice.

How do I register for classes?

To register for an Independent Study course, you will need to complete the course registration form, which can be found within this catalog and on our website:

www.csupueblo.edu/extended-studies/independent-study

To complete your registration, fill in the necessary information and submit online, through fax (719-549-2438), postal mail, or e-mail to extendedstudies@csupueblo.edu.

What happens after I register for the print-based option?

When you enroll in an Independent Study course, you will receive a packet of materials, including a syllabus that explains the material to be covered by the course. You will also receive a registration confirmation sheet detailing your start date, drop deadline, withdrawal deadline, and your completion date. Included with your syllabus will be a forms packet including a textbook order form. Your syllabus will have a series of lessons that will direct you through your course with a combination of reading and written assignments, academic journals, term papers and/or proctored exams. Your syllabus also contains contact information for your instructor. Your instructor will evaluate your work, make corrections and comments and assign grades. As a student, you will only receive feedback from your instructor if a self-addressed stamped envelope is submitted with your coursework. The feedback your instructor provides should be used to improve your work on subsequent assignments. Your instructor will return your graded assignment to you the same way you submitted it to them. Please expect a two-week feedback turnaround from instructors.

What happens after I register for the digital format? (Blackboard)

When you enroll in an Independent Study course, you will receive a confirmation email sent to the email address provided on your registration form. The confirmation email will display your important dates including start date, completion date, drop date, and withdrawal date. The confirmation email will also provide a step-by-step guide on how to access your course on the learning management system—Blackboard. Once access to Blackboard has been given you can find your course information. Your syllabus will have a series of lessons that will direct you through your course with a combination of reading and written assignments, academic journals, term papers and/or proctored exams. Your syllabus contains contact information for your instructor. Your instructor will evaluate your work, make corrections and comments and assign a grade. The feedback your instructor provides should be used to improve your work on subsequent assignments. Your instructor will return your graded assignments to you through Blackboard. Please expect a two-week feedback turnaround from instructors.

How long are classes?

The time you have to complete your course depends on the method of payment you use for your tuition. If you choose to utilize financial aid to pay for your courses you must abide by the term dates for the course. Self-pay students have one year from the date of registration to complete a course through web or print-based format. Courses may not be completed in less than two weeks (14 days) per credit hour. (ie. A minimum of 6 weeks or 42 days, for a 3 credit hour course.)

When are payments for courses due?

Tuition payment is required in full at the time of registration. Payment plans are not available. Students using financial aid or third party payments will be liable for any unpaid balances. Proof of payment or confirmation of pending aid from the Financial Aid Office, Veteran Success Center, or Athletic Department is due at registration. Students with outstanding balances after the payment date will be subject to a DROP for nonpayment from the courses for which payment was not received. Students who have been dropped for non-payment can usually be reinstated in the course if full payment is received within 14 days of the drop. It is the responsibility of the student to work with any third-party payer or the financial aid office to ensure that funds have been credited to their account prior to the drop for non-payment deadline. Payment may be made in the form of a check, money order, or credit card (VISA, MasterCard, or Discover). All checks must be payable to CSU-Pueblo. There will be a charge of \$25.00 for any returned checks.

Does it cost more to take a course if I live outside the United States?

If you live outside the United States (excluding APO-FPO addresses) and indicate that you want your syllabus mailed to you, you will need to pay an additional fee of \$45 for airmail postage at the time of registration. The Division of Extended Studies sends all United States mail, including mail to APO and FPO addresses, by air.

Should I make copies of my work when ready to submit to my instructor?

It is important that you retain a copy of everything you send to your instructor. Postal mail can be lost in the many processes it goes through to get to our University.

Will I get a University email address when I become a degree-seeking student?

CSU-Pueblo uses its campus email system as its official mode of communication. Consequently, all students, staff, and faculty are required to utilize their assigned campus e-mail account. Students are expected to read and respond to messages in a timely, consistent manner. Students are asked to communicate with their instructors from their CSU-Pueblo e-mail whenever possible. If you need assistance accessing your e-mail, contact the CSU-Pueblo IT Help Desk at 719-549-2002 or helpdesk@csupueblo.edu

How do I know what courses will be offered per term?

Not every course is available every semester for student registration. Please call ahead for course availability. A copy of our available courses can be found at:

www.csupueblo.edu/extended-studies/independent-study/course-offerings

Who can take CSU-Pueblo Independent Study courses?

Anyone can take Independent Study courses. You do not need to be a degree-seeking student to enroll in one of our 100+ academic courses. Please note that enrolling in an academic correspondence course at CSU-Pueblo does not constitute admission to the University. To learn how to be formally admitted into one of our three Bachelor of Science Degree programs (Sociology, Criminology, Interdisciplinary Studies) please contact our Office of Admission at: 719.549.2462 or info@csupueblo.edu

How do CSU-Pueblo students register for an Independent Study course?

If you are a CSU-Pueblo student and you wish to enroll in an Independent Study course, you will need to see your advisor so they can help select the appropriate course you need for your degree program. Registration forms can be obtained in the Extended Studies office or online by visiting our website at: www.csupueblo.edu/extended-studies/independent-study
Print-based students may request that a registration form is sent to them via postal mail.

Can I take Independent Study Courses if I am incarcerated?

Courses can be taken via print-based correspondence while a student is incarcerated. For print-based course work and materials, Independent Studies utilizes the U.S. Postal system. Students will need to be aware of their institution's policy about sending and receiving documents and course materials, including textbooks. Textbooks and materials are not included in the cost of the course and will need to be purchased separately through the CSU-Pueblo Bookstore or third-party vendor. It is advised that incarcerated students find an advocate to speak on their behalf. A sponsor can assist in communicating educational needs and in processing registration or other correspondence. Students using a sponsor will be required to complete a FERPA privacy release to allow University personnel to communicate with the advocate regarding the student's educational record. Most courses require proctored exams. Students who are incarcerated should be aware of their institution's policies and procedures regarding the proctoring of educational exams within their institution. Print-based exams are available for all courses when required. It is advised that students identify a source of third-party payment for funding. CSU – Pueblo does not assist in finding third-party funders.

Our financial aid office can be contacted at the following address:

Student Financial Services
Administration Building, Rm 212
2200 Bonforte Blvd. Pueblo, CO. 81001
By phone at 719-549-2088
By e-mail at sfs@colostate-pueblo.edu

Will I need a proctor to take exams?

Many courses require one or more proctored exams. Proctors serve an important role in maintaining the academic integrity of our program. Proctors are responsible for confirming the identity of a student and supervising the student while taking a test to ensure that all testing rules are followed. After you complete your exam, the proctor returns the document, usually by U.S. Mail, to the Extended Studies Office. Students are responsible for identifying an acceptable proctor within the first two weeks of a course. Proctors must be approved by the Division of Extended Studies office before exams will be sent, so it is a good idea to submit your proctor information early to ensure testing is not delayed. PLEASE NOTE that in response to new federal guidelines, our proctoring process has changed and some proctors may no longer be eligible to administer exams. Proctors cannot be a coworker, peer or friend, subordinate or direct supervisor of the student,

relative, Extended Studies student or student employee. Questions regarding the appropriateness of a proctor should be directed to the Extended Studies office. Students living in the Pueblo or Colorado Springs area are encouraged to utilize proctoring services available at no charge through the CSU-Pueblo Extended Studies offices. Proctoring on the CSU-Pueblo campus outside of the Extended Studies office may only be conducted by the instructor of the course or under special permission from the Extended Studies office. Students should be aware when selecting a proctor that many proctoring services charge a fee for each test administered. Fees commonly range from \$20- \$50 and are set by the individual provider. Students are responsible for paying any fees related to proctoring exams in addition to the cost of tuition for the course. Some states require that proctoring for distance education courses be conducted electronically. Students taking courses which require proctoring in Oregon, Ohio, Oklahoma, West Virginia, and Rhode Island are required to utilize the online proctoring service Proctor U to administer exams. Proctor U is a fee-based service which proctors exams over the internet via a webcam. Additional information about this proctoring service is available from the Extended Studies office or in the syllabus packet provided at registration. Students who have difficulty identifying an acceptable proctor in their local area should contact the Extended Studies office for assistance.

How do I purchase my textbook from the University bookstore?

You will need to buy your own textbook(s) and other supplies. We recommend that you purchase your textbooks through the CSU-Pueblo Bookstore. You can order your books by:

- Telephone: (719) 549-2146
- Online: <http://www.csupueblobookstore.com>
- USPS: A book order form is included in each syllabus
- Learning Management System (Blackboard)

Be sure to use the correct edition of the textbook, as specified in your syllabus.

Can I use the University Library?

We encourage our Independent Study students to use CSU-Pueblo's library. You will have access to many services including catalogs and databases, inter-library loans, and reference services. For more information about the resources available through CSU-Pueblo's library, call our library at 719.549.2333.

How do I get technical support for Blackboard, PAWS or student e-mail?

You can contact the CSU-Pueblo Independent Study Coordinator at the Office of Extended Studies. If the Independent Study Coordinator is unable to help you can contact the CSU-Pueblo IT help desk at 719.549.2002 or e-mail for support at helpdesk@csupueblo.edu. The HelpDesk can also help you with your Personal Access to Web Services, better known as PAWS. PAWS allows you to see your electronic bill you have with the University, update your personal information, and utilize the Degree Audit Reporting System (DARS). DARS has two components, the degree audit and transfer evaluation. The degree audit is an automated process for tracking your academic progress toward completing an academic program. The transfer evaluation reports the courses completed at another institution.

Can I use the University's Online Writing Center?

The Online Writing Center is available to Independent Study students to provide tutoring in all types of writing: essay, scientific, business, or creative. (Although the Writing Center offers a 24-hour turnaround time, it is not a proofreading service.) Take advantage of this free service at <https://www.csupueblo.edu/center-for-academic-enrichment/online-writing-lab/index.html>

Do any of your courses require placement exams and/or prerequisites?

Some courses have prerequisites that must be met before enrollment. A prerequisite is a course, courses, or test score that must be successfully completed before you register for a specific course. Proof of prerequisite completion may be required at the time of enrollment based on the CSU-Pueblo Academic Catalog. For example, you may need to take a placement exam prior to registering for English 101 and Math 109. English 101 requires the successful completion of English 099, satisfactory ACT/SAT Verbal score from within the last five years or a passing score on the CSU-Pueblo Accuplacer exam. Math 109 requires the successful completion of Math 099, or a satisfactory ACT/SAT Math score from within the last five years, a passing score on the CSU-Pueblo Accuplacer exam. Please contact Extended Studies for additional information.

How many courses can be taken at one time?

Enrollment is capped at 18 credit hours per semester.

Can I work with someone else to complete my course?

No. Any use of unauthorized assistance in preparing materials that students submit as original work is considered cheating and constitutes grounds for dismissal.

What if I am not able to meet the completion deadline?

Courses have distinct enrollment and completion periods. If you utilized financial aid to pay your tuition costs and are not able to complete your course by the last day of the campus term, you must file a Request for Incomplete form with your instructor and the Extended Studies office. Requests for Incompletes will only be granted in cases in which the student can demonstrate the following:

- The student has completed at least 60% of the course work with a passing grade.
- Unforeseen circumstances which substantially interfered with the student's ability to complete the course in a timely manner
- A detailed plan for completing the remaining work within 60 days of the end of the term.

Self-pay students do not have an option for extension and must complete all coursework within one year from date of registration.

VA Students:

If you cannot complete your coursework during the originally allotted timeframe and you elect to take a two-month incomplete, the Department of Veteran Affairs will not continue to pay VA benefits during this period. If you have questions regarding VA policies, please contact the CSU-Pueblo Veterans Office at 719.549.2910.

Can I drop or withdraw from a course?

You may drop a course for a full refund within 21 days of your registration. You may withdraw from a course within 10 weeks from your date of registration if you self-pay for tuition. Independent Study students that utilized financial aid have 8 weeks from registration date to withdraw (utilizing government financial aid or scholarships).

Is CSU-Pueblo an accredited institution?

Colorado State University-Pueblo is accredited by the Higher Learning Commission, a Commission of the North Central Association of Colleges and Schools, 30 N. LaSalle St., Suite 2400, Chicago, IL, 60602-2501, Phone 800-621-7440.

Who do I contact if I have a problem in the course?

Students should always contact their instructor first and attempt to resolve any issues related to the course. If the student is unable to resolve an issue with the instructor, they should next contact the Extended Studies office at 719-549-2316. Additional information regarding formal appeal processes and information on how to register a complaint with our accrediting agency, the State of Colorado or your home state is available at:

www.extendedstudies.csupueblo.edu/IndependentStudy/Pages/disclaimers.aspx

When will my grade appear on my transcript?

Grades are entered on the transcript after your instructor has graded all of your coursework. If you have not completed your coursework by the completion date for an Independent Study class for which you registered, a grade of incomplete (IN) will appear on your transcript until the instructor has submitted a final grade or you reach your completion date. An incomplete course must be satisfactorily completed within the time frame stipulated by both Extended Studies and the instructor but no later than one calendar year from the date the IN was given. An incomplete not removed within one calendar year shall revert to the pre-assigned grade of an "F- failed" and be included in the computation of the student's grade point average. Re-enrollment of a course is not allowed while the IN is still outstanding for that course.

How do I sign up for graduation once I have completed my degree requirements?

Graduation Contracts for fall and spring semester are due no later than the fourth week of the graduating term. Graduation Contracts for summer session are due no later than the third week of the 12-week summer session. Students unable to complete degree requirements within the University deadlines will be required to submit a new Graduation Contract to the Registrar's Office in order to establish a new tentative degree conferral date.

How do I order an Official Transcript?

Official transcripts are issued by the Registrar's Office at the signed request of the student. There is a nonrefundable fee for each official transcript. Check with the Registrar's Office for current fees. Transcript fees must be prepaid before official transcripts will be released. Acceptable methods of payment are cash, personal check, money order, VISA, MasterCard and Discover. Special fees are charged for special handling (Priority, Express, International mail, and faxing).

All accounts with Colorado State University-Pueblo must be settled before an official transcript can be issued.

Transcripts are processed as rapidly as possible and are usually issued within five working days from the date the signed request is received in the Registrar's Office. Students should allow extra time for issuance near the end of the term. Due to the processing of grades, transcripts (official or unofficial) for enrolled students will not be released during the week of finals and the following week. CSU-Pueblo does not accept e-mail or telephone transcript requests.

Faxing of transcripts

A pre-paid fee is required for an unofficial transcript to be faxed to a destination within the United States; there also is a higher pre-paid fee required for a transcript faxed outside the country. Since faxed transcripts are considered as working (unofficial) documents only, the fax will be followed up by an official (hard copy) version to follow by first class mail within five working days.

How to order a transcript

Signed transcript requests should include the following information:

- Student's full name (including maiden or other name if applicable)
- Student's current address and phone number;
- Student ID number (PID)
- Date of birth
- The last term the student was enrolled at CSU-Pueblo
- Instructions on whether the current term grades or degree conferral; are to be included (this is important when a transcript is ordered near the end of a term)
- The complete name and address of the agency, school, or individuals to whom transcripts are to be sent
- The student's signature (this provides CSU-Pueblo with the necessary authorization to release the transcript to the designee)
- Payment method.

NOTES:

- If someone other than the individual named on the transcript has been authorized to pick up the document in person, they must provide a signed release from the person named on the transcript.
- If payment is to be made by credit card, please provide type (VISA, MasterCard or Discover), credit card number, expiration date, 3-digit CVV code on the back of card, name of cardholder, address of cardholder, and daytime phone number.
- If the order is for a faxed transcript, the following information is also needed:
 1. The fax number and name of the person to whose attention the transcript is to be sent.
 2. The name and address to which the subsequent official, hard copy transcript will be mailed.

For more information, you can contact the Registrar's Office at 719.549.2261 or email at registrar@csupueblo.edu

For all other Independent Study academic policies, please refer to the current Colorado State University– Pueblo Catalog

Course Descriptions

Subject to change.
Courses not available every semester.

ACCOUNTING

ACCTG 201

Term Only Course

Not Available in Print-base Format

Principles of Financial Accounting (3)

Introduction to accounting as the language of business. Emphasis on reasoning and logic of external reporting model. May include computer-based applications. Prerequisite: MATH 109 or MATH 121 or MATH 156 or BUSAD 265.

ACCTG 202

Term Only Course

Not Available in Print-base Format

Principles of Managerial Accounting (3)

Managerial uses of accounting information, including cost based, decision making, differential accounting, and responsibility accounting. May include computer-based applications. Prerequisite: ACCTG 201.

ANTHROPOLOGY

ANTHR 100

Social Science

Cultural Anthropology (3)

Introduction to the concepts by which anthropology understands particular lifestyles, and to the constructs by which it accounts for similarities and differences among lifestyles. (Gen Ed: SS, GT-SS3) (CC)

ART

Art 100

Humanities

Visual Dynamics (3)

Appreciation and understanding of visual experiences and techniques reflecting the cultural dynamics of creativity. (Gen Ed: H, GT-AH1) (CC)

Art 211

Humanities

Not Available in Print-base Format

History of Art I (3)

A survey of world art from prehistory to ca. 1300 CE. Introduces issues related to visual design, historical context, and interpretation of works of art. (Gen Ed: H, GT-AH1) (CC)

Art 212

Humanities

Not Available in Print-base Format

History of Art II (3)

A survey of world art from ca. 1300 CE to contemporary times. Introduces issues related to visual design, historical context and interpretation of works of art. (Gen Ed: H, GT-AH1) (CC)

BIOLOGY

BIOL 112

Not Available in Print-base Format

Nutrition (3)

Analysis of personal dietary habits and behavior in relation to basic human nutritional needs and food composition.

BIOL 121

Natural and Physical Sciences

Environmental Conservation (3)

Historical review of humankind's interrelationship with and impact on the natural environment. Basic principles of ecology and current issues relating to the use of natural resources and environmental problems. Co-Requisite: BIOL 121L. (Gen Ed: ST, GT-SC2)

BIOL 121L

Natural and Physical Sciences Lab

Environmental Conservation Lab (1)

Field studies to accompany BIOL 121. Co-requisite: BIOL 121. (Gen Ed: ST, GT-SC1)

BUSINESS

BUSAD 265

Inferential Stats (3)

Statistical methods in business, sampling, parameter estimation, hypothesis testing, correlation, multiple regression and chi square tests. Use of problem solving methods. Prerequisite: MATH 121.

BUSAD 270

Not Available in Print-base Format

Business Communications (3)

Means of extending management capabilities through effective internal and external communications, including data organization and presentation. Prerequisite: ENG 101 and 102.

BUSAD 302

Ethics in Business (3)

Examination of issues addressing ethical, legal, social and environmental responsibilities of businesses toward government, customers, employees, and the general public. Prerequisite: BUSAD 270.

BUSAD 360

Not Available in Print-base Format

Advanced Business Statistics (3)

Development of advanced statistical techniques to support business decision-making. Topics include advanced multiple regression analysis, analysis of variance and nonparametric techniques. Prerequisite: BUSAD 265.

CHEMISTRY

CHEM 101

Natural and Physical Sciences

Not Available in Print-base Format

Chemistry and Society (3)

Chemistry related to the everyday world. Drugs, food, pollution, pesticides, consumer products, energy, and home health. Principally for non-science majors. (Gen Ed: ST, GT-SC2)

CHEM 101L

Natural and Physical Sciences Lab

Not Available in Print-base Format

Chemistry and Society Lab (1)

Laboratory is optional. Experiments to exemplify the logical steps of problem solving and explore the physical and chemical world. Pre or corequisite: CHEM 101. (S) (Gen Ed: ST, GT-SC1)

CHEM 211

Introduction to Organic Chemistry (3)

Survey of organic chemistry chemical structure, reactivity, and functional groups are presented in context of relevance to society. Prerequisite: CHEM 111.

COMPUTER INFORMATION SYSTEMS

CIS 171

Not Available in Print-base Format

Intro to Java Programming (3)

An introduction to computer programming, design and testing using the Java object-oriented programming language. Topics include language constructs, functions, file handling, inheritance and UML.

CIS 365

Not Available in Print-base Format

Management Information Systems (3)

Introduction to application and management of IT in functional business areas (marketing, finance, accounting, etc.). Includes IT strategy, business intelligence, e-commerce, and enterprise information systems. Prerequisite: CIS 103, CIS 104, and MGMT 201.

CRIMINOLOGY

CRIM 101

Introduction to Criminology (3)

This class will address the historical, theoretical and methodological foundations for understanding crime and criminology; various types of crime, and responses to crime by police, courts, and correctional institutions.

CRIM 310

Criminological Theory (3)

Examination of major theoretical explanations of crime and their policy implications. Prerequisite: CRIM 101.

CRIM 353

Penology (3)

The history and role of corrections; correctional practice, relationship to law, prison society, working in prisons, special needs of prisoners, capital punishment, administration, privatization. Prerequisite: SOC 101 or SOC 203.

CRIM 407

Family Violence (3)

The extent, seriousness, and impact of the major forms of domestic violence.

CRIM 409

Victimology (3)

Study of the victims' role in criminal transactions. Examination of individuals and groups as victims of officially defined crime, as well as other social injuries, not officially defined as crime. Prerequisite: SOC 101 or SOC 203.

CRIM 410

Structural and Elite Crime (3)

Examination of crimes and social injuries perpetrated by organizational structures that do physical or economic harm to the environment, their employees, and their customers.

CRIM 411

Police and Society (3)

The history and role of police; including patrol officers, detectives, specialty units, police discretion, women in policing, community policing, private policing, corruption, brutality, accountability. Prerequisite: SOC 101 or SOC 203.

CRIM 414

Serial Murder (3)

Examines serial murder in historical and contemporary contexts and assesses current control strategies including forensic science and profiling. Prerequisite: SOC 101 and 203.

CRIM 415

Forensic Criminology (3)

Course introduces students to variable aspects of Medicolegal Death Investigation. Students will learn about investigating deaths caused by homicide, suicide, accidents, and natural causes.

ECONOMICS

ECON 201

Social Science

Principles of Macroeconomics (3)

Applications oriented approach to understanding the economy including monetary policy, deficits and surpluses, international issues; fundamental differences between liberal and conservative economic policies. (Gen Ed: SS, GT-SS1)

ECON 202

Social Science

Principles of Microeconomics (3)

Illustrates how firms make price, wage and profit maximizing decisions. Other topics include market performance, market failure, environmental issues and government intervention. (Gen Ed: SS, GT-SS1)

ENGLISH

ENG 101

Skills Component

Composition I (3)

Emphasis on critical thinking, reading, and writing clear and coherent essays that reflect an understanding of the writing process, rhetorical analysis, argumentation, and academic discourse. Prerequisite: English 099, or ACT verbal score of at least 18, or SAT verbal score of at least 440, or an Accuplacer test score of at least 95. (Gen Ed: E, GT-CO1)

ENG 102

Skills Component

Composition II (3)

Sequential course providing continued engagement with critical thinking, reading, argumentation, and using rhetorical techniques in academic writing. Emphasis on research strategies. Prerequisite: ENG 101. (F,S,SS) (Gen Ed: E, GT-CO2)

ENG 130

Humanities

Introduction to Literature (3)

Introduction to the three major literary genres: fiction, poetry, and drama. The main emphasis is on close reading and textual analysis. (Gen Ed: H, GT-AH2)

ENG 241

Introduction to Literature (3)

Intensive study of literature written by women, in historical, cultural, and critical contexts. Prerequisite: ENG 102

FINANCE

FIN 330

Principles of Finance (3)

Principles of finance involved in problems confronting business organizations. Prerequisite: ACCTG 201, ECON 201, ECON 202, BUSAD 265 or MATH 156.

GEOGRAPHY

GEOG 101

Physical Geography (3)

Three Earth spheres: the hydrosphere (oceanography, hydrologic cycle); the atmosphere (meteorology and climatology) and the lithosphere (geology, internal/external processes) are emphasized and examined.

GEOG 102

Cultural Geography (3)

Emphasis on cultural regions, cultural diffusion, and cultural landscape. Major themes are culture, population, agriculture, language and religion, ethnicity, urbanization, industry, and political geography.

GEOG 103

Not Available in Print-base Format

Social Science

World Regional Geography (3)

The interconnectivity and interrelationship of the world regions by stressing physical, economic development, agricultural, cultural and population characteristics. Strengthening of one's mental world map. (Gen Ed: SS, GT-SS2) (CC)

GEOLOGY

GEOL 101

Natural and Physical Sciences

Earth Science (3)

Four earth spheres: the hydrosphere (oceanography, hydrologic cycle); the atmosphere (meteorology and climatology); the lithosphere (geology; internal and external processes); and space are emphasized. Co-requisite: GEOL 101L. (Gen Ed: ST, GT-SC2)

GEOL 101L

Natural and Physical Sciences lab

Earth Science Lab (1)

Lab to accompany GEOL 101 lecture. Corequisite: GEOL 101. (F,S) (Gen Ed: ST, GT-SC1)

HISTORY

HIST 201

History

U.S. History I (3)

United States history from founding of North American colonies to 1877 Reconstruction era. (Gen Ed: HS, GT-HI1)

HIST 202

History

U.S. History II (3)

United States from 1877 Reconstruction era to contemporary era. (Gen Ed: HS, GT-HI1)

MATH

MATH 109

Mathematics

Mathematical Explorations (3)

Emphasis on quantitative reasoning and problem solving. Topics chosen from logic, sets, algebra, linear programming, probability, statistics, number theory, geometry, voting theory, and graph theory. Prerequisite: satisfactory placement exam score or MATH 099 or equivalent. (Gen Ed: M, GT-MA1)

MATH 121

Mathematics

College Algebra (4)

Solutions of algebraic equations, graphs of rational functions, exponential and logarithmic functions, and systems of equations. Prerequisite: satisfactory placement exam score or MATH 099 or equivalent. (Gen Ed: M, GT-MA1)

MANAGEMENT

MGMT 201

Principles of Management (3)

Managerial process of planning, organizing, leading, decision-making, and controlling. Modern management techniques will be emphasized.

MGMT 301

Organizational Behavior (3)

Team-work, individual and group behavior, motivation, work design, communication, decision-making, leadership, and organizational culture. Prerequisite: MGMT 201.

MGMT 311

Operations and Quality Management (3)

Managerial perspective of the operations and quality functions, use of analytical tools to solve operations and quality problems. Prerequisite: BUSAD 265 or MATH. 156 .

MGMT 318

Human Resource Management (3)

An examination of the human resource functions of planning, selection and recruitment, compensation, training and development, employee and labor relations, and safety and health. Prerequisite: MGMT 201 .

MGMT 362

Purchasing and Materials Management (3)

Strategies and tactical methods, opportunities and problems associated with the flow of materials in an organization will be covered. Prerequisite: MGMT 311.

MGMT 410

Labor Management Relations (3)

Federal and state legislation and executive orders governing the employer-employee relationship; legal rights of organizations and collective bargaining. Prerequisite: MGMT 318.

MGMT 460

Operations Strategy (3)

Examination of recent developments in the strategy of operations in the manufacturing and service sectors involving technological policy, new process development, and new product introduction. Prerequisite: MGMT 311.

MGMT 468

Quality Management (3)

Concepts and techniques of quality improvement processes. Defining quality in customer satisfaction terms and improving quality of products and service through modern techniques. Prerequisite: MGMT 311.

MGMT 485

Not Available in Print-base Format

Strategic Management (3)

Integration of the business core disciplines to explore ways that strategy is formed in contemporary business organizations. Case method used extensively. Prerequisite: BUSAD 360, FIN 330, MGMT 301, MGMT 311, and MKTG 340 .

MARKETING

MKTG 340

Not Available in Print-base Format

Principles of Marketing (3)

Analytical survey of problems encountered in distributing goods and services from a marketing-management approach with emphasis on the role of the consumer and the social responsibility of the marketer.

MKTG 341

Not Available in Print-base Format

Sales Force Management (3)

Managing a sales force including recruiting, selection, training, compensation, supervision, stimulation and sales planning. Computer simulation used to do forecasting, budgeting, territory allocation, sales analysis and control. Prerequisite: MKTG 340.

MKTG 441

Not Available in Print-base Format

Marketing Strategies (3)

Detailed consideration of process of formulating and implementing strategies in marketing. Major emphasis on markets, channels of distribution, and product analysis. Prerequisite: MKTG 340 and BUSAD 360.

MKTG 475

Not Available in Print-base Format

International Marketing (3)

Effects of culture, political and legal structures on marketing. Planning for international products, services, promotion, pricing, distribution and impact of trade groups. Prerequisite: MKTG 340.

MUSIC

MUS 118

Term Only Course

Arts and Expression

Not Available in Print-base Format

Music Appreciation (3)

Significant musical compositions, composers and historical eras; analysis and description of music forms and terms; includes women composers and multi-cultural issues. (Gen Ed: H, GT-AH1) (CC)

MUS 491

Term Only Course

Not Available in Print-base Format

Music Appreciation—World Music (3)

Prerequisite: permission of instructor. Repeatable

POLITICAL SCIENCE

POLSC 101

Social Science

American National Politics (3)

Basic processes in American politics. Principles and structure of national governments. (Gen Ed: SS, GT-SS1)

POLSC 201

Social Science

International Relations (3)

Introductory study of world affairs. Topics include: international economics, institutions, war, human rights, and the environment. Designed for students with no background in international relations. (Gen Ed: SS, GT-SS1) (CC)

POLSC 202

Social Science

Comparative Politics (3)

Studies politics, political systems, and governance in various countries, from the UK and France to Mexico and China. The course emphasizes comparative analysis and understanding. (Gen Ed: SS) (CC)

POLSC 270

Introduction to Homeland Security (3)

An overview of homeland security, key threats, challenges and potential responses.

POLSC 271

Terrorism (3)

An examination of extremist groups and private violence in the context of monitoring, prevention, and responses.

POLSC 272

Critical Incident Management (3)

The policies and practices of local first responders, inter-agency relationships, political violence and unconventional weapons.

PSYCHOLOGY

PSYCH 100

Social Science

General Psychology (3)

Overview of the field of psychology including learning, perception, motivation, emotion, heredity, personality, development, abnormal and psycho-therapy. (Gen Ed: SS, GT-SS3)

PSYCH 103

Not Available in Print-base Format

Introductory Psychology for Majors (3)

Explore psychology as a career in addition to an introduction to the basic skills required for conducting psychological research including APA writing style, journal article analysis, and basic statistics .

PSYCH 105

Understanding Human Diversity (3)

Americans live in a complex and diverse society. This course examines the nature, impact and strategies for dealing with diversity in personal and social contexts.

PSYCH 151

Social Science

Human Development (3)

Survey of human development through life span. A multi-disciplinary approach to the study of both change and stability in physical, cognitive, social and personality development Review of relevant developmental theory and research. (Gen Ed: SS, GT-SS3)

PSYCH 205

Introduction to Sport Psychology (3)

An introduction to psychological theories and constructs affecting performance, coaching & development in sports and athletics.

PSYCH 251

Social Science

Childhood and Adolescence (3)

Physical, social, cognitive, and emotional growth of the individual from childhood through adolescence. Topics include intelligence, social development, self development, moral development, family relations. Prerequisite: PSYCH 100. (Gen Ed: SS)

PSYCH 311

Theories of Personality (3)

Major theories of personality and the methods of personality investigation. Prerequisite: PSYCH 100

PSYCH 337

Memory and Cognition (3)

Theory and research on current topics in cognition, including attention, concept formation, imagery, memory, decision making, language acquisition, problem solving and text comprehension. Prerequisite: PSYCH 100.

PSYCH 342

Educational Psychology (3)

The contribution of psychology theory, research and methods to our understanding of teaching and learning. Prerequisite: PSYCH 100 or 151.

PSYCH 351

Psychology of the Exceptional Individual (3)

Survey of characteristics of those individuals considered significantly above or below the norm of the population. Emphasis on behavioral identification and modification of the home, school and social environment. Prerequisite: PSYCH 100.

PSYCH 352 (SOC 352)

Social Psychology (3)

General and applied psychological principles of the individual's interaction with a group. Prerequisite: PSYCH 100

PSYCH 362

Abnormal Psychology (3)

Etiology, diagnosis and therapy of maladaptive or abnormal behaviors and mental functioning. Prerequisite: PSYCH 100.

PSYCH 401

History and Systems of Psychology (3)

The historical development of modern psychology from its roots in classical philosophy and the social, cultural, and political context within which psychological theory emerged. Prerequisite: PSYCH 100, 209, and 209L.

SOCIOLOGY

SOC 101

Social Science

Introduction to Sociology (3)

The scientific study of patterns and processes of human social relations. (Gen Ed: SS, GT-SS3)

SOC 203

The Criminal Justice System (3)

This course examines origin, nature, and utilization of criminal law; policing, court adjudication and sentencing; jails and prisons; community based corrections; criminal justice policy.

SOC 205

Research Methods (3)

Introduces methods of research and investigation in sociology, criminology, and the social sciences. Prerequisite: SOC 101 or CRIM 101.

SOC 231

Social Science

Marriage and Family Relationships (3)

Marriage and family from an institutional and relationship perspective; cross-cultural diversity, mate selection, marital dynamics, parenting, divorce, remarriage, emerging patterns.

SOC 303

Crime and Deviance (3)

The nature and causes of crime as well as of behavior defined as socially deviant, including violent, corporate, political crimes; sexual, cultural, political deviance. Prerequisite: SOC 101 or SOC 203 or CRIM 101 or CRIM 203.

SOC 305

Women and Crime (3)

Explores historical and contemporary intersecting issues of sex, gender, and crime in the United States, focusing on girls' and women's experiences as crime victims, offenders, and workers in the criminal justice system. Prerequisite: ANTHR 100 or CRIM 101 or SOC 101 or WS 100.

SOC 306

Delinquency and Juvenile Justice (3)

Theory and history of delinquency; relationship to family, peer groups, schools, gangs, drugs, young offenders legislation, juvenile courts and police response, youth corrections.

SOC 308

Popular Culture (3)

Advertising, television, music, novels, and the news are among the topics to be investigated for their social significance.

SOC 310

Social and Cultural Theory (3)

Examine from classical to contemporary theory in sociology and anthropology. Prerequisite: SOC 101 or ANTHR 100.

SOC 326

Social Stratification (3)

Inquire into inequalities of wealth, power, and the consequence for individuals and society. Prerequisite: SOC 101 or SOC 201.

SOC 352 (PSYCH 352)

Social Psychology (3)

General and applied psychological principles of the individual's interaction with a group. Prerequisite: PSYCH 100

SOC 358

Not Available in Print-base Format

Film and Society (3)

An in-depth look at the images of social life and social relationships contained in popular movies.

SOC 404

Poverty (3)

Poverty in the United States, its measurement and extent, perpetuating conditions, lifestyle and anti-poverty programs.

SOC 494

Only Available for Print-based Students

Field Experience (1-12)

Practical on-the-job experience in an agency setting. Prerequisite: junior or senior standing and permission of instructor. Repeatable.

Colorado State University-Pueblo Contact Information

Colorado State University-Pueblo

2200 Bonforte Blvd.

Pueblo, CO 81001

719.549.2100

www.csupueblo.edu

Colorado Springs Campus

2864 S. Circle Drive

Colorado Springs, CO 80906

719.442.2264

Email: coloradosprings@csupueblo.edu

Fort Carson Administrative Office

1675 Long Street, Building 1012,

Room 213

Ft. Carson, CO 80913

719.526.2509

Email: coloradosprings@csupueblo.edu

Admissions

Administration Building Rm. 202

Phone: 719.549.2462

Email: info@csupueblo.edu

Military & Veteran Success Center

Occhiato Student Center (OSC), Rm.

114

Phone: 719.549.2910

Email: veteransuccess@csupueblo.edu

Registrar's Office

Administration Building Rm. 202

Phone: 719.549.2261

Email: info@csupueblo.edu

Bookstore

Occhiato Student Center (OSC)

Phone: 719.549.2146

Student Financial Services

Administration Building Rm. 212

Phone: 719.549.2753

Email: sfs@csupueblo.edu

Information Regarding Proctored Exams

ATTENTION STUDENTS: Please Read

Many courses require one or more proctored exams. Proctors serve an important role in maintaining the academic integrity of our program. Proctors are responsible for confirming the identity and supervising the student while taking exams to ensure that all rules are followed. Refer to your syllabus or the Fast Fact pages to determine if your course has proctored exams.

There are three options for having your exams proctored:

1. Students living in the Pueblo or Colorado Springs area are encouraged to utilize proctoring services available at no charge through the CSU-Pueblo Division of Extended Studies offices. Testing rooms are located at both the Pueblo and Colorado Springs campus. To schedule an exam, call 719-549-2162.
 - Proctoring on the CSU-Pueblo campus outside of the Extended Studies office can only be conducted by the instructor of the course or under special permission from the Extended Studies office.
2. ProctorU is an online proctoring service contracted by the Independent Study Program. For more information, refer to the handout located at
https://www.csupueblo.edu/extended-studies/_doc/proctoru-handout.pdf

To register for ProctorU and schedule an exam go to <https://go.proctoru.com/registrations>

- Students are responsible for paying any fees related to proctoring exams in addition to the cost of tuition for the course.
 - Not all Independent Study exams are available on ProctorU. Courses that require you to show your work such as math and econ are not available online.
3. You can complete an Exam Request Form found on Blackboard or in your Forms packet and have your exams sent to an approved proctor. The form is also available on our website at
https://www.csupueblo.edu/extended-studies/_doc/exam-request-form.pdf

Students are responsible for identifying an acceptable proctor **within the first two weeks** of a course. Proctors must be approved by the Extended Studies office before exams will be sent, so it is a good idea to submit your proctor information early to ensure testing is not delayed. All exam requests will be processed after your course(s) drop deadline. Once processed, exams will be sent to your proctor within approximately 3 to 5 business days. Only one Exam Request Form is required for each course – all exams for a course will be sent to the proctor in one packet.

For acceptable proctors, refer to the Exam Request Form found in the Forms Packet on Blackboard or sent with your syllabus. Questions regarding the appropriateness of a proctor should be directed to the Extended Studies office at 719.549.2162.

ACADEMIC PLANNING SHEET

B.S. CRIMINOLOGY

COLORADO STATE UNIVERSITY-PUEBLO

EXTERNAL DEGREE PROGRAM

Jason Engel – Advisor

PHONE: 719-549-2397 EMAIL: jason.engel@csupueblo.edu

Rachel Brooks – Independent Study Coordinator

PHONE: 719-549-2819 EMAIL: rachel.brooks@csupueblo.edu

| | Fall Semester | | Spring Semester | |
|--------------------|---|-----------|---|-----------|
| First Year | ENG 101: English Composition I | 3 | CRIM 101: Introduction to Criminology | 3 |
| | Gen Ed Course: Nat & Phys Science (1course w/lab) | 4 | ENG 102: English Composition II | 3 |
| | General Education Course: Humanities | 3 | Gen Ed Course: Nat & Phys Science (1course w/lab) | 4 |
| | General Education Course: Math | 3 | General Education Course: History | 3 |
| | SOC 101: Introduction to Sociology | 3 | General Education Course: Humanities | 3 |
| | TOTAL SEMESTER HOURS | 16 | TOTAL SEMESTER HOURS | 16 |
| Second Year | CRIM 205: Research Methods | 3 | CRIM 310: Criminological Theory | 3 |
| | Criminology Elective | 3 | Criminology Elective | 3 |
| | General Education Course: Humanities | 3 | Criminology Elective | 3 |
| | General Education Course: Social Science | 3 | General Elective (or Minor requirement/elective) | 3 |
| | General Elective | 3 | General Elective (or Minor requirement/elective) | 3 |
| | TOTAL SEMESTER HOURS | 15 | TOTAL SEMESTER HOURS | 15 |
| Third Year | Criminology Elective Upper Division | 3 | Criminology Elective Upper Division | 3 |
| | Criminology Elective Upper Division | 3 | Criminology Elective Upper Division | 3 |
| | General Elective | 3 | General Elective (or Minor requirement/elective) | 3 |
| | General Elective (or Minor requirement/elective) | 3 | General Elective (or Minor requirement/elective) | 3 |
| | General Elective (or Minor requirement/elective) | 3 | General Elective Upper Division | 3 |
| | TOTAL SEMESTER HOURS | 15 | TOTAL SEMESTER HOURS | 15 |
| Fourth Year | Criminology Elective Upper Division | 3 | Criminology Elective Upper Division | 3 |
| | General Elective (or Minor requirement/elective) | 3 | General Elective (or Minor requirement/elective) | 3 |
| | General Elective Upper Division | 3 | General Elective Upper Division | 3 |
| | General Elective Upper Division | 3 | General Elective Upper Division | 3 |
| | General Elective Upper Division | 2 | General Elective Upper Division | 2 |
| | TOTAL SEMESTER HOURS | 14 | TOTAL SEMESTER HOURS | 14 |

In addition to requirements for the major and general education, students must complete unless otherwise specified by departmental requirements either A) any minor degree program listed in the catalog other than their major; or B) 18 hours of credit outside their major (courses must have a different prefix than their major). Music and Social Work majors are exempt from this requirement. Students may not use the same credits to satisfy requirements for both the major and minor degrees. Students may not use credits taken to satisfy general education to count toward their required 18 hours

DISCLAIMER: The Academic Planning Sheet is designed as a guide for students planning their course selections. The information on this page provides only a suggested schedule. Actual course selections should be made with the advice and consent of an academic advisor. While accurately portraying the information contained in the college catalog, this form is not considered a legal substitute for that document. Students should become familiar with the catalog in effect at the time in which they entered the institution.

ACADEMIC PLANNING SHEET

B.S. CRIMINOLOGY

COLORADO STATE UNIVERSITY-PUEBLO

EXTERNAL DEGREE PROGRAM

General Education Requirements: 35 semester hours

- ENG 101: English Composition I (3)
- ENG 102: English Composition II (3)
- Mathematics Course (3)
- Humanities Courses (9)
- History Course (3)
- Social Science Courses (6)
 - SOC 101: Introduction to Sociology (3)
- Natural and Physical Sciences Courses (8) (2 Courses with labs)

Major Requirements:

- Core Coursework: (9 semester hours)
- CRIM 101 Introduction to Criminology (3)
 - CRIM 205 Research Methods (3)
 - CRIM 310 Criminological Theory (3)

Students will complete the core (9 hours) and then will select at least 27 additional credit hours from Criminology Courses, which at least 18 hours must be upper-division courses (300-499). Select from the following Criminology courses. Six hours of Sociology courses will be counted in the 27 additional credit hours needed.

Criminology Courses (21 Semester Hours)

- CRIM 353 Penology (3)
- CRIM 407 Family Violence (3)
- CRIM 409 Victimology (3)
- CRIM 410 Structural and Elite Crime (3)
- CRIM 411 Police and Society (3)
- CRIM 414 Serial Murder (3)
- CRIM 415 Forensic Criminology (3)

Sociology Courses that can count toward Criminology major (6 Semester Hours)

- SOC 203 Criminal Justice Systems (3)
- SOC 231 Marriage Family and Relationships (3)
- SOC 305 Women and Crime (3)
- SOC 306 Delinquency and Juvenile Justice (3)
- SOC 308 Popular Culture (3)
- SOC 326 Social Stratification (3)
- SOC 358 Film and Society (3)
- SOC 404 Poverty (3)

Criminology Elective Courses (49 Semester Hours)

- Students are allowed to transfer credits into the University or take up to 49 elective credits (any course outside core Criminology courses at Colorado State University-Pueblo). 40 Credits must be upper division (300-499)

Institutional Graduation Requirements:

- Total of 120 semester hours, minimum
- Complete a minimum of 40 semester hours in upper-division courses (300-499)
- Overall cumulative grade point average of 2.00
- A minimum of 60 semester hours must be earned from a four-year institution. Of these, a minimum of 30 semester hours of credit must be earned in residence.
- Of the last 30 semester credits earned preceding graduation, no more than 15 may be completed at other colleges or universities.

Additional Major Graduation Requirements:

- No grade below C is acceptable in the major.
- Completion of at least 36 credit hours in approved Criminology courses. (With a Criminology advisor's approval, Criminology majors can apply up to 6.0 credits of Sociology coursework toward a sociology major)

ACADEMIC PLANNING SHEET

B. S. INTERDISCIPLINARY STUDIES

COLORADO STATE UNIVERSITY-PUEBLO

EXTERNAL DEGREE PROGRAM

Jason Engel - Advisor

PHONE: 719-549-2397 EMAIL: jason.engel@csupueblo.edu

Rachel Brooks – Independent Study Coordinator

PHONE: 719-549-2819 EMAIL: rachel.brooks@csupueblo.edu

| | Fall Semester | | Spring Semester | |
|--------------------|---|-----------|---|-----------|
| First Year | ENG 101: English Composition I | 3 | CS 101: Intro to Chicano Studies | 3 |
| | General Education Course: Math | 3 | ENG 102: English Composition II | 3 |
| | General Education Course: Humanities | 3 | General Education Course: Humanities | 3 |
| | Gen Ed Course: Nat & Phys Science (1course w/lab) | 4 | General Education Course: History | 3 |
| | MCCNM 101: Media and Society | 3 | Gen Ed Course: Nat & Phys Science (1course w/lab) | 4 |
| | TOTAL SEMESTER HOURS | 16 | TOTAL SEMESTER HOURS | 16 |
| Second Year | ECON 201/202: Micro/Macro Economics | 3 | General Elective | 3 |
| | General Education Course: Social Science | 3 | General Elective | 3 |
| | General Education Course: Humanities | 3 | General Elective | 3 |
| | General Elective | 3 | MUS 118: Music Appreciation | 3 |
| | PSYCH 151: Human Development | 3 | PSYCH 100: General Psychology | 3 |
| | TOTAL SEMESTER HOURS | 15 | TOTAL SEMESTER HOURS | 15 |
| Third Year | General Elective | 3 | General Elective | 3 |
| | General Elective | 3 | General Elective Upper Division | 3 |
| | General Elective Upper Division | 3 | General Elective Upper Division | 3 |
| | General Elective Upper Division | 3 | General Elective Upper Division | 3 |
| | POLSC 101: | 3 | POLSC 101: American National Politics | 3 |
| | TOTAL SEMESTER HOURS | 15 | TOTAL SEMESTER HOURS | 15 |
| Fourth Year | Elective Upper Division | 3 | Elective Upper Division | 3 |
| | General Elective | 3 | General Elective | 3 |
| | General Elective Upper Division | 3 | General Elective Upper Division | 3 |
| | General Elective Upper Division | 3 | General Elective Upper Division | 3 |
| | General Elective Upper Division | 2 | General Elective Upper Division | 2 |
| | TOTAL SEMESTER HOURS | 14 | TOTAL SEMESTER HOURS | 14 |

In addition to requirements for the major and general education, students must complete unless otherwise specified by departmental requirements either A) any minor degree program listed in the catalog other than their major; or B) 18 hours of credit outside their major (courses must have a different prefix than their major). Music and Social Work majors are exempt from this requirement. Students may not use the same credits to satisfy requirements for both the major and minor degrees. Students may not use credits taken to satisfy general education to count toward their required 18 hours

DISCLAIMER: The Academic Planning Sheet is designed as a guide for students planning their course selections. The information on this page provides only a suggested schedule. Actual course selections should be made with the advice and consent of an academic advisor. While accurately portraying the information contained in the college catalog, this form is not considered a legal substitute for that document. Students should become familiar with the catalog in effect at the time in which they entered the institution.

ACADEMIC PLANNING SHEET

B. S. INTERDISCIPLINARY STUDIES

COLORADO STATE UNIVERSITY-PUEBLO

EXTERNAL DEGREE PROGRAM

General Education Requirements (35 Semester Hours)

- ENG 101: English Composition I (3)
- ENG 102: English Composition II (3)
- History Course (3)
- Humanities Courses (9)
- Mathematics Course (3)
- Natural and Physical Sciences Courses (8) (2 Courses with labs)
- Social Science Courses (6)

Interdisciplinary Core (21 Semester Hours)

Core Coursework: (21 semester hours) (*Must complete 7 of the 10 courses below)

- BUSAD 270: Business Communications (3)
- COMR 103: Speaking and Listening (3)
- CS 101: Intro to Chicano Studies (3)
- ECON 201/202: Micro/Macro Economics (3)
- MCCNM Media and Society (3)
- MGMT 201: Principles of Management (3)
- MUS 118: Music Appreciation (3)
- POLSC 101: National American Politics (3)
- PSYCH 100: General Psychology (3)
- PSYCH 151: Human Development (3)
- SOC 101: Introduction to Sociology (3)

Open Electives (22 Semester Hours)

- Select courses of your choosing.

Major/Academic Focus I (15 Semester Hours)

- Select upper division courses in one consistent major prefix.

Major/Academic Focus II (15 Semester Hours)

- Select upper division courses in one consistent major prefix.

Upper Division Electives (12 Semester Hours)

- Select upper division courses of your choosing.

Institutional Graduation Requirements:

- Total of 120 semester hours, minimum.
- Complete a minimum of 40 semester hours in upper-division courses (300-499).
- Overall cumulative grade point average of 2.00.
- A minimum of 60 semester hours must be earned from a four-year institution. Of these, a minimum of 30 semester hours of credit must be earned in residence.
- Of the last 30 semester credits earned preceding graduation, no more than 15 may be completed at other colleges or universities.

Additional Major Graduation Requirements:

- No grade below C is acceptable in the major.
- Degree option is only available to students with 30 credits or more.
- The requirements for general education cannot be counted twice, fulfilling the general education and interdisciplinary core requirements. A student cannot count credits for the Interdisciplinary Studies degree towards a second degree/major/minor.

ACADEMIC PLANNING SHEET

B.S. SOCIOLOGY

COLORADO STATE UNIVERSITY-PUEBLO

EXTERNAL DEGREE PROGRAM

Jason Engel - Advisor

PHONE: 719-549-2397 EMAIL: jason.engel@csupueblo.edu

Rachel Brooks – Independent Study Coordinator

PHONE: 719-549-2819 EMAIL: rachel.brooks@csupueblo.edu

| | Fall Semester | | Spring Semester | |
|--------------------|---|-----------|---|-----------|
| First Year | ENG 101: English Composition I | 3 | ENG 102: English Composition II | 3 |
| | Gen Ed Course: Nat & Phys Science (1course w/lab) | 4 | Gen Ed Course: Nat & Phys Science (1course w/lab) | 4 |
| | General Education Course: Humanities | 3 | General Education Course: History | 3 |
| | General Education Course: Humanities | 3 | General Education Course: Humanities | 3 |
| | General Education Course: Math | 3 | SOC 101: Introduction to Sociology | 3 |
| | TOTAL SEMESTER HOURS | 16 | TOTAL SEMESTER HOURS | 16 |
| Second Year | General Education Course: Social Science | 3 | General Elective (or Minor requirement/elective) | 3 |
| | General Elective | 3 | General Elective (or Minor requirement/elective) | 3 |
| | General Elective | 3 | SOC 310: Social and Cultural Theory | 3 |
| | SOC 205: Research Methods (replaces SOC 301) | 3 | Sociology Elective | 3 |
| | Sociology Elective | 3 | Sociology Elective | 3 |
| | TOTAL SEMESTER HOURS | 15 | TOTAL SEMESTER HOURS | 15 |
| Third Year | General Elective | 3 | General Elective (or Minor requirement/elective) | 3 |
| | General Elective (or Minor requirement/elective) | 3 | General Elective (or Minor requirement/elective) | 3 |
| | General Elective (or Minor requirement/elective) | 3 | General Elective Upper Division | 3 |
| | Sociology Elective Upper Division | 3 | Sociology Elective Upper Division | 3 |
| | Sociology Elective Upper Division | 3 | Sociology Elective Upper Division | 3 |
| | TOTAL SEMESTER HOURS | 15 | TOTAL SEMESTER HOURS | 15 |
| Fourth Year | General Elective (or Minor requirement/elective) | 3 | General Elective (or Minor requirement/elective) | 3 |
| | General Elective Upper Division | 3 | General Elective Upper Division | 3 |
| | General Elective Upper Division | 3 | General Elective Upper Division | 3 |
| | General Elective Upper Division | 2 | General Elective Upper Division | 2 |
| | Sociology Elective Upper Division | 3 | Sociology Elective Upper Division | 3 |
| | TOTAL SEMESTER HOURS | 14 | TOTAL SEMESTER HOURS | 14 |

In addition to requirements for the major and general education, students must complete unless otherwise specified by departmental requirements of 18 hours of credit outside their major (courses must have a different prefix than their major). Students may not use credits taken to satisfy general education to count toward their required 18 hours

DISCLAIMER: The Academic Planning Sheet is designed as a guide for students planning their course selections. The information on this page provides only a suggested schedule. Actual course selections should be made with the advice and consent of an academic advisor. While accurately portraying the information contained in the college catalog, this form is not considered a legal substitute for that document. Students should become familiar with the catalog in effect at the time in which they entered the institution.

ACADEMIC PLANNING SHEET

B.S. SOCIOLOGY

COLORADO STATE UNIVERSITY-PUEBLO

EXTERNAL DEGREE PROGRAM

General Education Requirements: 35 semester hours

- ENG 101: English Composition I (3)
- ENG 102: English Composition II (3)
- Mathematics Course (3)
- Humanities Courses (9)
- History Course (3)
- Social Science Courses (6)
 - SOC 101: Introduction to Sociology (3)
- Natural and Physical Sciences Courses (8) (2 Courses with labs)

Major Requirements:

- Core Coursework: (9 semester hours)
- SOC 101 Introduction to Sociology (3)
 - SOC 205 Research Methods (3)
 - SOC 310 Social & Cultural Theory (3)

Students will complete the core (9 hours) and then will select at least 27 additional credit hours from Sociology Courses, which at least 18 hours must be upper-division courses (300-499). Select from the following sociology courses.

Sociology Courses (27 Semester Hours)

- SOC 203 Criminal Justice Systems (3)
- SOC 231 Marriage Family and Relationships (3)
- SOC 305 Women and Crime (3)
- SOC 306 Delinquency and Juvenile Justice (3)
- SOC 308 Popular Culture (3)
- SOC 326 Social Stratification (3)
- SOC 352 Social Psychology (3)
- SOC 358 Film and Society (3)
- SOC 404 Poverty (3)

Criminology Courses that can count toward Sociology major (6 Semester Hours)

- CRIM 353 Penology (3)
- CRIM 407 Family Violence (3)
- CRIM 409 Victimology (3)
- CRIM 411 Police and Society (3)
- CRIM 414 Serial Murder (3)
- CRIM 415 Forensic Criminology (3)

Sociology Elective Courses (49 Semester Hours)

- Students are allowed to transfer credits into the University or take up to 49 elective credits (any course outside core Sociology courses at Colorado State University-Pueblo). 40 Credits must be upper division (300-499)

Institutional Graduation Requirements:

- Total of 120 semester hours, minimum
- Complete a minimum of 40 semester hours in upper-division courses (300-499)
- Overall cumulative grade point average of 2.00
- A minimum of 60 semester hours must be earned from a four-year institution. Of these, a minimum of 30 semester hours of credit must be earned in residence.
- Of the last 30 semester credits earned immediately preceding graduation, no more than 15 may be completed at other colleges or universities.
- All other requirements as specified in the Catalog.

Additional Major Graduation Requirements:

- No grade below C is acceptable in the major.
- Completion of at least 36 credit hours in approved sociology courses. (With a sociology advisor's approval, sociology majors can apply up to 6.0 credits of criminology coursework toward a sociology major.



Independent Study Course Registration Form

Email: extendedstudies@csupueblo.edu
Phone: 1-800-388-6154, or 719-549-2316
Fax: 719-549-2438
Pueblo, CO 81001-490

Mail: Colorado State University-Pueblo
Extended Studies
2200 Bonforte Blvd.

Please check any that apply:

Self-Pay:

Check ☐ Money Order ☐ Credit Card ☐

Other _____

If checked, please make sure payment is filled out on second page,
check attached, or cash.

If you would like this course(s) in print-based format please check this box: ☐

Term you are registering for: Fall Spring Summer, Year: **20** _____ Today's Date: _____

Major: _____ CSU-Pueblo Advisor: _____

PID(or) Social Security Number: _____ Birthday: _____ Gender: _____
Month/ Day/Year

Full Legal Name: _____
Last First Middle Suffix Maiden

Street: _____

City: _____ State: _____ Zip Code: _____ Country: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Email Address:(Please PRINT clearly) _____

Note: All information will be sent to this email address, please ensure the address is clearly legible to avoid delays

Educational History (Required)

Do you currently or have you previously attended Colorado State University-Pueblo? ☐ No ☐ Yes, When _____

Are you currently enrolled in high school? Yes ☐ No ☐

List the *current or last* high school attended: _____ City: _____ State: _____

Dates of attendance: _____/_____/_____ - _____/_____/_____ Graduation (mo/yr) _____
From (mo/yr) to (mo/yr) Highest grade completed

Have you earned a GED or equivalent ☐ No ☐ Yes Year: _____ City: _____ State: _____

Have you previously earned a Bachelor's degree or its equivalent? ☐ No ☐ Yes

If yes, Type of Degree: _____ Institution: _____ Year: _____

Demographics (Required for students without a PID)

Ethnicity (Select one):

_____ Hispanic/Latino, Chicano, Cuban, Puerto Rican, Mexican American

_____ **Prefer not to answer**

_____ Non-Hispanic/Latino

Race (Regardless of your answer above, select all that apply):

_____ American Indian or Alaska Native (Original Peoples)

_____ Black or African American (including Africa and Caribbean)

_____ Asian, Japanese, Chinese, Vietnamese, Korean, Filipino (including Indian subcontinent)

_____ Native Hawaiian or Other Pacific Islander (Original Peoples)

_____ White, Anglo, Caucasian (including Middle East, Persia)

** Students are required to provide payment at time of registration and must update the Independent Study program if there is a change

Individuals in Independent Studies should read the following thoroughly:

By signing this, I certify that I am the individual who is listed on this registration form and the sole individual who will complete work towards the awarding of credit for the course for which I am registering. I attest that to the best of my knowledge, the information provided is true and complete. I understand that if the information is found to be otherwise, I may be subject to delay or rejection of registration, loss of credit or dismissal. I understand that I am subject to all academic policies of the University as they relate to enrollment and completion of these courses including, but not limited to all Student Identity Verification and Academic Integrity Policies. I acknowledge that some courses require proctored testing and that there may be additional fees associated with securing proctoring services and understand both the minimum and maximum timelines for the completion of the courses I am registering for. I certify that I am also aware of policies concerning Financial Aid, refunds, grading, drop/add procedures and payment of fees. If I am using Financial Aid, I understand I must comply with Financial Aid policies and deadlines, including Pell Grant regulations and enrollment status. I will need to call 719-549-2753 for this information.

Student's Signature _____

Date _____

If applicant is under 18 years of age, a parent or guardian's signature also is required.

Parent or Guardian Signature _____

Date _____

Please provide consent to release forms/ power of attorney

Note: Minimum course completion timeline for all courses is equal to two weeks (14 days) per credit hour (6 weeks for a 3 credit hour course). Grades will not be posted until the minimum course completion timeline requirement has been met.

| Dept. Course No. | Title | Credits | Cost | Office use only Call No. |
|------------------|-------|---------|------|-----------------------------|
| | | | | |
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| | | | | |
| | | | | |
| | | | | |
| | | | | |

| | | | | | |
|------------------------|--|-------------------|-------------------------|------------------------------|----------------------|
| Total Tuition and Fees | Amount Paid by Student at Registration | Method of Payment | Balance Owed by Student | Total Amount Owed by Sponsor | Sponsor Phone Number |
| \$ | \$ | | \$ | \$ | |

To be completed by Extended Studies Staff:

EXTENDED STUDIES DEADLINES ONLY

Date material mailed/emailed to student: _____

(Specific Deadlines apply to students using Aid)

Term Enrolled: _____ Format Enrolled (LBT) (EL) _____

Registration Date: _____

Completion Deadline: _____

Drop Deadline: _____

Withdrawal Deadline: _____

CSU-Pueblo Extended Studies Representative

Date

Please note that cash payments will not be accepted. Please make check/money order payable to: CSU-Pueblo
If paying by credit or debit card, please complete this section:

Student Name: _____ Student PID# _____ Amount _____

___ Visa ___ MC ___ Disc Credit Card Number: _____ Expiration Date: _____ CVV Code: _____

Name (as it appears on card): _____ Authorized Signature: _____

APPLICATION FOR EXTERNAL DEGREE COMPLETION PROGRAM ADMISSION

SEND TO: Division of Continuing Education
Colorado State University – Pueblo
2200 Bonforte Boulevard
Pueblo, CO 81001
OR FAX TO: (719) 549-2419



Please type or print legibly in ink. Be sure to answer ALL questions and sign the application.
Submit application, \$25 processing fee and official transcripts.

FULL LEGAL NAME _____ / _____
Last First Middle Maiden/Any other name used

SOCIAL SECURITY NO. _____ **BIRTHDATE** ____ / ____ / ____ **AGE** _____ Male ☐ Female ☐
(Disclosure of SS# is voluntary and is used for identification purposes only)

HOME ADDRESS _____
Number and Street City County State Zip Code

PHONE (_____) _____ **E-MAIL ADDRESS** _____

TERM AND YEAR OF EXPECTED ENROLLMENT (circle) Fall Spring Summer of the year _____

Have you applied to or previously attended Colorado State University-Pueblo? YES ☐ NO ☐ If yes, when? _____

CLASSIFICATION Transfer Student ☐ Readmit Student ☐ **Application Deadlines** Fall: August 1, Spring: January 2

ETHNICITY (Select one):

- ☐ Hispanic/Latino, Chicano, Cuban, Puerto Rican, Mexican American
☐ Non-Hispanic/Latino

RACE (Regardless of your answer above, select all that apply)

- ☐ American Indian or Alaskan Native (Original Peoples)
☐ Asian, Japanese, Chinese, Vietnamese, Korean, Filipino (including Indian subcontinent)
☐ Black or African American (including Africa and Caribbean)
☐ Native Hawaiian or other Pacific Islander (Original Peoples)
☐ White, Anglo, Caucasian (including Middle East, Persia)

CITIZENSHIP:

- ☐ U.S. Citizen
☐ Non-U.S. Citizen on Permanent Status
▪ Alien Registration No.: A- _____
Date Issued - _____
Also, If under 23 years of age, you must supply:
▪ Parent's Alien Registration No.: A- _____
Date Issued _____
☐ Non-U.S. Citizen on Temporary Status
Country of Citizenship _____
▪ Type of Visa _____
Expiration Date _____
☐ **Attach a copy of the visa or alien registration card**

ADDITIONAL INFORMATION: Complete the following information for your (check one) Parent ☐ Legal Guardian ☐ Spouse ☐

NAME _____ **OCCUPATION** _____ **EMPLOYER** _____
Last First Middle

HOME ADDRESS _____ (_____)
Number and Street City County State Zip Code Phone

Has either parent/guardian earned a bachelor's degree or higher from a college or university? ☐ YES ☐ NO

What will be your proposed major or field of study? Criminology ☐ Sociology ☐ Interdisciplinary Studies ☐

LIST ALL COLLEGES YOU HAVE ATTENDED OR ARE CURRENTLY ATTENDING. INCLUDE COLLEGE(S) WHERE COURSE WORK WAS COMPLETED THROUGH CORRESPONDENCE, EXTENSION OR THROUGH THE POST-SECONDARY OPTIONS ACT PROGRAM:

| DATES OF ATTENDANCE | NAME OF COLLEGE/UNIVERSITY | CITY, STATE, AND ZIP | DEGREE AND DATE EARNED |
|---------------------|----------------------------|----------------------|------------------------|
| _____ to _____ | _____ | _____ | _____ |
| _____ to _____ | _____ | _____ | _____ |
| _____ to _____ | _____ | _____ | _____ |
| _____ to _____ | _____ | _____ | _____ |

Request each college you have attended to send OFFICIAL TRANSCRIPTS to CSU-Pueblo. When courses in progress are completed, have FINAL TRANSCRIPT(S) sent.

YOU MUST ANSWER THE QUESTION BELOW OR YOUR APPLICATION FOR ADMISSION MAY BE DELAYED.

Have you ever been convicted of a crime, made a plea of guilty, accepted a deferred judgment, been adjudicated, or been required to register as a sex offender? (Misdemeanor traffic violations are exempt.) ☐ YES (attach an explanation) ☐ NO

Have you ever been placed on probation, suspended, or expelled from any high school or postsecondary institution for other than academic reasons? ☐ YES (attach an explanation) ☐ NO

To comply with Colorado State Law, all males between the ages of 17 years, 9 months and 26 years must answer the following question:

Are you registered with the selective service? ☐ YES ☐ NO

Are you a Veteran of the U.S. Armed Services? ☐ YES ☐ NO

ARE YOU CLAIMING TUITION CLASSIFICATION AS A COLORADO RESIDENT? ☐ YES ☐ NO

If no, specify state of residence _____

If yes, completion of all questions in this section is required. Failure to do so may result in your classification as a non-resident. Students who claim a change in tuition classification must contact the Office of Admissions for further information. Dependents of non-resident, active duty military personnel stationed in Colorado may request a tuition adjustment to in-state rates. For information, contact Military Base Education Office.

| | Parent/Guardian* (If you are under 23) | and | Student |
|---|---|-----|---------------------------------|
| Dates of physical presence in Colorado (mo/yr) | From ____ / ____ to ____ / ____ | | From ____ / ____ to ____ / ____ |
| Dates of extended absences (more than one month) from Colorado | From ____ / ____ to ____ / ____ | | From ____ / ____ to ____ / ____ |
| Reason for absence: | | | |
| Dates of employment in Colorado (mo/yr) | From ____ / ____ to ____ / ____ | | From ____ / ____ to ____ / ____ |
| List last three tax years Colorado Income taxes have been filed | _____ | | _____ |
| Date Colorado Driver's License was first issued (mo/yr) | _____ | | _____ |
| Date current Colorado Driver's License was issued (mo/yr) | _____ | | _____ |
| Driver's License Number | _____ | | _____ |
| List last three years of Colorado motor vehicle registration | _____ | | _____ |
| Vehicle License Plate Number | _____ | | _____ |
| Date of Colorado voter registration (mo/yr) | _____ | | _____ |
| Date of purchase or lease of any Colorado residential property (mo/yr) | _____ | | _____ |
| Dates of military service, if applicable (mo/yr) | From ____ / ____ to ____ / ____ | | From ____ / ____ to ____ / ____ |
| If your parents are separated or divorced, which parent(s) lives in Colorado? _____ | | | |

* Please submit copy of Court Order appointing legal guardianship to: Admissions Office Colorado State University-Pueblo.

PLEASE LIST YOUR CURRENT AND/OR MOST RECENT EMPLOYMENT

Employer _____ City/State _____ From ____ / ____ To ____ / ____ Hrs/Week _____

Employer _____ City/State _____ From ____ / ____ To ____ / ____ Hrs/Week _____

I hereby certify to the best of my knowledge that the information furnished on this application is true and complete. I understand that if found to be otherwise, it is sufficient cause for delay of admission, loss of credit, rejection, or dismissal. I hereby consent to the release of my transcript(s) to Colorado State University-Pueblo. I understand that transfer applicants with fewer than 13 transferable credit hours may register for independent study courses, but cannot be admitted to the External Degree Completion Program. Transfer credit must have, at a minimum, a GPA of 2.0.

Applicants must enroll in a course during the semester of admission, or they will be required to submit an updated application.

Applicant's signature _____ Date _____

If applicant is under 18 years of age, a parent or guardian's signature also is required.

Parent/Guardian signature _____ Date _____

Colorado State University-Pueblo is an equal opportunity/affirmative action institution and complies with all Federal and Colorado state laws, regulations, and executive orders regarding affirmative action requirements in all programs. The Office of Affirmative Action is located in AD 306. In order to assist Colorado State University-Pueblo in meeting its affirmative action responsibilities, ethnic minorities, women, and other protected class members are encouraged to apply and to so identify themselves.



Student Consent for Release of University Records

Complete and submit to the:

CSU-Pueblo Registrar's Office

2200 Bonforte Boulevard, ADM 202

Pueblo, CO 81001

Phone: (719) 549-2261 Fax: (719) 549-2419

Printed Name of Student: _____ PID# _____

Address: _____ City _____ State _____ Zip _____

Phone: _____ Date: _____

Under Federal legislation, namely, the Family Educational Rights and Privacy Act of 1974, I understand that my educational records cannot be released without my written permission. I am submitting this form as my permission for the information listed below to be released to the party listed below. I understand the University may contact me prior to giving information to the individual listed below.

Information to be released (check and **initial** next to all boxes that apply):

☒ **AMK**

- ☐ Initial Any and all academic information
- ☐ Initial Any and all academic advising information
- ☐ Initial Any and all financial aid information
- ☐ Initial Any and all billing information
- ☐ Initial Any and all housing information

☐ Initial Or, please ONLY release the following information: _____

Check One: _____ This is a one-time release only
_____ This is a permanent release until I cancel the request in writing for the party listed above.

I request that the selected information above be released to the following individual:

Name: _____

Address: _____ City _____ State _____ Zip _____

Phone _____ Relation _____

Student Signature: _____ Date: _____

~ Notes ~

~ Notes ~
