

CLASSIFIED STAFF COUNCIL
Minutes – Wednesday, March 21, 2018

Attendees: Vicki Becker, Stephen Hodge, Lynette Leachman, Veronica Santistevan, Cindy Sufian, Kim Wharton. Excused: Lori Blasé, Trisha Pocius, Stacy Righini, Joleen Ryan, and Paul Wallace. **Guests:** Dr. Rick Kreminski and Chrissy Holliday

Strategic Plan: Stephen Hodge, Chrissy Holliday, and Rick Kreminski are members of the Strategic Planning Committee and came to our meeting to update the council on the Strategic Plan. The Strategic Plan has been implemented through 2020 but Dr. Mottet is looking at a long-term vision for 2050. Since Dr. Mottet arrived on campus in July 2017 the committee has inserted his jump-start initiatives into the current Strategic Plan. They include Starfish, summer school, increase the Nursing cohort by 10 students, and the Waitlist. These are all to help with enrollments.

The enrollment goal was changed from 4470 for 2020 to 4250. The enroll target for Fall 2018 is 4075. Color coding on the handout indicated green for completed or in place, yellow is for working on it or is in a holding pattern, and red for behind.

60% of the planning initiatives have been completed or a scheduled to be completed.

Approval of Minutes: Two corrections to the February minutes were made. Take Liam off both the Student Scholarship committee and the Instructional Technology committee on the second page. Steve moved to approve February minutes, Veronica seconded: approved.

Treasurer's Report: Balance as of today, \$1105.93 operating, \$781.17 reserve, \$1428.43 discretionary, \$26,029.45 scholarship.

Old Business:

CSC pamphlet: Steve has reformatted the pamphlet. Kim will review it and make copies for the next meeting so we can approve it to be printed.

Equity compression/gap analysis: Vicki is working on equity compression, gap analysis for Classified staff for equity studies.

May retreat is scheduled for May 18; Vicki is still looking for a location.

November Craft Fair – Joleen made flyers for the Craft Fair and Vicki will be sending out flyers/applications to the people on our current vendor lists. Vendor mailings will be mailed out by the first week in April. We need to hand out flyers to vendors at events happening in our area to increase our chances to get vendors.

Employee recognition luncheon – Vicki will send out 50/50 raffle tickets to board members. We need to get gift cards for our other raffle. Vicki already has 4 football tickets from Athletics.

Classified picnic will be on June 6 from 11:45-12:30 on the Life Science Patio. Save the Date cards will be mailed out by the end of April.

Chipotle fundraiser – we can only have one fundraiser within 12 months. Kim will be signing up for next fundraiser by July in order to get an October date.

Buffalo Wild Wings: Vicki has filled out application for a fundraiser and will submit to local BWW this week.

Student Scholarship – Cindy has the applications and will work with the committee to get them reviewed. Foundation is asking to have the winners by April 15th. We may have to ask for an extension on the date.

PERA update: if passes there will be a .5% increase for employee deduction in July 2018, .5% in Jan 2019, 1% increase in July 2019, and 1% increase in July 2020 to reach 11%.

COLA increase is slated for 3% in July 2018 if long bill passes.

New Business:

Priority Points – handout of the Priority Points was given by Vicki. Read and be aware of what is happening on campus.

Bi-Weekly Payroll – the state of Colorado employees will go to a bi-weekly payroll but higher education does not fall under the umbrella. CUS-Pueblo will stay monthly as we do not have the money to hire another employee and lead time would be needed to make the necessary changes to AIS to accommodate this.

External Committee Updates:

- a. University Leadership Team – Vicki
- b. Faculty Senate – Paul
- c. University Budget Board – Tricia & Stacy
- d. Instructional Technology – vacant
- e. Parking Committee - Stephen & Veronica
- f. Statewide Liaison Council – Trisha, Vicki, Stephen
- g. University Board on Diversity & Equality – Stephen & Veronica
- h. Strategic Planning Task Force – Stephen

Internal Committee Reports:

- a. Birthday Grams – Lori & Cindy
- b. Convocation – Vicki, Kim, Trish, Lori
- c. Fundraising – Classified Staff Council
- d. Outstanding Employee Awards – Lori & Cindy
- e. Student Scholarship – Veronica, Lynette, Cindy, Lori
- f. Website – Lallo
- g. Welcome – Lori, Joleen