Important

- You can get your unofficial transcripts through <u>PAWS</u> under the **Transcripts** Module.
- You can order your Official Transcript through Parchment.
- For questions, please contact the Registrar's Office at 719-549-2261 or <u>csup registrar@csupueblo.edu</u>.

To Download Your Transcript

1. After clicking **Transcripts** in PAWS, click "Get Unofficial Transcript" under the *Unofficial Transcripts* tab.



2. The screen will refresh and your unofficial transcript will appear. You can zoom into the document by using the controls shown and print your transcript or save it as a PDF by clicking the printer icon.



Questions?

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