CAPB Review Schedule

Academic Year	2022-23						2023-24												2024-25												2025-26
	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug

New Programs & Certificates (>25% or title) — schedule bars:
- Submit for Fall 2024 (Feb 2023 – Sep 2023)
- CAPB Review
- Senate 2X
- BOG — CDHE
- New Cat / F24 LIVE*
- CAPB Review (Aug 2023)
- Senate 2X
- BOG — CDHE — BOG — CDHE
- Other approvals
- Catalog 2023 build, copy edits, review
- Submit for fall 2025
- CAPB Review
- Senate 2X
- BOG — CDHE — BOG — CDHE
- CAPB Review
- Senate 2X
- BOG — CDHE — BOG — CDHE
- Other approvals
- Catalog 2025 build
- New Cat / F25 LIVE*

New Courses / New minors — Course & Program Changes — schedule bars:
- Submit for Fall 2024 (Feb 2023 – Sep 2023)
- CAPB Review
- Senate act
- CAPB Review (Aug 2023)
- Senate action
- F23 Schedule build
- F24 Sched
- New Cat / F24 LIVE*
- Catalog 2023 build, copy edits, review
- Submit for fall 2025
- CAPB Review
- Senate action
- CAPB Review
- Senate action
- F25 Schedule build
- F25 Sched
- New Cat / F25 LIVE*
- Catalog 2025 build

*LIVE=Programs and course offerings annual start with new catalog.

CAPB Review Cycle	Catalog	Deadline for New Programs	Deadline for Changes
Spring 2023	2024-2025	3/31/2023	3/31/2023
Fall 2023	2024-2025	9/15/2023	10/15/2023
Spring 2024	2025-2026	3/31/2024	3/31/2024
Fall 2024	2025-2026	9/15/2024	10/15/2024
Spring 2025	2026-2027	3/31/2025	3/31/2025

Scenario 1: New program in "Aquatic Weaving"
Submitted to CAPB **April 1 thru Sept 15, 2023**
CAPB review in Fall 2023
Senate 1st and 2nd readings in Oct and Nov 2023
BOG motion at Dec 2023 meeting
Other approvals, catalog build, marketing
New Program starts Fall 2024

Scenario 2: New program in "Lunar Weaving"
Submitted to CAPB **Nov 1, 2022 thru Mar 31, 2024**
CAPB review in Spring 2024
Senate 1st and 2nd readings in spring and/or fall 2024
BOG motion at appropriate 2024 meeting
Other approvals, catalog build, marketing
New Program starts Fall 2025

Scenario 3: Course/Program changes
Submitted to CAPB **Mar 1, 2023 thru Mar 31, 2023**
CAPB review in Spring 2023
Changes effective Fall 2024

Scenario 4: Course/Program changes
Submitted to CAPB **Apr 1, 2023 thru Oct 31, 2023**
CAPB review in Fall 2023
Changes effective Fall 2024

Scenario 5: Course/Program changes
Submitted to CAPB **Nov 1, 2023 thru Mar 31, 2024**
CAPB review in Spring 2024
Changes effective Fall 2025

edited Feb 4 2023