

Student - How to Print Your Block Schedule from Banner

1. From the Registration mode, select **Schedule and Options**

The screenshot shows the Banner registration interface for Colorado State University Pueblo. The user is in the 'Register for Classes' section. The 'Schedule and Options' tab is selected and highlighted with a red box. A callout box with a red arrow points to this tab, containing the text 'Select Schedule and Options'. Below the tabs, there is a search criteria section for 'Fall Semester 2021' with input fields for Subject, Course Number, Campus, and Attribute. A class schedule grid is visible, showing courses for the Fall Semester 2021. A summary table on the right lists registered courses with columns for CRN, Details, Crec, Title, Schedule, Status, and Action.

CRN	Details	Crec	Title	Schedule	Status	Action
82355	GEOL 101,...	3	Earth Science (GT-...	Lecture	Registered	None
82358	GEOL 101,...	1	Earth Science Lab (...	Labor...	Registered	None
81617	ENG 114, ...	3	Introduction to Crea...	Lecture	Registered	None
82061	SOC 201, ...	3	Social Problems (G...	Educa...	Registered	None
82730	HIST 202, ...	3	U.S. History II (GT...	Lecture	Registered	None
82060	SOC 105, ...	3	Understanding Hum...	Lecture	Registered	None

2. A summary of registered courses by semester appears.

The screenshot shows the Banner registration interface with the 'Summary' tab selected. A callout box with a red arrow points to a printer icon in the top right corner, containing the text 'Click Printer icon to Print Schedule'. Below the tabs, there is a search criteria section for 'Fall Semester 2021'. The summary table lists registered courses with columns for CRN, Course, Section, Cred, Title, Schedule Type, Grade Mode, Status, and Message. A class schedule grid is visible at the bottom, showing courses for the Fall Semester 2021.

CRN	Course, Section	Cred	Title	Schedule Type	Grade Mode	Status	Message
82355	GEOL 101, 001	3	Earth Science (GT-SC2)	Lecture	Traditional	Registered	Register on Web0...
82358	GEOL 101L, 001	1	Earth Science Lab (GT-SC1)	Laboratory	Traditional	Registered	Register on Web0...
81617	ENG 114, 003	3	Introduction to Creative Writing (G...	Lecture	Traditional	Registered	Register on Web0...
82061	SOC 201, 001	3	Social Problems (GT-SS1)	Educational Tech...	Traditional	Registered	Register on Web0...
82730	HIST 202, 003	3	U.S. History II (GT-H11)	Lecture	Traditional	Registered	Register on Web0...

3. To print, click on the **Printer** icon on the right-hand side.

4. Choose your printer and click the **Print** button.

The screenshot shows a print dialog box for a calendar. The left pane displays a preview of the calendar, which is a weekly view for the month of September 2021. The right pane contains the following settings:

- Print**: 1 sheet of paper
- Destination**: ADM202BHC458 on P
- Pages**: All
- Copies**: 1
- Layout**: Landscape
- Color**: Black and white
- More settings**: (dropdown arrow)

At the bottom right, there are two buttons: **Print** (highlighted in blue) and **Cancel**.