



Colorado State University - Pueblo

Petty Cash

Disbursement Voucher

Paid To \_\_\_\_\_

Date \_\_\_\_\_

Paid To \_\_\_\_\_

Date \_\_\_\_\_

Paid To \_\_\_\_\_

Date \_\_\_\_\_

Amount \$ \_\_\_\_\_

Initials \_\_\_\_\_

For \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Charge To \_\_\_\_\_

Fund

Dept.

Obj. Code

3 Digit

3 Digit

3 Digit

**Must have 9 digit Account #**

in order to be processed

Paid By \_\_\_\_\_

Approved By \_\_\_\_\_

Received By \_\_\_\_\_



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