

CLASSIFIED STAFF COUNCIL

Minutes - Wednesday, September 20, 2017 10:00am

Attendees: Vicki Becker, Liam Harty, Stephen Hodge, Lynette Leachman, Joleen Ryan, Veronica Santistevan, Cindy Sufian, Paul Wallace, Kim Warton. **Guests:** Josh Ernst, Bobby Smith, Chris Smith, Lallo Vigil.

Guest Speaker: Joshua Ernst, Director & Title IX Coordinator from the Office of Institutional Equity; Bobby Smith Assistant Director also in attendance. Josh gave an overview of his responsibilities with regard to issues of Equal Employment, Discrimination, Harassment, Sexual Harassment. He spoke about former policies being rolled into one policy of protection against discrimination that covers all persons. He has an open door policy and welcomed us to contact him with issues of concern. There is a new vendor for Workplace Answers training. Training hopefully up and running in October 2017.

Approval of Minutes: August minutes to be approved at October meeting.

Treasurer's Report: FY2016-17 year-end is closed out. There were adjustments to the discretionary account balance \$1458.88, employee contributions & scholarships \$25413.08.

Old Business: *Fundraising for FY2017-18:* Kim got Chipotle donation approved and showed the flyer template. On October 23rd from 5-9pm students present flyer and 50% of all proceeds will come to us. We can hand out flyers on Oct 21st at football game. Vicki is checking on including flyer in program. We would volunteer to insert. She will email Classified Staff about event and contact Sommer Street with flyer, also Lallo will list in online events. Applebees & Buffalo Wild Wings still possible for future dates.

Other fundraising ideas: 1) Meat Raffle date is December 1st. Tickets \$5 to start selling in October at football, volleyball games, President's Holiday party on November 28th. 2) Vicki is looking into having a table at her church's Craft Fair and Pleasantview Middle School craft fair to sell meat raffle tickets, ornaments, and Santa Letters.

Speakers for future meetings: Dr. Mottet is scheduled for October 18th in the Wolf Pack room. Fran Sandmeier will bring her tortoises on Tuesday, Nov 14th possibly.

Kim is updating the Classified Staff Council flyer/Scholarship application.

New Business:

Vicki had her meeting with Dr. Mottet. Her assignment is to identify 2-3 items in need of fixing. At the top of her list is filling open Classified job openings in a more timely manner so as not to lose the wealth of information the outgoing individual possesses when they leave before their replacement is found.

Day of Giving on October 5th. CSC has a matching grant from the Foundation for up to \$1000.

University Forums to take place on October 11 & 12. Open meetings, no constituent groups.

Vicki & Stephen to have a professional development meeting with Derek Lopez.

Lisa Vigil organizing Campus Coffee Break events and asked if CSC would like to sponsor November date. Because we are organizing our own coffee event for Classified Employees for December we voted not to sponsor Lisa's event. We would be open to sponsoring one next semester.

Stephen reported that UBDE met with Dr. Mottet as the speaker. Focus was on DACA student confidentiality.

External Committee Updates:

- a. University Leadership Team – Vicki
 - 1) Vicki reported Amy Parsons Vice Chancellor spoke on Todos Santos. A program whereby classroom space is available in Mexico for students/teachers to use facilities as a partner in teaching about water & agriculture. They hold classes for local inhabitants. The facility is available to CSU-P as well and can accommodate 20 people. BOG office makes reservations.
 - 2) The Western Stock Show is breaking ground for a new facility called the Water Building in 2018. CSU Ft Collins was given a grant to assist on design of building.
- b. Faculty Senate – Paul
- c. University Budget Board – Tricia & Stacy
- d. Instructional Technology – Liam
- e. Parking Committee - Stephen & Veronica
- f. Statewide Liaison Council – Trisha, Vicki, Stephen
- g. University Board on Diversity & Equality – Stephen & Veronica
Stephen reported that UBDE met with Dr. Mottet as the speaker. Focus was on DACA student confidentiality.
- h. Strategic Planning Task Force – Stephen
Stephen reported the Task force is meeting monthly. A follow-up survey is in the works.

Internal Committee Reports:

- a. Birthday Grams – Lori & Cindy
- b. Convocation – Vicki, Kim, Trish, Lori
- c. Fundraising – Classified Staff Council
- d. Outstanding Employee Awards – Lori & Cindy
- e. Student Scholarship – Veronica, Liam, Lynette, Cindy
- f. Website – Lallo
- g. Welcome – Lori, Joleen

Adjournment: 11:24am