

## CLASSIFIED STAFF COUNCIL

Minutes – Tuesday, April 17, 2018 10:05am

**Attendees:** Vicki Becker, Lori Blasé, Stephen Hodge, Lynette Leachman, Trisha Pocius, Stacy Righini, Joleen Ryan, Veronica Santistevan, Paul Wallace. **Guests:** Lallo Vigil

**Approval of Minutes:** Joleen moved to approve corrected February minutes, Lori seconded: approved.

**Treasurer's Report:** Balance as of today, \$1059.63 operating, \$781.17 reserve, \$1488.89 discretionary, \$26,116.45 scholarship.

**Old Business:** The CSC pamphlet is being finalized. Vicki is still working on equity compression, gap analysis for Classified staff for equity studies.

**New Business:** We will hold the May retreat in the Youth Room of the King of Kings Lutheran Church at 2561 Vinewood Lane starting at 8:00am. Speakers to include Chrissy Holliday & Shelly Moreschini.

CSC monthly meetings will change to the 2<sup>nd</sup> Wednesday from 10-11:30am each month starting in July 2018. Classified Staff Council elections will start April 23<sup>rd</sup>.

April 18<sup>th</sup> is the Employee Awards Luncheon. Schedule for working raffles passed around. Vicki is meeting with Brent about where we will be located. Vicki needs sold tickets by 10am. The 50/50 winner will be announced at the end of the event.

The employee survey results were reviewed by council. Think of suggestions for Focus 2018 and beyond.

Vicki & Trisha attending the 2018 Statewide Liaison Council meeting. In June 2019 we will host it.

Pera update – still waiting on results. 3% increase is still on the table for raises for long bill.

Annual enrollment starts next week so we should be finding out about insurance increases.

**Fundraiser:** Vicki sent out applications to craft fair vendors and she already has 2 sign-ups. She will also be doing email invites. Vicki will be pulling together committees for the various tasks and we need to start working on the craft fair.

Vicki will turn in the Buffalo Wild Wings application this week for the fundraiser in May (hopefully MBA finals week!)

### **External Committee Updates:**

- a. University Leadership Team – Vicki. *Trisha reported on the external vendor for enrollment, Capture Higher Education's findings – we are down 1.5% for Fall enrollment. New Freshmen enrollment is up but transitioning Freshmen to Sophomore is down.*

- b. Faculty Senate – Paul
- c. University Budget Board – Tricia & Stacy
- d. Instructional Technology –
- e. Parking Committee - Stephen & Veronica
- f. Statewide Liaison Council – Trisha, Vicki, Stephen
- g. University Board on Diversity & Equality – Stephen & Veronica
- h. Strategic Planning Task Force – Stephen

**Internal Committee Reports:**

- a. Birthday Grams – Lori & Cindy. *Lori reported birthday grams are now in an excel spreadsheet.*
- b. Convocation – Vicki, Kim, Trish, Lori
- c. Fundraising – Classified Staff Council
- d. Outstanding Employee Awards – Lori & Cindy
- e. Student Scholarship – Veronica, Lynette, Cindy
- f. Website – Lallo
- g. Welcome – Lori, Joleen. *Joleen reported donations of goodies for welcome packets.*

Adjourned at 11:22am