

Subject: Invitation: Canvas Two-Day Onsite Training for Faculty | May 21–22

Dear Colleagues,

The **CSU Pueblo Provost Office** is pleased to invite all faculty including **Canvas Champions** to participate in a **two-day onsite Canvas training experience** led by Kate Ponseti, Canvas Learning Consultant **on May 21–22, 2026**. These training sessions will provide department-focused, hands-on support as the university continues its [transition to Canvas](#).

This onsite event will offer general overviews to orient users within Canvas, focused sessions on specific topics, and departmental specific support with the goal of providing essential guidance to help you feel comfortable navigating Canvas and managing your courses effectively. We strongly encourage department leaders and faculty to take advantage of this opportunity for personalized, practical Canvas support.

Event Details

- **Date:** Thursday - Friday, May 21 - 22, 2026
- **Time:** 9:00am - 5:00pm each day in LARC 217 (online participation option)

Registration is **limited to 80 participants (30 in person, 50 online)** and will be filled on a **first-come, first-served basis**. Sessions will be recorded and linked to the [Welcome to Canvas for Teachers](#) course within Canvas.

[Register for Day 1](#)

[Register for Day 2](#)

Training Schedule

- **General Overview:** Canvas Transition
9-10:30 am | Day 1 & Day 2
- **Assessment Considerations in Canvas:** Using Canvas tools to support assessment needs
10:45 am – 12:15 pm | Day 1
- **Leadership Concierge Service:** Dedicated time for department leaders to discuss strategy, consistency, and faculty buy-in |
10:45 – 11:45 am | Day 2
- **Departmental Hub:** Drop-in session and specialized support | A department-based focus designed for each hourly session, but faculty may attend whichever session(s) they choose.

1:00 – 5:00 pm | Day 1
 - 1-2pm CHASS SS #1 (Soc, Crim, Social Work)

- 2-3pm STEM #1 (Biology & Chemistry)
- 3-4pm CHASS AH (ACM, ENG, WL, Music, CHL)
- 4-5pm HSB

12:30 – 4:30 pm | Day 2

- 11:30-1:30 CHE and NSG
 - 1:30-2:30 CHASS SS #2 (HIST/POLS, PSYC, MAE)
 - 2:30-3:30 EDUC
 - 3:30-4:30 STEM #2 (MATH/PHYS & School of Engineering)
- If you cannot attend the 2-day training, or for those interested in reviewing Canvas resources prior to the sessions, helpful [Instructor-focused guides](#) are available.

Sincerely,

The Canvas Implementation Team