



COLORADO STATE UNIVERSITY

**PUEBLO**

## **Protecting the Pack**

CSU Pueblo  
Guidelines for Students  
Arriving to Campus



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# Take the PLEDGE to Protect Our Pack

Being part of our Thunderwolf community means respecting each other and being committed to create a healthy, safe learning, and working campus environment.

Every student, faculty and staff member must take responsibility for practicing healthy behaviors.

We must follow the health and safety guidelines established by Colorado State University Pueblo to prevent the spread of COVID-19 on campus and in the surrounding community.

As a member of the Thunderwolf community, **I PLEDGE TO:**

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## PROTECT AND RESPECT OTHERS

Wear a face mask

Stay 6 feet apart

Stay home if I am sick or if I have been in contact with someone with COVID-19

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## PROTECT AND RESPECT MYSELF

Wash my hands or use hand sanitizer

Seek medical evaluation if I experience COVID-19 symptoms

Avoid crowded activities or social gatherings

Get vaccinated for the flu in the fall

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## PROTECT AND RESPECT OUR CSU PUEBLO COMMUNITY

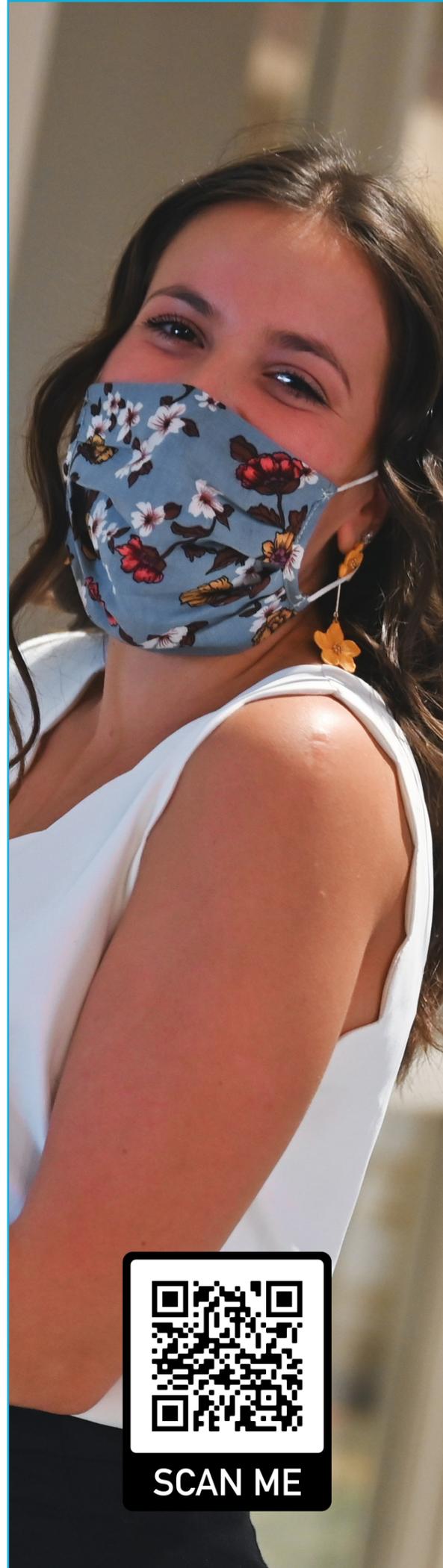
If I test positive for COVID-19, or have had contact with someone who has tested positive, I will notify the COVID-19 Coordinator, Dr. Donna Souder Hodge at [Donna.souder@csupueblo.edu](mailto:Donna.souder@csupueblo.edu)

Follow CDC and university guidance on testing, contact-tracing, self-isolation and quarantine

Keep my clothing, belongings, personal spaces and shared common spaces clean

Participate in testing and contact tracing to preserve the wellness of the community

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SCAN ME



# Health and Safety Guidance

## Wolfpack Wellness Center

The Wolfpack Wellness Center location has changed but services remain the same. During this global pandemic, the Center is requesting that everyone who requires services make an appointment to enable staggering of visit times which will ensure your safety. We request that you do not walk in to the clinic if you are ill as we need to screen for contagious illness. We will continue to perform sports physicals, acute visits, procedures, immunizations and point of care testing, such as tests for strep throat, influenza and COVID-19.

TB testing can be administered every day but Thursdays due to the appropriate verification within 48-72 hours. The Wolfpack Wellness Center is staffed by nationally board certified nurse practitioners that provide quality, research based services according to national guidelines and best practices. The staff is committed to ensuring a safe environment for our students, faculty and staff.

### Hours of Operation

#### Monday - Friday

9 a.m. - Noon

1 - 5 p.m.

#### Appointments are Required

719.549.2830

Online [csupueblo.studenthealthportal.com](https://csupueblo.studenthealthportal.com)

#### After Hours

719.328.8320

The Wolfpack Wellness Center is here to serve you with a few modifications:

Initial triage by phone to evaluate symptoms for campus students, staff, and faculty seeking medical care.

Telehealth visits are available for evaluating acute respiratory illnesses.

The Hasan School of Business Pavilion will be utilized as a separate clinic for COVID-19 testing.

## Mental Health and Emotional Wellbeing

The Student Counseling Center is currently open and serving our campus community in a Telehealth format. Students who are currently taking medications for ADD or ADHD require in-person appointments. Other medications may be refilled without a face-to-face visit.

### Hours of Operation

#### Monday - Friday (Appointment Only)

9 a.m. - Noon

1 - 5 p.m.

#### Appointments are Required

719.549.2838



# Health and Safety Guidance

## Health Monitoring

All members of the Pack community are encouraged to monitor their body temperature and COVID-19 symptoms as recommended by the CDC each day before joining others on campus.

### If you have any of the symptoms listed below you should **STAY HOME**.

Fever (100.4F or higher)

Chills

Headache

Shortness of Breath

Repeated Shaking  
with Chills

Sore Throat

Cough

Muscle Pain

Sudden Loss of  
Taste or Smell

If you have been exposed to someone with confirmed COVID-19:

Self-quarantine: Separate yourself from other people for 14 days or as directed by your health care provider.

Avoid leaving your quarantine location unless absolutely necessary for medical visits or groceries. Have items delivered if possible.

Expect to be contacted by the local health department and/or the Wolfpack Wellness Center.

If you are in a high-risk group: age >60, underlying medical conditions, or have a suppressed immune system, notify the Wolfpack Wellness Center so you may be monitored more closely.

Notify the Wolfpack Wellness Center by calling 719.549.2830. They will keep in contact with you and will provide resources should you begin showing symptoms.

If you have a medical emergency, call 9-1-1 and notify the dispatcher that you are having COVID-19 symptoms and have been recently exposed to the virus.

Wear a face mask whenever you come in contact with other individuals.

Wash your hands often with soap and water for at least 20 seconds or use an alcohol-based hand sanitizer.

Sanitize high-touch surfaces in your home frequently.

If you are referred to other services, such as a physician's office or emergency department, call ahead and wear a mask.

**Wolfpack Wellness Center  
Center for Integrated Health  
and Humanities**

**Room 172**

**[www.csueblo.studenthealthportal.com](http://www.csueblo.studenthealthportal.com)**



# Health and Safety Guidance

## Personal Health and Safety Practices

### Physical Distancing

Social distancing\*, also called “physical distancing,” means keeping a safe space between yourself and other people who are not from your household or residence hall room. To practice social or physical distancing, stay at least 6 feet [about 2 arms’ length] from other people who are not from your household in both indoor and outdoor spaces.

Health officials have found that the virus can be spread by individuals before they exhibit symptoms, and some never display symptoms at all. Distancing is very important during this pandemic to ensure safety for everyone especially those at high risk of becoming gravely ill from the virus.

### Wear a Mask

The Governor of the state of Colorado issued a statewide mandatory mask order that went into effect at midnight on July 16 and is in effect. Everyone age 11 and older is required to wear a face mask at all times in public areas with limited exceptions. Individuals with medical conditions that prevent them from wearing a face mask may wear a non-restrictive alternative that fully covers the nose and mouth such as a face shield. Masks may be removed when eating or drinking while seated or stationary or when alone.

### Wash Your Hands

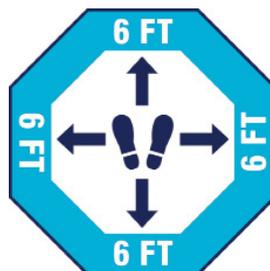
It is highly encouraged that students, faculty, and staff wash their hands with soap and water for at least 20 seconds every 60 minutes and before and after passing anything from one person to another. If soap and water are not available, hand sanitizer containing at least 60% alcohol should be used.

### Lines

Areas where students, employees, or visitors queue will be clearly marked for appropriate physical distancing. This includes entrances, check-in, check-out, food lines for pre-packaged meals, auxiliary services, Bookstore, and other areas where lines may form.

### Hand Sanitizer

Hand sanitizer will be available at multiple points on campus. Touchless dispensers will be used when available.



\*<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/social-distancing.html>



# Living on Campus

## Residence Life and Housing

To provide the safest experience possible for our students, Residence Life & Housing (RLH) guidelines and procedures have been developed by University experts using consultations with liaisons from the Pueblo Health Department, the Center for Disease Control and Prevention, and the Colorado Department of Higher Education. RLH will continue to provide a living, learning environment for all residents while keeping the safety and security of students and staff central in all procedures and processes.

### To comply with state and local guidelines, RLH has done the following:

#### Measured all Bedrooms and Common Spaces

- Capacity has been altered to ensure that each person would have more than 6 square feet of personal space.
- Small triple rooms have been converted to double rooms.
- The most common room type, double rooms with shared bathrooms, have over 137 square feet of free space (not including furniture) and will remain as doubles. Bathrooms are shared with no more than four people.
- More single rooms with shared bathrooms have been created to meet the demand.
- Common spaces will have Capacity Limit signs posted and enforced.

#### Hired Professional and Student Cleaners

- All rooms and apartments will be cleaned before Fall move-in.
- Professional cleaners are cleaning all bathrooms.
- Student staff cleaners are touching up and sanitizing all bedrooms that were previously cleaned in April and May but not occupied in the summer.
- Staff will do a final walk-through of the floors and disinfect all door handles the week before move-in.

#### Adapted Move-in

- Residents will select two-hour timeslots over four days to limit the number of residents checking in at one time.
- Only three guests will be allowed with the resident during their scheduled time. After that point, no outside visitors are allowed on the floors or in resident rooms.
- A screening process will be in place for all guests prior to check-in.

#### Guest Policy Updated

- Guests are only permitted within Residence Life & Housing spaces if they are residents of University Housing (i.e. The guest lives in Crestone, Culebra, Greenhorn, or Walking Sticks).
- In Crestone, Culebra, and Greenhorn Halls, residents are allowed to have one guest per room at any one time.
- In Walking Sticks Apartments, residents are allowed to have one guest per resident at any one time.



# Living on Campus

## Residence Life and Housing

### Education Materials

Marketing campaign including hallway signs, door signs, mirror clings in every resident bathroom, and routinely updated bulletin boards will educate on various topics including: washing hands, properly putting on and taking off a mask, cleaning surfaces, cleaning bathrooms, and physical distancing. Communication with students will include emails and mailers with educational components as well as instructions on updated procedures.

RLH has worked with University Marketing to create short TikTok videos about hand washing and properly putting on and taking off a mask. These videos will run with other University videos on the common area T.V.s.

### Updated Protocols for Student Staff

Student Staff will incorporate sanitation steps in regular duties. Main entrance and exit doors, elevator buttons, and common touchpoints in the main lobbies will be sanitized multiple times throughout the day. Hand Sanitizer stations will be placed in each building lobby and checked each business day by staff. Floor stickers and Plexiglass will be placed at the front desk to encourage safe interactions with staff.

### Training Updated

Professional and Student staff will be trained on the updated procedures and University standards as related to the COVID-19 response. On-going training will occur as changes and updates are communicated. Trainings and meetings with more than 10 people will be online.



# Living on Campus

## Fall 2020 Housing Contracts

**All classes will be online after Thanksgiving Break, November 30, through Fall Finals, December 11. Since this is a planned change in instruction, Housing has decided to offer term dates for billing related to Fall housing.**

Please talk with your family or any decision-makers related to your expenses and decide which contract term works best for you. It is ideal to select the most likely scenario so that your initial financial aid, if available, can cover the true cost of housing.

We understand that plans change, so we will allow you to change your term selection later in the semester.

Terms have the same weekly cost but the total bill is decided by the number of weeks indicated. The week of move-in is not considered in billing. Billing by week starts on the first day of class. We will not prorate by any other week combination. Student agreements will be adjusted to reflect either a 13-week term or a 16-week term.

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### Cost Comparison:

#### Double Room/Shared Bathroom Suites:

13-week = \$2,498.44

16-week = \$3,075.00

#### Double Room/Private Bathroom:

13-week = \$2,884.38

16-week = \$3,550.00

#### Single Room/Shared Bathroom Suites:

13-week = \$3,168.75

16-week = \$3,900.00

#### Single Room/Private Bathroom:

13-week = \$3,245.94

16-week = \$3,995.00

#### Triple Room/Private Bathroom:

13-week = \$1,868.75

16-week = \$2,300.00

#### Walking Stick Apartments:

13-week = \$2,579.69

16-week = \$3,175.00



# Campus Services

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## Dining Options

The Pack Café, Café Libro, Einstein's Bagels and Tacos Navarro will be open on campus and offering a variety of to-go food options. There will be limited seating in the Pack Café. Physical distancing and up-to-date cleanliness guidelines will be strictly followed. More information can be found at [safe-café.com](http://safe-café.com) (Brand: Aladdin).

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## Student Recreation

The Student Recreation Center anticipates an opening date of August 19 with access to most facility spaces. Masks will be required at all times in the building until further notice. The facility will have new physical distancing requirements in place and will monitor a limited building capacity per hour as recommended and outlined by the CDPHE guidelines and industry best practices. Programs and services, such as Fitness Classes, Outdoor Pursuits and Intramural/Club Sports will be delayed until at least early September and are subject to only being offered virtually depending on the current status of the pandemic. For further information on hours of operation, health precautions, program schedules, etc. please check out <https://www.csupueblo.edu/student-recreation>

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## Pack CARES and Student Resources and Support Services

If you have questions about how to navigate university systems and processes, please contact the Resource and Support Navigator, Meera Layton at [meara.layton@csupueblo.edu](mailto:meara.layton@csupueblo.edu). Additionally, if you are concerned about a student, submit a Pack CARES referral by visiting <https://www.csupueblo.edu/student-affairs/pack-cares/index.html>

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## Student Conduct and Community Standards

Students are required to follow the CSU Pueblo Public Health Emergency Response Policy\*. Failure to comply with health and safety requirements could result in the removal of a student from campus per the Student Code of Conduct.\*\*

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## Disability Resources and Support Center

Students may request reasonable accommodations through the Disability Resource and Support Center. Methods to meet may include web conferencing and telephone meetings. Students in need of accommodations should contact the Disability Resource and Support Center at [dro@csupueblo.edu](mailto:dro@csupueblo.edu).

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\*<http://csu-pueblo-policies.colostate.edu/policy.aspx?id=172>

\*\* [https://www.csupueblo.edu/student-affairs/\\_doc/code-of-conduct-2019-20.pdf](https://www.csupueblo.edu/student-affairs/_doc/code-of-conduct-2019-20.pdf)



# Campus Events

## **Student Engagement and Leadership**

Student Engagement and Leadership (SEAL) is offering events in-person and remotely for the fall semester. Follow @MyCSUPueblo on Facebook and @mycsupueblo\_ on Instagram for event updates and information.

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## **Student Organization and Club Sports Events**

Registered Student Organizations and Club Sports are highly encouraged to hold meetings virtually during the Fall semester. Information on how to set up and conduct a virtual meeting can be obtained by emailing [Noelle.sansouci@csupueblo.edu](mailto:Noelle.sansouci@csupueblo.edu) for Student Organizations or [student.recreation@csupueblo.edu](mailto:student.recreation@csupueblo.edu) for Club Sports.

Student organization or Club Sports events or meetings that cannot be held virtually must be approved at least 10 business days in advance by the Director of Student Engagement, Noelle Sansouci, [Noelle.sansouci@csupueblo.edu](mailto:Noelle.sansouci@csupueblo.edu) for Student Organizations or [student.recreation@csupueblo.edu](mailto:student.recreation@csupueblo.edu) for Club Sports. Events must follow established event guidelines and comply with Pueblo County and State of Colorado recommendations. A student organization event plan must accompany the request and an example template may be found on Packlink.

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## **In-Person New Student Orientation**

All students are required to complete the online orientation program that is available in their PAWs account. The in-person orientation program is being offered in a safe, physically-distanced format allowing for small group interactions to integrate our new students to campus. Masks are required and spots are limited. Students may register for the in-person orientation program at [csupueblo.edu/orientation](http://csupueblo.edu/orientation).

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## **New Student Convocation**

New Student Convocation will not take place this year in its traditional format. Students will receive their "Pack On" t-shirts and academic pins during move in and from the Student Engagement and Leadership Office (OSC 102) for commuter students during orientation and the first week of classes. Videos will be playing throughout campus with the President's welcome and the Academic Pledge.

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## **Commencement**

The 2020 Commencement is currently scheduled for Saturday, December 12. The format may be adjusted and is dependant on guidance from the CDC and the local and state health departments. More information will be available by September 1 by visiting [csupueblo.edu/commencement](http://csupueblo.edu/commencement).



# The Center for International Programs and Inclusive Excellence

The Center is a space for students to seek staff for support and a space for community with other students. The Center will continue in this manner but with more restrictions like attendance limits, mask-wearing and physically distanced behavior. Furniture will be reconfigured for spacing and signage will be instructive of traffic flow. Students engaging in international travel will need to adhere to US State Department or CDC guidelines. Students will continue to engage in cultural programming, education, and learning both through remote avenues and in-person. Advising and support for international, CAMP, and Undocu students will occur by appointment or via web conferencing.

## International Student Support

Additional information will be communicated directly to international students via email. If you have questions, please contact [bonnie.fruland@csupueblo.edu](mailto:bonnie.fruland@csupueblo.edu).

## Registering for classes

Continuing students will need to contact their academic advisor to register for classes. New students will be contacted via email by Strider Swope, [strider.swope@csupueblo.edu](mailto:strider.swope@csupueblo.edu) for assistance with registering for classes.

## Arriving to Campus

We recommend that you make arrangements to fly into the Pueblo Municipal Airport whenever possible. Please ask the travel agent to book the flight through to Pueblo.

## Transportation

Pueblo City Cab: <http://pueblocity-cab.com/>  
Lyft and Uber service is available in Denver, Colorado Springs and Pueblo

## Quarantine

Students traveling to CSU Pueblo from locations outside the U.S. will need to follow CDC guidelines and quarantine for 14 days: <https://www.cdc.gov/coronavirus/2019-ncov/travelers/after-travel-precautions.html>

## International Student Orientation

New international students are required to participate in orientation. Content will be delivered in online and remote formats. You will receive additional information via email.

## English Language Institute (ELI)

CSU Pueblo is proud to offer a high quality on-campus intensive English language program. For questions regarding ELI, please email [intprog@csupueblo.edu](mailto:intprog@csupueblo.edu).

## Programs and Events

The Center is planning opportunities for student to participate in events and programs in face-to-face, hybrid, and online formats.

## College Assistance Migrant Program (CAMP)

CAMP is a grant-funded scholarship program designed to meet the academic, financial, and social needs of migrant and seasonal farmworkers and their children in pursuing higher education. While CAMP program provides its most intensive assistance during the freshman year of college, the CAMP team is available to assist students throughout their college experience. For assistance, contact [victoria.obregon@csupueblo.edu](mailto:victoria.obregon@csupueblo.edu).

## DACA and Undocumented Student Support

Support for DACA and undocumented students is provided by the Center. If you need assistance, please contact [victoria.obregon@csupueblo.edu](mailto:victoria.obregon@csupueblo.edu).

**The Center for International Programs and Inclusive Excellence**  
**OSC 104/106, 719.549.2329**

## Hours of Operation

Monday - Friday  
8 a.m. - 5 p.m.





# Frequently Asked Questions

## **Will I have to go through a health screening when I arrive on campus everyday?**

Beginning August 24, employees and students will not be required to go through in-person screening. Students experiencing symptoms, who have been exposed, or have tested positive should call the Wolf Pack Wellness

## **Am I required to wear a mask at all times on campus?**

In order to protect each other masks are required at all times on campus unless you are alone or are eating or drinking in a stationary position.

## **Will we have face-to-face instruction in the fall?**

Classes will be held in person until November 20, 2020. After fall break students will complete the final two weeks of the semester in a remote-learning environment. All final exams will be administered online or via remote methods. The last day of the fall semester is December 11.

## **Will the smaller class sizes have an impact on the schedule I created for fall?**

While some classes locations or modalities may have shifted since you registered in the spring, we have worked to protect schedules as much as possible.

- In addition to flexibility, we have focused on keeping you on track to graduation and providing hands-on experiences.
- While revisions for the modality of classes have been finalized, it is important to keep in mind that circumstances may change for a few courses due to COVID-19, requiring us to make some changes. We will update those who are impacted by those changes as soon as possible.

## **If we do not have fall sports and I am an athlete, will I lose my scholarship?**

Please contact the Athletics department if you are an athlete and they can provide further guidance.

## **How will students with autoimmune disorders be able to continue their classes if they are not comfortable with attending in person?**

Students who are unable to attend in-person classes due to health concerns should contact the Disability Resources and Support Center by emailing [dro@csupueblo.edu](mailto:dro@csupueblo.edu).

## **Will I still be able to have a work-study or student employment position on campus?**

Yes. The university is currently operating at 50% staff so you may have a limited number of hours in the office but you will still have the opportunity to work on campus.

## **Will student fees still be charged if we are required to learn remotely?**

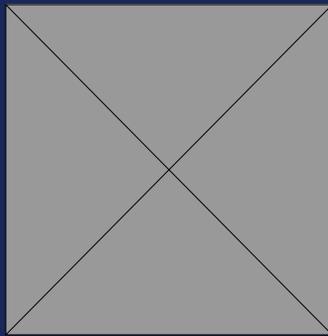
Yes. Student fee funded areas are still working to serve our students and provide resources to help students be successful.

## **If I have to complete fieldwork to finish my degree, what do I need to do?**

If you are required to complete student teaching, clinical work, or observation in the field to complete your degree, contact your academic advisor or department chair to make arrangements based on current COVID-19 guidelines.

## **Will there be any cost of tuition changes if we are required to do remote learning or a portion of our learning remotely?**

No. Learning via online platforms is a different experience for students; however, online learning is proven to be effective for most coursework. The same instructors will be teaching online and will be sharing the same information that they had planned for in-person courses. More importantly, students will earn academic credit upon successful completion of their courses, ensuring that they stay on course to complete their degree. Faculty have been encouraged to work with students to address any issues that may arise with the courses.



**[csupueblo.edu/coronavirus](https://csupueblo.edu/coronavirus)**

**COVID-19 Taskforce**

**Dr. Marie Humphrey, Gena Alfonso, Bonnie Fruland, Gwen Young, Justin Hiniker, Chris Fendrich, Carol Daugherty, Nicole Ferguson, Noelle SanSouci, David Herman, Hanna Douglas, Jair Flores**