CAPB Review Schedule

New Programs & Certificates (>25% or title)

Academic Year 2023-24 (Feb–Jul), 2024-25 (Aug–Jul), 2025-26 (Aug–Jul), 2026-27 (Aug)

- Submit for Fall 2025 (Mar–Sep)
- New Cat / F25 LIVE* (Jul–Aug)
- CAPB Review (Mar), CAPB Review (Sep–Oct)
- Senate 2X (Apr–May), Senate 2X (Sep–Oct)
- BOG, CDHE, Other (May–Jul); Approvals, BOG, CDHE, BOG, CDHE, Other approvals-HLC etc.
- Catalog 2024 build, copy edits, review
- Submit for fall 2026 (Dec–Sep)
- New Cat / F26 LIVE* (Jul–Aug)
- CAPB Review (Feb–May), CAPB Review (Oct–Nov)
- Senate 2X, Senate 2X
- BOG, CDHE, BOG, CDHE, Other; Approvals, BOG, CDHE, BOG, CDHE, Other approvals-HLC etc.
- Catalog 2026 build
- F24 LIVE* (Aug)

New Courses, New minors, Course & Program Changes

- Submit for Fall 2025 (Mar–Sep)
- F25 Sched (Mar), New Cat / F25 LIVE* (Jul–Aug)
- CAPB Review (Mar), CAPB Review (Sep–Oct)
- Senate act (Apr), Senate action (Sep–Oct)
- F25 Schedule build (Nov–Dec)
- Catalog 2024 build, copy edits, review
- Submit for fall 2026 (Dec–Sep)
- F26 Sched (Mar), New Cat / F26 LIVE* (Jul–Aug)
- CAPB Review (Feb–May), CAPB Review (Oct–Nov)
- Senate action, Senate action
- F26 Schedule build
- Catalog 2026 build

*LIVE=Programs and course offerings annual start with new catalog.

CAPB Review Cycle	Catalog	Deadline for New Programs	Deadline for Changes
Spring 2024	2025-2026	3/31/2024	3/31/2024
Fall 2024	2025-2026	9/15/2024	10/15/2024
Spring 2025	2026-2027	3/31/2025	3/31/2025
Fall 2025	2026-2027	9/15/2025	10/15/2025
Spring 2026	2027-2028	3/31/2026	3/31/2026

edited Feb 28 2024

Scenario 1: New program in "Aquatic Weaving"
Submitted to CAPB **April 1, 2024 thru Sept 15, 2024**
CAPB review in Fall 2024
Senate 1st and 2nd readings in Oct and Nov 2024
BOG motion at Dec 2024 meeting
Other approvals, catalog build, marketing
New Program starts Fall 2025

Scenario 2: New program in "Lunar Weaving"
Submitted to CAPB **Nov 1, 2023 thru Mar 31, 2024**
CAPB review in Spring 2024
Senate 1st and 2nd readings in spring and/or fall 2024
BOG motion at appropriate 2024 meeting
Other approvals, catalog build, marketing
New Program starts Fall 2025

Scenario 3: Course/Program changes
Submitted to CAPB **Mar 1, 2024 thru Mar 31, 2024**
CAPB review in Spring 2024
Changes effective Fall 2025

Scenario 4: Course/Program changes
Submitted to CAPB **Apr 1, 2024 thru Oct 31, 2024**
CAPB review in Fall 2024
Changes effective Fall 2025

Scenario 5: Course/Program changes
Submitted to CAPB **Nov 1, 2024 thru Mar 31, 2025**
CAPB review in Spring 2025
Changes effective Fall 2026