



Documentation Guidelines for Blind/Low Vision

These documentation guidelines are provided for students with visual impairments who are seeking classroom accommodations through the Disability Resource Office at Colorado State University – Pueblo.

Ophthalmologists are the primary professionals involved in diagnosis and medical treatment of individuals who are blind or experience low vision. Optometrists provide information regarding the measurement of visual acuity as well as tracking and fusion difficulties.

Documentation should include the name, title, professional credentials, address, and telephone number of the practitioner as well as the date(s) of testing. The practitioner must be an impartial individual who is not a family member of the student.

The following documentation requirements will assist the Disability Resource Coordinator in working with each student to determine appropriate accommodations. Documentation is the foundation that supports a student's request for appropriate accommodations. Recommended documentation includes all of the following:

1. A clear statement of a vision-related disability.
2. A summary of assessment procedures and evaluation instruments used to make the diagnosis. This should include evaluation results and the standardized scores.
3. Presenting symptoms that meet the criteria for diagnosis.
4. Medical information relating to the student's needs, the status of the individual's vision (static or changing) and the impact of the impairment on the demands of college coursework.
5. Information about current treatment including the use of corrective lenses and ongoing visual therapy (if appropriate).
6. A statement of the functional impact or limitations of the visual impairment on learning or other major life activities and the degree to which the impairment impacts the individual.

7. Recommendations of accommodations that would be appropriate for the student based on the diagnosis and testing results.

Further assessment by an appropriate professional may be required if co-existing disabling conditions are indicated.

The student and the Disability Resource Coordinator at Colorado State University – Pueblo will work together to determine accommodations with the final decision made by the Disability Resource Coordinator.

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