



Friday, May 30, 2020

Colleagues,

For many of you, today is the first day of summer. Your “home-schools” have closed for the year, and the southern Colorado weather is predictably beautiful. It is easy to imagine that this May will end like any other. Nevertheless, the global pandemic has not ended, and our numbers of Pueblo residents infected by COVID-19 have continued to rise. It is clear that our campus must be smart, vigilant, and focused on the work ahead.

Today’s communication includes some “Just-in-Time” information, and an invitation for each of you to join in on our Friday “Fun” hours in order to connect with me, campus leadership, and each other while we are all working remotely.

JUST-IN-TIME INFORMATION

SUMMER CLASSES, CAMPUS EVENTS, AND REMOTE WORK

As a reminder, all previously scheduled face-to-face (F2F) courses this summer are being delivered via online or distance learning. Exceptions may be made for some in-person classroom or laboratory education, for fewer than 10 students per classroom or lab, in designated “medical training” fields only, following direction provided to us by the Colorado Department of Higher Education and the Office of the Governor. Additionally, as I announced on April 3, employees will continue to work remotely — through June 30 — and all campus events are canceled until July 1. As always, these dates may be shortened, extended, or adapted for specific employee groups, buildings, camps, or events as new information becomes available.

Beginning June 5, we will announce expanded on-campus protocols to protect our essential staff as we gear up and prepare to bring other employees back to campus. Look for details in next week’s message.

HUMAN RESOURCES

1. The new deadline for CSU Pueblo’s Annual Performance Review process for Administrative Professionals is June 30. Classified Staff reviews must be completed and returned to HR by June 12. Performance review forms may be found at: https://www.csupueblo.edu/human-resources/_doc/classified-performance-planning-evaluation-10-2015.pdf. As always, feel free to contact Jennifer Martin-White at jennifer.martinwhite@csupueblo.edu or Kat

Abernathy kat.abernathy@csupueblo.edu, with any questions or concerns you may have.

2. If you have new resource needs for a university computer or Wi-Fi hot spot, a check-out procedure and pick-up schedule has been established. Please complete the Remote Faculty-Staff Technology Form online at <https://bit.ly/RemoteFacStaffTech>.

PROFESSIONAL DEVELOPMENT OPPORTUNITY, 2020-2021, FOR ALL EMPLOYEES

As part of our ongoing effort to invest in and develop our people, we have expanded our partnership with Academic Impressions, with funding made possible from the Title V Hispanic Serving Institution Grant Programs. To access this campus resource, simply [login or create an account](#) on the Academic Impressions website, using your @csupueblo.edu email address; member benefits will be automatically granted. If you have attended an Academic Impressions conference or in training in the past, and you had an account on their website (34 CSU Pueblo employees), you are now connected to an “All-Inclusive membership.” Human Resources will be developing a more comprehensive plan — where managers can suggest trainings for their team, address specific development needs, and support our employees in every unit. In the meantime, we want to encourage you to explore, set up an account, and start to consider the possibilities. Some resources for you:

(Video) Navigating Your “My

Account” Section: <https://vimeo.com/academic/review/318092394/ebd04e6159>

(Video) Finding Training

Materials: <https://vimeo.com/academic/review/318092409/9ba73a0a66>

(PDF) Detailed Instructions to Access Your

Membership: <https://www.academicimpressions.com/wp-content/uploads/2018/03/Accessing-Your-Online-Membership.pdf>

For help signing up for your account or questions about the member resources, please contact Jen Martin-White, Employee Relations Specialist, at jennifer.martinwhite@csupueblo.edu or at 719-549-2441.

CONNECTING THE PIECES

Unlike many institutions that are reacting to the virus, being managed by COVID-19, and surrendering to the “new normal,” at CSU Pueblo we are working now to develop and implement a “new possible” — a strategic approach to the fall 2020 semester where we create a unique student experience and proactively manage COVID-19.

By June 15, we will share additional direction from our system and the Colorado Department of Higher Education for fall planning. In the meantime, cross-functional teams, representing every division, department, and office on campus, are hard at work

ordering signage, Plexiglas partitions, cleaning supplies, and personal protective equipment; creating safe face-to-face opportunities for students and planning new hybrid and virtual campus experiences for summer and fall; establishing more flexible course schedules, including numerous online and hybrid learning opportunities. Others still are working with university partners and our local and state public health officials to ensure that we are always mindful of our responsibility to our students, our employees, and the community.

With sincere wishes for your continued health and safety,

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