

## **Administrative Professional Council (APC)**

Monthly Meeting  
November 12, 2014  
Aspen Leaf

### **Meeting was called to order at 10:06 by Niki Whitaker**

September Minutes were presented and approved. Motion: Sean McGivney, Seconded: Catherine Duncan  
October Minutes were presented and approved. Motion: Jessica Boynton, Seconded: Amy Robertshaw

### **Introductions**

#### **1. Q Franklin, Heath Education and Prevention Programs**

Q. Presented on a variety of programs available through her office.

- HART Recovery group starting on campus- encourage students you might know to participate, this is a student leader run group committed to anonymity.
- Bystander intervention: training our students and faculty to be aware of their surroundings. Training students in strategies to intervene in situations. Goal is to educate, motivate, empower and act in risky situations.
- Protecting the Pack- Social norming campaign, Even Zombies Know, pledge to play it safe. Extended to a fourth year by the grantor. Raising awareness and Protecting the pack group for committed designated drivers
- Certified Peer Educators Group SOUL: 20 students certified to do one on one peer mentoring and also put together group activities to raise awareness and provide alternative activities

#### **2. Old Business:**

A. Foundation APC Scholarship

Information was presented following up on the previously approved Foundation Scholarship for APC. A group met with Todd Kelly and Vicki Becker, Nick Potter

Scholarships would be designated for APC staff and children of staff. Full time undergraduate, any graduate, 3.0 grade point average. Family would include spouse, son, or daughter,

If everyone gave \$5 per month then we would have \$11,000 in scholarship dollars to give out. We want to start the collection process in December. We will have applications starting at the next meeting for distribution to be done for the Fall 2016.

Q. Are we making sure that spouse is aligned with larger campus policies in recognizing domestic partnerships?

A. Yes, we will make sure that aligns

Discussion on GPA- Would GPA apply for initial application

3.0 for undergrads

3.0 for HS incoming

3.0 to continue

For all grade levels

Scholarships would only apply to CSU-Pueblo programs

Non- renewable, every year you would have to apply every year and no guarantee or preference for previous awards, focus on spreading the wealth

Q. Should there be some flexibility in the process of we did not get a pool.

A. We aren't really at that point in the process and when we get to that we will have Nick come to a meeting and set those features.

Really want to increase the percentage of giving. If all APC gave even \$1 a year we would increase the level of campus giving from 11% to 35%.

B. Tuition discount program

Moving to 50% reimbursement Focus on aligning everything to what the Fort Collins benefits Working on an MOU for Fort Collins and will approach Global as well. We are hoping that we would have it ready for spring.

C. Amy- Calendar

Faculty senate requested four more options from APSB which will be presented next week. Hopefully after Monday we would have more information

All were 16 week options

1. 16 week with MLK and Labor Day

2. Incorporating a fall break- swapping Monday and Tuesday out of thanksgiving weeks into October 2. Similar to two with the Monday holidays as well 4. Dead week between classes and finals to make up for missed classes

Remains confusion about whether we are really not in compliance and if the BOG would actually push us to a 16 week as opposed to other options

Q. Do we think they are going to pass some kind of 16 week plan?

A. We don't know, what we do know is that we need a decision

Q. Could they leave things the way they are?

A. If we were meeting the minimum, maybe. We would have to add 5 minutes to each class on MWF. That may be an additional plan put forth. It is somewhere up in the air

Q. Why did we not see a plan that moved to just Monday, Wednesday mirroring Tuesday, Thursday?

A. This is an issue for 4 and 5 credit hour classes and also for student life

Q. Is it possible that the BOG would reject the plan and impose something else.

A. Yes, they had resolution last year that would allow them to do this. It seems like they have. 16 week expectation, but we will fight for the extended time if that is what goes through.

### 3. Committee Updates

#### ULT Report

ULT president talked about the climate survey and do the changes that were mentioned in the climate survey memo.

President asked that leaders from each of the constituting groups meet together to increase communication.

Who are we? That conversation went many ways and was tied back into the mission and if that really fits our needs, this would be part of the Reaccreditation as well.

Update in accreditation visit, monthly events to get more people involved. HLC rep is interested in coming to campus and meeting with groups.

Strategic plan is supposed to be completed this week to be in for the BOG.

Enrollment.

Up about 127% from applications last year New fee being taken as a enrollment deposit. Not new money, just re-bundling fees New billboards and search engine optimization Tracing students through cookies

We have seen a 10% increase of local students applying for and receiving merit based scholarships. Financial aid audit to determine if we are distributing the best ways

Banner- 3-5 year window looking at partnering with Fort Collins to move to banner from AIS. There will be a committee soon to begin looking at what that would look like and make sure that we would have what we needed

Base budget. Potentially an increase in funds from the governor's new budget and also working with system on base budget adjustments. Not sure how this will work out with the new legislators and change in CCHE, but think with the governor staying, it seems like we should be more stable

Announced 1/2 day off for Christmas Eve. University will be closing at noon

**Professional/Development and Social Events:** more to come ... One of each event each term.

**Stronger as a Pack:** Bike ride cancelled today. Tomorrow Shirley Gutierrez is doing a fall bulb planting session, Pinterest theme in October. Committee broke into committees. There is a beer and wine club after hours. Patio at homecoming game there will be a Stronger as a Pack patio party. Halloween party with costumes at business on Riverwalk - Graham's Grill. Corporate cup BBQ on Friday.

#### **UBB**

UBB is working with F&A on the new budget process and strategies for assessing fiscal efficiency as discussed this summer

#### **Faculty Senate**

They will be funding the 10-12 tenure track lines. They spoke about the changes to supplemental instruction, Workload issues, 12/12 is this year only, reassigned will be available next year, Announced Erin Frew's position, announced that we will now have global backboard available to use.

#### **Equity Study**

Seven representatives from APC are on the committee.

Jess has been tasked to the subcommittee to talk to the company and look at issue in the study. APC especially interested in how they determined that positions could not be matched. Focus on making sure the data is good before it is released at the larger campus. The committee will continue to meet after it is released on implementation. One of the big findings was that we needed additional processes and policies on salary etc.

#### **Professional Development and Social Activities**

Brown bag session: Investing workshop

December 16 is pot luck

December 19 karaoke night at first and main

#### **Stronger as a Pack**

Hosting ultimate Frisbee (inside) tomorrow. They are working on a number of events for holidays

#### **Reaccreditation committee:**

Recruiting students today to participate Groups are starting to convene

Submitted by: Patty Milner