



OVERVIEW: CSU PUEBLO SUMMER 2021 OPERATIONS

Colorado State University Pueblo's COVID-19 Response and Planning Team, with the approval of Cabinet and executive leadership, have closely consulted with Pueblo Department of Public Health to understand better the impact of [Pueblo County's current COVID-19 Dial status](#) (Fig. 1) on CSU Pueblo's summer 2021 operations.

CSU Pueblo remains committed to the safety and well-being of our students, our employees, and our community. As such, CSU Pueblo will continue to offer point-of-care testing, on-campus vaccination clinics, and flexible work and learning models in order to allow us to safely expand in-person learning, living, and student support services during summer 2021.

GOALS

The CSU Pueblo Summer 2021 Operational Plan allows campus to achieve three mission-critical goals:

- 1) Establish a flexible work and learning plan that reduces uncertainty for our students and employees, to the extent possible, from May 17 through August 1, 2021.
- 2) Create opportunities for full visitor, guest, and community/public access during summer 2021. This public access will include, but is not limited to, operations of camps, clinics, and community-facing events, which will operate following safety protocols outlined, below.
- 3) Return *all offices and operations* back to in-person services during Monday – Friday 8 a.m. to 5 p.m. (or during normal operations hours), at 50% staffing, allowing for maximum safety of students, faculty, and staff, but also providing a full-range of flexible working and learning operations while campus stakeholders are vaccinated between May 17 and August 1, 2021.¹

NEXT STEPS: FALL 2021

Across the state — and specifically in Pueblo — our expectation is that, despite many best efforts, we may continue to encounter increasing COVID-19 cases until 70% or more of our community is vaccinated against the virus. ***Our own considerable efforts to expand testing and contact tracing, paired with Pueblo's expanded access to the vaccine, give us renewed hope for expanded in-person learning, living, and working during summer and fall 2021.***

During spring 2021, CSU Pueblo collaborated with Spartan Medical to provide **NO COST** COVID-19 testing to all students as part of the existing coverage students have through the Wolfpack Wellness Center. Likewise, all employees who are living, learning, and working on the Pueblo campus will continue to have access to free COVID-19 antigen and PCR testing through May 21, 2021, thanks to our partnership with Spartan Medical. Beginning May 24, 2021 testing will be available for any student or employee exclusively at the Wolfpack Wellness Center.

¹ Vaccinated or request exemption



Based on guidance from our Colorado State University System, CSU Pueblo will require a COVID-19 vaccination, for any student or employee who is living, learning, or working on campus, beginning fall 2021.² CSU Pueblo will continue to follow all state and federal laws for immunizations and will honor exemption requests. Read more about existing immunization requirements here: [IMMUNIZATIONS AND EXEMPTIONS](#). In the meantime, Campus leadership recommends that all students and employees take advantage of any opportunity to receive a vaccination as soon as possible, with the understanding that additional details about the requirement will be shared as more information becomes available.

The current policy on campus COVID-19 action states, “in response to a public health emergency or potential health emergency, the President of CSU Pueblo, in consultation with the Chancellor of the CSU System, may take such action as needed to comply with public health emergency guidance and recommendations.”³

At this time, CSU Pueblo leadership anticipates that fall 2021 operational guidance will be made available by July 16, 2021.

² This requirement is conditioned upon full approval of one or more vaccines by the U.S. Food and Drug Administration. This action is in accord with the belief that the science around COVID-19 and the vaccines is clear and compelling. This requirement is also in line with the System’s current vaccine requirements for students; in keeping with the best guidance received from federal, state, and local public health authorities; and supports the System’s goal of returning to in-person learning as soon as possible and to the fullest extent possible under public health guidelines. The System recognizes that people come to this issue from a variety of perspectives, and the exemptions allowed under state and federal law will be fully available to all faculty, staff, and students once the requirement is in place.

³ Read the policy here: <http://csu-pueblo-policies.colostate.edu/policy.aspx?id=172>



CAMPUS OPERATIONAL PLAN: MAY 17-AUGUST 1, 2021

The CSU Pueblo Summer Operational Plan is based on an operational model informed by Pueblo County's COVID-19 Dial status. Though any county developments may trigger new or different responses from campus leadership, and thus necessary or unexpected changes to existing campus operations, our goal is to leverage the many lessons learned over the past 14 months and reduce uncertainty for as many campus stakeholders whenever possible.⁴

Masks and social distancing will be required for all students, employees, or guests who are living, learning, or working at any CSU-Pueblo property, facility, or site during summer 2021.

ACADEMIC INSTRUCTION

- Academic courses will be offered in online, hybrid, or face-to-face modes, as scheduled.
- Social-distancing and mask-wearing is required in all in-person classes.
- All academic buildings will be open from 8 a.m. to 5 p.m., or longer, as necessary or requested by area Dean. Swipe card entry returns to normally approved access.
- In person meetings and in-office, one-on-one advising are allowed, based on availability of faculty and posted/approved departmental hours. Meeting size should not exceed 50 people, or 50% capacity of identified space, whichever is fewer. Masks should be worn and social distancing followed.
- Virtual meetings are encouraged, when possible.
- Health screening is required for all non-CSU Pueblo attendees/guests/speakers/performers.

EMPLOYEES: ALL OFFICES AND STAFF

- **Supervisors should ensure that all campus services and offices are available IN PERSON from 8 a.m. to 5 p.m. (or during normally posted open hours) at 50% staffing.**
- Offices will continue to provide services in a hybrid format, as possible.
- Offices may be accessed, as needed at any time, with approved swipe card access.
- Transfer phones, set-up tele-services, and office hours/out-of-office email notifications to guarantee customer service for our students and community.
- In person staff meetings and in-office, one-on-one advising/meetings are allowed, based on staffing availability. Meeting size should not exceed 50 people, or 50% capacity of identified space, whichever is fewer. Masks should be worn and social distancing followed.
- Virtual meetings are encouraged, when possible.
- Health screening is required for all non-CSU Pueblo attendees/guests/speakers/performers.
- All buildings will be open from 8 a.m. to 5 p.m., or longer, as necessary or requested by area Dean/Appointing Authority or building supervisor. Swipe card entry returns to normally approved access.

⁴ Requests for exceptions to any guidelines detailed in the summer 2021 plan may be made to the COVID-19 Response and Planning Team by emailing covid@csupueblo.edu.



SATELLITE AND OFF-SITE LOCATIONS

- Satellite Campuses/sites will maintain the policies described for the Pueblo Main campus, where possible; campuses/sites in different Colorado Counties will adjust to required services and instructional modalities when required by local authorities, in consultation with the CSU Pueblo COVID-19 Response and Planning Team.
- CSU Pueblo employees who are assigned to off-campus sites should follow the CSU Pueblo policies, to the extent possible, but should be guided by that location's safety procedures and hours of operation.
- Concerns at these campuses will be brought to the attention of the area Dean, or Appointing Authority, and to the CSU Pueblo COVID-19 Response and Planning Team.

STUDENT EMPLOYEES

- Students will return to in-person work during summer 2021, as needed and available.
- Supervisors will receive additional guidance from Student Financial Services regarding student employment.
- Student employees should be considered in staffing plans.

ATHLETICS

- Facilities may not exceed 50% posted capacity.
 - Athletic facilities will be open during posted hours and may not exceed COVID capacity limits.
 - Weight rooms will be used under supervised conditions, only.
 - Athletic training sessions by appointment only.
 - Professional offices may remain open, staffed at levels not to exceed 50%.
 - In person staff meetings and in-office, one-on-one advising/meetings are allowed, based on staffing availability. Meeting size should not exceed 50 people, or 50% capacity of identified space, whichever is fewer. Masks should be worn and social distancing followed.
 - Virtual meetings are encouraged, when possible.
 - Health screening is required for all non-CSU Pueblo attendees, guests, or speakers at any meeting.
- Athletic-related activity is allowed with risk mitigation techniques, as outlined below.
 - Cohort models will be utilized for all interactions, not to exceed 50% capacity inside and 50 (per cohort) outside, whenever possible.
 - Cohorts (including coaches) should not mix.
 - Masks are required during all athletic activity with sport-specific exemptions provided by the CDPHE and RMAC; social distancing is encouraged at all times.
 - After hours socializing – outside of household/cohort – is discouraged.
- Coaches may bring recruits to campus for scheduled, approved visits.
 - Health screening is required for all non-CSU Pueblo visitors, guests, or recruits.



- Recruits (and their companions) must complete health screening prior to any campus access or CSU Pueblo interaction. **All recruit visit information, including names and contact information of recruits and any companions, must be maintained in Athletics and provided to CSU Pueblo's COVID-19 Response and Planning Team, if requested.**
 - Interaction with students and recruits should be minimized in all cases; recruits should not stay with CSU Pueblo students or employees.
 - Coaches and staff are allowed to travel for recruiting purposes; overnight and out-of-state travel should be minimized or limited to only critical recruiting staff.
- Events will require mask-wearing, social-distancing, and health screening of all participants and guests/visitors/spectators, and should not exceed designated spectator limits; spectator limits are in addition to total participating team members, coaches, or event staff.⁵
 - **Indoor Events** – 175 spectators (includes general fans and CSU Pueblo students/employee ticket-holders), or 50% capacity, whichever is fewer.
 - **Outdoor Events** – 500 spectators (includes general fans and CSU Pueblo students/employee ticket-holders).

STUDENT/EMPLOYEE SERVICES, ACTIVITIES, AND EVENTS

Travel

- Normal in-state travel may occur.
- Overnight and out-of-state travel should be minimized to critical academic or recruiting needs, as possible.
- If utilizing CSU Pueblo vans or buses, groups must follow campus COVID guidance for transportation capacity and travel activity.
- Groups should room in cohorts, or by household, when possible.
- All existing travel approvals and fiscal protocols must be followed.
- CSU Pueblo protocols for mask-wearing and social-distancing should be followed while at any official university function, on or off campus.

Residence Life and Housing

- No more than one overnight visitor/guest allowed per room in CSU Pueblo Residence Life and Housing (RLH) facilities at a time.
- Guests must be checked-in DURING POSTED HOURS and go through health screening at RLH designated areas.

Tutoring and Advising

- Tutoring services remain available for current students during scheduled or remote hours.
- Advising remains open for current students during 8 a.m. to 5 p.m. and online or remote during posted hours.

Food Services

- All dining services will remain open, as scheduled, with no more than 175 people in the cafeteria.

⁵ The campus COVID-19 Response and Planning Team, with approval of PDPHE and campus leadership, may submit variance requests for events over these mandated limits. Email covid@csupueblo.edu for additional information



- All food available for grab and go.
- Eating in designated OSC spaces only.
- Masks must be worn at all times in dining area, except when eating at designated table/space.

Recreation Center

- Recreation Center will be open to students, employees, and campus/community members with limited capacity of 50% and for groups fewer than 10.
- Regular pool-area/facility use should not exceed 50% or 50 people, whichever is fewer.
- Masks must be worn at all times in public areas.
- Outdoor Pursuits programming may be allowed with groups of 50, or fewer. Check-in and health screening required for all students, employees, volunteers, community participants, and visitors.
- Health screening requirements should be calculated into the cost of any revenue-generating event/use agreement, or partnership. Please contact the COVID-19 Response and Planning Team for additional details and to reserve approved health screeners (minimum of two weeks prior to event).

Student Groups, Classes, and Organizations

- Student groups and organizations may meet. This includes informal meetings of classes, or presentations/events related to academic coursework.
 - Groups may not exceed 50 people, or 50% capacity of designated space, whichever is fewer.
 - Health screening is required for all non-CSU Pueblo attendees/guests/speakers/performers.
 - Food may be planned, but only consumed in designated areas of OSC.
 - Records of all attendees must be maintained by the group's official employee advisor or sponsor and must be presented to the CSU Pueblo COVID-19 Response and Planning Team upon request.
 - Health screening requirements should be calculated into the cost of any revenue-generating event. Please contact the COVID-19 Response and Planning Team for additional details and to reserve approved health screeners (minimum of two weeks prior to event).
- All marching band, ensemble, and choral practices, outside of designated instructional hours are allowed given strict adherence to all risk mitigation techniques. Practices encouraged to be outside, when possible.
- All normal approvals for any meeting or event must be secured prior to event/meeting (ABFs, fiscal management, etc.).

Student or Employee/Department-Sponsored Events

- Student and Employee groups and organizations may host on-campus events, not to exceed 175 indoors and 500 outdoors, without additional COVID-19 approvals, if scheduled in appropriately-sized location for requested capacity (normal campus protocols for ABFs, fiscal management, etc. apply).
 - Health screening is required for any non-CSU Pueblo attendee/guest/speaker.
 - No food, except in designated areas of OSC.
 - Food may be approved, by request to the COVID-19 team, 2-weeks prior to event.
 - Grab-and-Go food recommended to minimize mask removal.
 - Cohorts of 50 or fewer should be maintained, as possible.



- Records of all attendees must be maintained by the group's official employee advisor or sponsor and must be presented to the CSU Pueblo COVID-19 Response and Planning Team upon request.
- Health screening requirements should be calculated into the cost of any revenue-generating event. Please contact the COVID-19 Response and Planning Team for additional details and to reserve approved health screeners (minimum of two weeks prior to event).
- Off-campus events are discouraged, but may be approved by submitting a detailed request, including day/time/location/event-group size/safety protocols, to appropriate area supervisor and the COVID-19 Response and Planning Team at least 2-weeks prior to event (normal campus protocols for ABFs, fiscal management, etc. apply).
- CSU Pueblo protocols for mask-wearing, group size, and social-distancing should be followed while at any official university function, on or off campus.

CAMPS, CLINICS, EXTERNAL EVENTS/FACILITY USE, AND ALL-DAY/MULTI-DAY CONFERENCES

Safety Protocols

- All normal campus protocols for securing reservations and approvals must be followed.
- Any absence for illness, or report of testing (or positive test results, including a positive test in participant/camper's household) must be reported to the CSU Pueblo COVID-19 team immediately. Failure to do so may result in public health mandated quarantine or closure of camp, clinic, or conference.
- Report COVID cases, exposures, or possible risk at covid@csupueblo.edu.
- Positive cases should be sent home, or may be moved to designated quarantine or isolation space on campus.
- Camps, clinics, conferences, and external events may not exceed 175 people (indoors) or 500 people (outdoors) and must include daily health screening in proposal and planning.
- External events, above these capacity limits, may be approved by contacting the COVID-19 Response and Planning Team at covid@csupueblo.edu at least two weeks prior to the event/start date.
- Health screening requirements should be calculated into the cost of any revenue-generating event. Please contact the COVID-19 Response and Planning Team for additional details and to reserve approved health screeners (minimum of two weeks in prior to event).
- Camps and clinics should maintain cohorts of 25 (indoors) and 50 (outdoors); when possible, cohorts should not share staff/personnel.
- CSU Pueblo protocols for mask-wearing and social-distancing should be followed at all camps, clinics, conferences, and external events.

Food Services

- Camps, clinics, or conferences should utilize the OSC cafeteria for all food services.
- Socially-distanced food services allowed outside, in cohorts or at approved external events.
- External events may book food services, as requested (following local guidance for food services), but all events must require masks except while eating at designated tables/spaces.



Record Keeping and Reporting

- Daily records of all attendees (including names and phone numbers) must be maintained by the group's official employee advisor-sponsor/host or on-campus booking authority and must be presented to the CSU Pueblo COVID-19 Response and Planning Team upon request.

GENERAL VISITOR, GUEST, AND COMMUNITY ACCESS TO CAMPUS

General Visitor Access

- All guests and visitors to campus should check-in at their event/camp/clinic/conference.
- General visitor access to campus is available through the Administration Building Parking and Safety Office (first floor) or at the Buell Communication Center (BCC), from 8 a.m.-5 p.m., Monday through Friday, or during scheduled after-hours or weekend events.
- All visitors and guests to campus must check-in and complete a health screening process; guests will be given dated wrist bands that allow them access to open buildings/services.
- CSU Pueblo protocols for mask-wearing and social-distancing should be followed by all guests or visitors.

Tours of Campus

- Scheduled tours in the Visitor Center, Monday through Friday, 8 a.m.-5 p.m., and for scheduled, approved weekend and after-hours events.
- CSU Pueblo protocols for mask-wearing and social-distancing should be followed by all guests or visitors.
- Groups may not exceed 10 per cohort; no more than two families in cohort. Maximum capacity determined by venue and current COVID restrictions.
- Interaction with students and recruits should be minimized when possible; visitors should not stay with CSU Pueblo students or employees.

MORE ABOUT FLEXIBLE WORK

- Time-sensitive mail may be picked up by designated departmental personnel.
- If you are unable to work in-person, contact your supervisor and HRIE (HRIE at hr@csupueblo.edu).
- Employee and supervisors working remotely should refer to the [Emergency Staffing Plan](#), for guidelines on responsibilities and expectations.
- Stipends for technology (phones, hotspots, etc.) may be pre-approved by the respective Appointing Authority. Hybrid or flexible employees may be reimbursed up to \$25 per month to cover the business use of: non-university issued mobile phone, internet services, and other necessary expenses (see [Emergency Staffing Plan](#)).

TESTING REQUIREMENTS

- COVID-19 testing may be recommended at every level of campus operation, or until the campus reaches 70-80% vaccinated.
- Regular testing is recommended for the following employee or student groups:
 - Employees/students who travel often or out of state/out of country.



- Employees who have daily or high-contact interactions with visitors and/or resident students, including:
 - Visitor Center staff and student workers
 - Residence Life and Housing staff and student workers
 - Athletics staff and student workers running camps or clinics
 - Recreation Center staff and student workers
 - Parking & Safety staff and student workers
 - Health Screening team members
- Beginning May 24, surveillance testing will *not* be offered at CSU Pueblo.
- Point-of-Care testing (rapid antigen testing only) may be scheduled through The Wolfpack Wellness Center (Pavilion location) for employees or students who are experiencing symptoms or may have been exposed, by calling 719-549-2830.
- Free COVID testing is offered in Pueblo County: <https://county.pueblo.org/public-health/covid-19-testing>.

Figure 1. THE PUEBLO COUNTY COVID DIAL



Pueblo County COVID-19 Response Framework

	CLEAR/MONITORING	BLUE	YELLOW	ORANGE	RED
Metrics	0-4 cases per 100,000 in last seven days as well as COVID hospitalizations less than 44 at Parkview Medical Center and less than 10 at St. Mary-Corwin Medical Center	5-10 cases per 100,000 in last seven days as well as COVID hospitalizations less than 44 at Parkview Medical Center and less than 10 at St. Mary-Corwin Medical Center	101-350 cases per 100,000 in last seven days as well as COVID hospitalizations less than 44 at Parkview Medical Center and less than 10 at St. Mary-Corwin Medical Center	351-550 cases per 100,000 in last seven days as well as COVID hospitalizations less than 44 at Parkview Medical Center and less than 10 at St. Mary-Corwin Medical Center	More than 550 cases per 100,000 in last seven days as well as hospitalizations more than 44 at Parkview Medical Center and more than 10 at St. Mary-Corwin Medical Center
Office and Manufacturing	100%, no distancing restrictions	100% with 6-feet distancing	75% with 6-feet distancing	50% with 6-feet distancing	50% with 6-feet distancing
5-Star Certified Businesses	100% capacity, no distancing restrictions	100% capacity, no distancing restrictions	100% capacity, no distancing restrictions	75% capacity, no distancing restrictions	Operate at Level Orange
All other Non 5-Star Businesses	100%, no distancing restrictions	100% capacity with 6-feet distancing	50% capacity with 6-feet distancing	25% capacity with 6-feet distancing	Indoor business activities closed, outdoor business activities allowed 50% capacity with 6-feet distancing
Indoor Events	Current state public health order requirements	100% capacity with 6-feet distancing	50% capacity, 6-feet distancing between parties, maximum capacity 500 people More than 500 people, variance through PDPHE and CDPHE required	50% capacity, 6-feet distancing between parties, maximum of 500 people More than 500 people, variance through PDPHE and CDPHE required	Indoor events are not allowed
Outdoor Events	In accordance with PHO20-38 and subsequent revisions, events at venues over 30,000 square feet require PDPHE and CDPHE approval All other outdoor events, no restrictions	In accordance with PHO20-38 and subsequent revisions, events at venues over 30,000 square feet require PDPHE and CDPHE approval All other outdoor events, no restrictions	In accordance with PHO20-38 and subsequent revisions, events at venues over 30,000 square feet require PDPHE and CDPHE approval All other outdoor events, no restrictions	In accordance with PHO20-38 and subsequent revisions, events at venues over 30,000 square feet require PDPHE and CDPHE approval All other outdoor events, no restrictions	Outdoor events may be restricted

Metrics may be adjusted based on the percentage of population vaccinated.
 5-Star Certified Businesses may operate one (1) level above the current level for the county.
 Pueblo Department of Public Health and Environment (PDPHE)
 Colorado Department of Public Health and Environment (CDPHE)
 Public Health Order (PHO)