



Documentation Guidelines for Deaf/Hard of Hearing

These documentation guidelines are provided for students with hearing impairments who are seeking classroom accommodations through the Disability Resource Office at Colorado State University – Pueblo.

Physicians, including Otorhinolaryngologists and Otologists are qualified to provide diagnosis and treatment of hearing disorders. Audiologists may also provide current audiograms.

Documentation should include the name, title, professional credentials, address, and telephone number of the practitioner as well as the date(s) of testing. The practitioner must be an impartial individual who is not a family member of the student.

The following documentation requirements will assist the Disability Resource Coordinator in working with each student to determine appropriate accommodations. Documentation is the foundation that supports a student's request for appropriate accommodations. Recommended documentation includes all of the following:

1. An audiogram accompanied by a clear statement of deafness or hearing loss that reflects the current impact on the student's functioning.
2. A summary of assessment procedures and evaluation instruments used to make the diagnosis. This should include evaluation results and the standardized scores.
3. Medical information relating to the student's needs, the status of the individual's hearing (static or changing), and the impact of the impairment on the demands of college coursework.
4. A statement regarding the use of hearing aids and/or cochlear implants (if appropriate);
5. A description of the functional impacts or limitations of the hearing loss on learning or other major life activities and the degree to which the impairment impacts the individual.
6. Recommendations of accommodations that would be appropriate for the student based on the diagnosis and testing results.

Further assessment by an appropriate professional may be required if co-existing learning disabilities or other disabling conditions are indicated.

The student and the Disability Resource Coordinator at Colorado State University - Pueblo will work together to determine accommodations with the final decision made by the Disability Resource Coordinator.

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