

## CLASSIFIED STAFF COUNCIL

**Minutes - Wednesday, January 17, 2018 10:01am**

**Attendees:** Vicki Becker, Lori Blasé, Stephen Hodge, Lynette Leachman, Trisha Pocius, Stacy Righini, Joleen Ryan, Veronica Santistevan, Cindy Sufian, Paul Wallace, Kim Warton. **Guests:** Lallo Vigil

**Announcements:** A'viands fundraiser netted \$672 total to be split between Classified & Admin Pro (\$336/each). The first scholarship payments were issued. Payroll deduction forms passed out for departments. First week in January Vicki met with Dr. Mottet for discussion on equity studies. They are doing a gap analysis on current salaries for Admin Pro. Vicki inquired how Classified staff will get their gap analysis to be eligible for the equity increase. She is gathering info/facts about compression, etc. to make sure we are included. Tuesday, January 23<sup>rd</sup> Occhiato Student Center re-dedication @ 1pm with prizes.

**Approval of Minutes:** November minutes will be approved in January.

**Treasurer's Report:** Balance as of today, \$1170.23 operating, \$781.17 reserve, \$1519.93 discretionary, \$26,194.45 scholarship.

**Old Business:** None.

**New Business:** We will begin having our monthly meetings in the OSC in June, July. Mark your calendars for Friday, May 18<sup>th</sup> for the Classified Staff Retreat. The speaker will be Shelley Moreschini. The Student Scholarship Committee needs to start meeting as applications are due March 1<sup>st</sup> with distribution in May or June. Outstanding Employee Awards will be held in the newly renovated Ballroom in April.

We need replacements for Liam Harty for the Information Technology Board (on hold for the moment) and Student Scholarship Committee (Lori Blasé). Cindy Sufian will be the lead on the Student Scholarship Committee. They need to look at the eligibility rubric as it possibly needs to be broadened. Right now nieces & nephews are eligible. The committee will get together to discuss and make changes before March 1<sup>st</sup> to have it to use for better communication and getting the word out to employees about relatives applying for scholarships.

The Freedom of Speech Task Force will have an open forum meeting with different groups on campus. They may be talking to Council in February for buy-in / ideas.

Time to start considering a date for the Classified Picnic in June. We want to do a save the date card. We also need to order more chicken this year.

The Strategic Planning Taskforce would like 25 minutes at the next meeting for a presentation to discuss fall enrollment and results of the employee satisfaction survey.

BOG will be on campus for annual meeting. Discussion about University Employee's perception of BOG being currently negative, we need to be more open. Dr. Mottet has a positive perception of the BOG.

**Fundraiser:** Classified Craft Fair is scheduled for November 9, 2018 (12noon) and November 10, 2018 (until 7pm) in the Ballroom. Vendors will be allowed in the ballroom between 3-4pm until 7pm on Friday. Letters to invite previous vendors will go out in April. Vicki will set a meeting to start forming committees.

Spring fundraising – we will do a 50/50 raffle and ticket auction with donations (gift cards, gas cards, free meals, baskets, football tickets, bookstore items) at the Employee Recognition Luncheon.

**External Committee Updates:**

- a. University Leadership Team – Vicki
- b. Faculty Senate – Paul
- c. University Budget Board – Tricia & Stacy
- d. Instructional Technology – Liam
- e. Parking Committee - Stephen & Veronica
- f. Statewide Liaison Council – Trisha, Vicki, Stephen
- g. University Board on Diversity & Equality – Stephen & Veronica
- h. Strategic Planning Task Force – Stephen

**Internal Committee Reports:**

- a. Birthday Grams – Lori & Cindy
- b. Convocation – Vicki, Kim, Trish, Lori
- c. Fundraising – Classified Staff Council
- d. Outstanding Employee Awards – Lori & Cindy
- e. Student Scholarship – Veronica, Liam, Lynette, Cindy
- f. Website – Lallo
- g. Welcome – Lori, Joleen

Adjourned at 11:20am