

## CLASSIFIED STAFF COUNCIL

**Minutes - Wednesday, August 30, 2017, 10:00am**

**Attendees:** Vicki Becker, Lori Blasé, Liam Harty, Stephen Hodge, Trisha Pocius, Stacy Righini, Joleen Ryan, Veronica Santistevan, Cindy Sufian, Kim Warton.

**Approval of Minutes:** Lori Blasé made motion to approve, Joleen Ryan 2<sup>nd</sup>, all approved July 2017 minutes with no changes.

**Treasurer's Report:** FY2016-17 Final Operating Account Balance \$57.63; Scholarship \$26,627.08. Vicki Becker moved to accept, Stacy Righini 2<sup>nd</sup>.

**Old Business:** *Fundraising for FY2017-18:* Kim contacted Chipotle, they will provide us with a flyer template and all we have to do is distribute. On a specific date students need to present flyer between either 4-8pm or 5-9pm and 50% of all proceeds will come to us. Dates are available in Sept & Oct, we can choose Monday, Tuesday or Wednesday. After group discussion we decided October 9 or 10 would be ideal. We need to find out if we can put flyers in Oct 7<sup>th</sup> Homecoming program, pass out at game, in the parking lot, etc.? Applebees & Buffalo Wild Wings could be possible for future dates.

Other fundraising ideas: 1) Meat Raffle in November. Tickets \$5 to start selling in October maybe at football or volleyball games. Vicki will approach Frank's Meat Market for a price on meat.

2) Kim will check with Ryan Howard at Thunderzone Pizza to see if he would be willing to do some kind of promo and donate proceeds to our scholarship fund. 3) Vicki wants to schedule the Craft Fair for the first weekend in November 2018. She will check to see when other craft fairs are happening.

*Speakers for future meetings:* Dr. Mottet had to reschedule for October 18<sup>th</sup>. Vicki is still searching for a large enough space (the Field House is a possibility) Kim suggested the Pack Room in Massari or Thunderzone Pizza & Taphouse. It is possible we would have to schedule 2 meetings if a large enough space is not available (one for Council, another for Classified Staff). The speaker for September is now Joshua Ernst from the Title Nine office. Fran Sandmeier will bring her tortoises on a Tuesday or Thursday in November.

**New Business:** Vicki brought old Classified Staff Council flyer/Scholarship application to inquire whether we should update. Kim Wharton offered to re-vamp. The group consensus was yes to reprinting; Vicki recommended printing in smaller quantities.

A motion was made to change the date of the August meeting to the 2<sup>nd</sup> week in August before school starts. All agreed, starting in 2018 and going forward.

Vicki contacted SLC to hold the June 2019 meeting date for CSU-Pueblo.

Vicki shared information on ULT 2-day retreat with Dr. Mottet. She is working through assignments in Steven Covey's 5 Choices to Extraordinary Productivity. Her Q2 activities/goals are 1) How to keep Classified jobs on campus. 2) How to get Classified employees engaged. 3) Getting more professional development for Classified positions.

Vicki will be having a monthly meeting with Dr. Mottet. She would like the Council to brainstorm ideas of concern each month to bring to him. Discussion followed on some detriments to hiring/keeping Classified Staff: Amendment S – supervisors don't want to go through the process required to terminate. Distrust of cabinet. Lack of funding.

This month she will bring up the following topics with him: Classified held to a higher standard than Admin Pro. Classified Staff hiring procedures (filling empty positions takes too long). Necessity of software updates across campus so more employees can provide excellent customer service. Topics of concern should be shared with Vicki and will be kept confidential.

Pack Pantry Event is underway today (Aug. 30<sup>th</sup>)

Discussion of Holiday Event for Classified Staff: Would Kroger or Safeway donate gift cards to distribute? Could we hold a breakfast or coffee event possibly after finals week? We could provide baked goods & fruit and purchase coffee from A'viands and possibly quiche(depending on cost). Have prizes to encourage attendance.

Birthday Grams: Cindy is caught up. She will be taking care of birthdays August – December. Lori will be responsible for December – May.

#### **External Committee Updates:**

- a. University Leadership Team – Vicki
- b. Faculty Senate – Paul
- c. University Budget Board – Tricia & Stacy
- d. Instructional Technology – Liam
- e. Parking Committee - Stephen & Veronica
- f. Statewide Liaison Council – Trisha, Vicki, Stephen
- g. University Board on Diversity & Equality – Stephen & Veronica
- h. Strategic Planning Task Force – Stephen

#### **Internal Committee Reports:**

- a. Birthday Grams – Lori & Cindy
- b. Convocation – Vicki, Kim, Trish, Lori
- c. Fundraising – Classified Staff Council
- d. Outstanding Employee Awards – Lori & Cindy
- e. Student Scholarship – Veronica, Liam, Lynette, Cindy
- f. Website – Lallo
- g. Welcome – Lori, Joleen

Adjournment: 11:26am