Dear (Child's Name)

I've been checking my list and then I had my elves check it twice, and I see that you have been a good (Gender) this year!

I know you are (Age) years old and getting so big! Even though some days it has been difficult to be a good (Gender) I see that you have tried very, very hard! This is why the elves and I have made something special just for you! So try very hard to be as good as you can until Christmas!

Since I don't have time to write to every little box and girl on my list, please remind (Friend's Name) to be good as well.

I will soon be on my way to visit your house in (City) I am excited to begin my long journey to the home of the many good little boys and girls all around the world!

Merry Christmas and Warmest Wishes!

Love, Santa