



SOCIAL SECURITY NUMBER CORRECTION

This form is to be used to change Social Security Number when incorrect in our Student Information System.

- Any employee of the University must make a Social Security Number correction through Human Resources (ADM 306).
- Other Students, please complete form below and submit to the Registrar's Office (ADM 202).

Name: _____ Birth Date: _____ ID: _____

Previous Social Security Numbe (Incorrect):

Correct Social Security Number:

Phone Number: _____

Signature: _____ Date: _____

NOTE: You must have your correct Social Security Card in order to make a correction, please attach.

If mailing or faxing or uploading the completed form, please include a legible copy of your correct Social Security Card.

Please return completed form with the required documentation to:

Registrar's Office
2200 Bonforte Blvd.
Pueblo, CO 81001
Phone:(719)-549-2261
Fax: 719-549-2419.
OR upload via PAWS

For Office Use Only

Banner updated: _____ Date: _____