

Administrative Professional Council (APC)
Meeting Minutes

Wednesday, March 21, 2018

Members present: Nicole Ferguson, Derek Lopez, Tracy Samora, Mattie Ross, Peggy Foley, Lorraine Kennedy, Emily McElwain, Megan Gregorich, Ryan Kendall, Chris Milliken, Adam Pocius, Matisha Davenport, Ben Moore, Strider Swope, Lillie Myers-Van Pelt, Jeanne Gibson, Wei Fang, Sommer Street, Haley Sue Robinson, Jamie Rivera, Justin Hiniker, Dana Ausburn, Justin Streater

- I. Motion to commence meeting (Derek)
 - a. Approve minutes from February (Tracy/Ryan)

- II. Committee Updates
 - a. University Leadership Team (Tracy)-Meeting with professional development consultants
 - b. University Budget Board (Tiffany)-UBB reports a \$1.5-2million base budget overflow, approximately \$500,000 more than expected; renovation to Psychology appears to be moving forward; working on balancing the budget and looking at a deficit; **President asks that we look at salary savings as a University and not individual departments, we would be better served to pool our money and see what we can do**; President has suggested some tasks including a capacity study for departments of both staff and faculty, this would consider how needs are being met with respect to the local community; structural changes may be considered by UBB as well but the President requests we focus on our Mission and Vision prior to making other commitments; may consider an academic quality study, possible use of System funds; consultants with ULT are being review with regard to Mission and Visioning process; **April is the final meeting for UBB, these meetings are open and others are welcome to attend**
 - c. Equity Study Committee (Derek)-Expect a visit from the Presidential Fellows on this, be prepared to vote on a 3% expense and how we best believe it should be utilized; **Attend the next meeting to provide input!**
 - d. Handbook Committee (Tracy)-No new updates
 - e. Professional Development/Social Events (Nicole)-**Bowling tomorrow** (Thursday) at Bowlero Lanes 6-8pm! Bring your team and \$6-\$7 for some pizza and soft drinks. Fun team names are welcome. APC will be covering \$100 of the cost depending on the number of participants. Please let Nicole know if you plan to attend. The more the merrier!
 - f. Search Committee Updates-(Peggy) Nursing coordinator has been hired; (Tiffany) Provost interviews are posted online <https://www.csupueblo.edu/Candidates/provost.html> **Our feedback is vital to this role on campus! Please review and provide feedback!**
 - g. APC Foundation Scholarship Committee- (Derk) No updates
 - h. Fundraising Committee- (Derek) No updates

III. New Business

- a. Priority Points- (Derek) Review the attached Priority Points and consider how you can help attain these University-wide goals; share with staff; some important points include Real Colors expansion (Adam, Donna, and Amy are certified, be looking for more sessions), retention and enrollment initiatives
- b. Emily McElwain-introduction, review of Rec Center options for staff (see handout)
- c. Outstanding APC Staff Award Nominations-**Check the Digest for nominations**, Emily, Justin, Jeremiah, Megan and Haley will serve on the selection committee; closes March 30th; **Everyone should nominate someone!**
- d. Outstanding Team Award-Megan will be the APC rep
- e. Next Meeting
 - i. Equity Committee Presentation
 - ii. Vote on merit allocation, COLA, Equity

IV. Motion to Adjourn (Derek/Nicole)