



COLORADO STATE UNIVERSITY PUEBLO

Wednesday, October 21, 2020 | 1:00 p.m. MT

Dear Campus Community,

Today, we have an important announcement about next steps for CSU Pueblo and details about the ways in which our campus will support mitigation efforts launched by the City of Pueblo, Pueblo County Commissioners, and the Pueblo Department of Public Health and Environment (PDPHE) on October 20, 2020.

Please note: While we recognize that members of our campus community are closely monitoring both the state's COVID-19 status, and our local public health messaging, we want to be clear that this update is based on real-time data, and, as such, it is subject to change without notice. We will continue to follow guidance from local authorities and the state of Colorado and will notify you as the situation evolves.

COVID-19 STATUS: PUEBLO COUNTY, COLORADO

PDPHE reports that: 1) Pueblo County's COVID-19 positive case numbers are on an alarming rise at 224 positive cases per 100,000 citizens, well above the previous 175/100,000 rate, 2) county numbers mirror statewide increases, 3) there is a rise in hospitalization rates degree of illness, 4) cases among 18-29 year-olds continue to increase, and 4) there are renewed public health concerns surrounding post-holiday positivity rates and the ongoing spring 2021 challenges ahead of us as a community.

Yesterday, city-county leadership, under the direction of PDPHE, announced an aggressive two-week mitigation plan designed to reduce positive cases and to avoid a state-mandated *Safer at Home, Level 3* designation that would limit all business services to 25% capacity, remove any variances, and restrict all public and private gatherings to no more than 10 people. Read more about the Safer at Home "dial" [here](#).

CSU PUEBLO MITIGATION PLAN OCTOBER 21 – NOVEMBER 6

CSU Pueblo, in support of PDPHE and city-county leadership, will enact the following mitigation plan, effective immediately, with an expectation that all employees/offices enact this plan by no later than Monday, October 26:

CAMPUS BUSINESS OPERATIONS

- 1) Critical in-person operations: Information Technology, Custodial, Facilities, Residence Life and Housing
 - Staff as needed
 - Staff will maintain normal business operations at current service levels
 - [Tech Drive Through and IT Help Desk](#) remain open

- 2) Critical student/employee services: Library, advising and tutoring services, Student Financial Services, Business Financial Services, cashier, mail services, Human Resources, Auxiliary Services,

all Dean's Offices, Extended Studies, Admissions, Registrar, Office of the President, Office of the Provost, testing services, and select Student Affairs offices -- including, health/wellness services, and others, as designated by the Dean of Students

- Staff will work remote, when possible
- Designated critical student/employee services, listed above, must provide limited, in-person services from 11 a.m. to 4 p.m. Monday – Friday, at a minimum
- Staff offices at 25%; higher staffing levels must be approved by the supervisor and area appointing authority
- Supervisors must ensure that all campus services and offices are available from 8 a.m. to 5 p.m. while working remote

3) All other offices and staff

- Staff will work remote, when possible
- Services provided in a remote format, as possible
- Offices may be accessed, as needed
- No office should exceed 25% in-person staffing
- All campus services will be available 8 a.m. – 5 p.m., Monday – Friday, via remote services
- [Transfer phones](#), set-up tele-services, and office hours/out-of-office email notifications to guarantee customer service for our students and community
- Supervisors must ensure that all campus services and offices are available from 8 a.m. to 5 p.m. while working remote

4) Student employees

- Student employees (including work study assignments and more) may work remote, if possible and if approved by supervisors
- Well-trained, student employees may staff offices from 11 a.m. to 4 p.m., but all student employees must be supervised
- Supervisors will receive additional guidance from Student Financial Services
- Supervisors must ensure that students have access to IT solutions
- Student employees must be considered in 25% staffing numbers

5) Academic instruction

- All in-person instruction will continue, as scheduled
- No interruption to clinicals, labs, exam proctoring, or research

PUBLIC ACCESS

- Limited public access to campus through November 6
- Administration and Buell Communication Center (BCC) will allow public access for university business from **11 a.m. to 4 p.m. Monday – Friday**; screening required for all visitors and guests; no access to other buildings for any purpose
- Scheduled, escorted tours of campus may continue from 11 a.m. to 4 p.m., Monday – Friday; groups not to exceed 10; screening is required
- No visitors or guests allowed in CSU Pueblo Residence Life and Housing facilities, except as required for maintenance and cleaning or emergency/preventative interventions

- Designated [voting location, in Buell Communication Center](#), remains open with approved protocols in place. Ballot box drop location remains in visitor parking near the Administration Building

STUDENT SERVICES

Living and Learning

- All in-person instruction will continue, as scheduled
- No interruption to clinicals, labs, exam proctoring, or research
- Immediate surveillance testing of 25% of Residence facilities students (percentage will include those students tested for athletics); notifications will be sent to students regarding process for testing
- Library, Occhiato Student Center (OSC), and all academic buildings will remain open for student and employee access, during scheduled, in-person class times
- Tutoring services remain available for current students during limited hours, posted online and at all office entrances
- Advising remain open for current students during limited hours, posted online and at all office entrances
- All dining services will remain open; eating in designated OSC spaces only (no eating in open communal spaces elsewhere on campus)
- Recreation Center will be closed from Oct. 21-Nov. 6
- All intramurals, club sports and Outdoor Pursuits programming will be canceled from Oct. 21-Nov. 6.
- All marching band and ensemble practices, outside of designated instructional hours, will be canceled (must be outside, whenever possible; no weekend practices, no after-hours practices, no informal practices)
- [Tech Drive Through and IT Help Desk](#) remain open

Athletics

- All athletics activities for non-competing programs, including practices, training, and all university-sponsored events/travel canceled through November 6
- Weight room closed
- Access to training facilities for preventative and rehabilitative care for athletic-related injuries allowed by appointment only
- No-contact, low-risk sports currently approved for competition will continue all approved competitions and practices: golf, tennis, swimming/diving
- Approved winter sports (basketball and wrestling) may continue practice, with mandated testing each week
- Weekly testing of all competing and winter sports student-athletes increased to 100% (currently 25-50% surveillance testing of all staff and athletes)

Wolfpack Wellness Center: If you are experiencing symptoms of COVID-19 please contact your primary care physician or the Wolfpack Wellness Center. The Wolfpack Wellness Center, located in the Center for Integrated Health and Human Inquiry (CIHHI) which is the former Psychology building, can be reached at 719-549-2830 for in-person and virtual appointments. **You must make an appointment in order to be seen at the Wolfpack Wellness Center.** If you are experiencing any symptoms consistent

with COVID-19, you may be asked to test before entering the CIHHI building. Testing is done at the Pavilion location, outside of the Hasan School of Business, and is by appointment only.

Additional Testing with Pueblo Department of Public Health and Environment: COVID-19 testing is located at the Colorado State Fair Ground at W. Mesa Ave & Gaylord Ave. in Pueblo. The testing location is open Monday- Friday 10 a.m. – 7 p.m. and open the 2nd and 4th Saturday of each month 10 a.m. to 7 p.m., and all testing is free and open to the public. For additional information, please call 719-583-6261.

If you have symptoms, believe you have been exposed, have been contacted by public health officials, receive a positive test result, or have questions or concerns, email COVID@csupueblo.edu or call the COVID-19 hotline at 719-420-0002. CSU Pueblo's COVID-19 RPT continues to work closely with public health officials, as recommended, in order to identify on campus exposure risk. Any additional individuals or locations identified by public health officials or the COVID-19 RPT will be notified directly.

CAMPUS IMPACT REPORT

Please find the latest campus impact report here: <https://www.csupueblo.edu/coronavirus/campus-impact-report.html>. The report is updated every Monday, at a minimum, in order to keep you informed about COVID-19 cases and tests reported to CSU Pueblo. The university is also updating the website regularly at www.csupueblo.edu/coronavirus/.

As you know, campus plans are always subject to change. We will continue to update you as more information becomes available, and campus leadership will announce additional post-Thanksgiving plans as soon as possible, based on state and local public health guidance.

Thank you for all you are doing to #ProtectOurPack.

Respectfully,

CSU Pueblo COVID-19 Response and Planning Team

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