

Administrative Professional Council (APC)

Monthly Meeting

March 6, 2014

Aspen Leaf

Present: Chris Fendrich, Shawn Taylor, Shawna Farmer, Felica Tapia, Tracy Samora, Peggy Foley Sean McGivney, Amanda Deml, Amy Robertshaw, Sarah Flores, Daniella Cauffiel, Keli Hibbert, Mike Manos, Lia Sissom, Michelle Gjerde Geri Koncilja, Robert Wisner, Cathie Duncan, Niki Whitaker, Patty Milner,

Meeting was called to order 9:04

February minutes were presented. Motion to approve was made by Sean McGivney, seconded by Peggy Foley, approved by affirmative vote.

1. Visiting Speaker for this month: Dr Wright

Dr. Wright shared his thoughts on the difficulty of lack of communication and the importance of regular communication. Additionally he shared the need to respect the different kinds of jobs individuals do on campus. We should always respect the jobs individuals do and know that one is not more important than another.

Provost Commission on the Expansion of Outreach through Continuing Education- initiative long overdue, CE is not integrated into the campus, needs to have a change. The provost shared his view that CE is the arm of the university to offer online, now it is time to revisit CE and change the operations to online and hybrid to make use of the knowledge and expertise that we have. HSB will be offering a BA at the Tower this fall and CE is working to enhance STS and concurrent enrollment as well.

A faculty component was added to the Commission this spring headed by Margie Massey. Purpose is to encourage faculty to develop online and hybrid and offer those through CE. Many departments are interested, there is some sentiment that it will get bogged down, but Provost believes we will be able to move forward. We have to use our current crisis to help us become more creative and change to meet the new demands. Change is scary, but we need to embrace it to meet the demands. We think we can enhance the revenue stream through CE. Doesn't mean we are going to change the campus environment, we can use adjuncts as we need, people will not be forced to participate.

Technology consultants will be on campus on Monday, they will be talking to users to understand the problems we are having. That report will be used as a part of the proposal for additional funding from the system, they will collect information from various constituency groups. We have made strides this year in increasing storage capacity, but we still have many needs. That will impact the progress to adding online classes.

There are a lot of collaborative initiatives that the CSU System Board has decided to implement. The board expects more collaboration between the institutions. kuwalli and using Global for online technology are examples. The Board has also proposed to extend the Land grant mission of Fort Collins to the other institutions. The first committee meeting was last week. A white paper on this is due by May 1 to discuss the challenges and benefits of that change. It has been done in other states, but it is new to us. It would provide additional revenue resources for our institutions related to the land grant

mission- extension and research. Will also provide more services for the community and get the word out about our institutions. We are a well kept secret. We need to use media better to do that, and this land grant would help with that.

Denver South is another joint project. We are trying to offer nursing completion in the fall, but everything is not set yet including the location. It is 100% online and we will likely have an advisor at the Denver South center. It is a partnership with businesses there in south Denver. Most of the students are employees of the businesses.

Provost is meeting with faculty groups by departments. Increasing communication and decreasing fear. We need to support and not implode on each other. There is a lot of stress, but we are trying to reduce stress through communication and improve the environment by building relationships.

Faculty development and seed grants are available for research this summer. The Provost is interested in research and making sure faculty have funding and resources for research. About \$90,000 this year invested.

Questions: The five million we have already received does that include technology money.

Answer: No that was just to close out the current fiscal year, the new money has not been committed.

2. Old Business

- Outstanding professional staff award announcement has been sent off. Due to External affairs. Kristen White and Tanya Baird will be serving as the previous winners along with community representatives as judges.
- Admin pro council met with the Board of Governors last Friday. The faculty senate requested a meeting and the President requested that the board member also meet with the other group councils. Reassured us of the system support. We assured her about the commitment to the move forward.

3. Committee Updates

ULT Report

- Most of the meeting was Paul giving updates on applications. Numbers of applications are looking good. 41% of applications are Hispanic students. Royal is also reaching out to juniors and sophomores which is not something we have done before. Once applications go to admissions the next challenge is to covert. Deans and department chairs to make phone calls. Hoping to bring in 100 new students through this. Will also have some student groups reaching out.

UBB report

- Last week Karl presented the budget, talked about the adjustments to the budget. It still looks very tight for next year.

Faculty Executive Senate

- President, Provost and Vice Presidents all resented very similar information to what others have reported. Lots of textual changes to the catalog some existing courses becoming general education

UBDE

- Campus Climate report executive summary will be release in the next day or so. Text based info will be out soon

Search Committees- None

Stronger as a Pack –

- Working on different events for each month

Professional development

- Classified staff council approached us about partnering for an event with a humorist. Tuesday March 18, 9-10:30. They want us to cover food. Let's propose to split all costs. Have scones and muffins maybe.
- Still working on LinkedIn

Retention Taskforce

- February visit was last visit. Yet to be determined how those committees and groups will be moved forward. Used to be lead by the Provost and Paul. There has been some discussion about how that will be moving forward, who will be in charge moving forward.
- Question: Was there a report?
- Answer: There was a report at the beginning of the year which showed some information, and she did come forward with some recommendations... Not sure if there is any report here at the end.

Library advisory

- They are looking at their strategic plan

4. New Business

- Thrilkiel award committee wants representative from Admin Pro. Sean McGivney will serve
- Faculty/ staff vs students basketball game. Goodwill event, encourage everyone to come and be involved. Free open to the community. Can food donations for admission. Faculty staff will be in blue and students in red

Information Sharing

- Introduced new Director of Veterans Upward Bound
- Peggy shared about Denver south, likely be offering a couple of nursing and some gen ed classes in the fall. There will be a staff person to oversee that, seems hard to accept when we are cutting our people. It seems like this is really coming top down from the system.
- Amy shared that she has requested a committee come together to look the Denver South Nursing project. Seem like there should be more representatives from this group to help work through those issues.
- Community college bill allowing Community colleges to offer limited 4 year degrees was passed

- Reverse transfer, there will be a campaign to increase reverse transfer happening in April
- Mike Manos reported that he attended a session yesterday about a new software that would assist with student tracking and retention. The first year was funded through the system venture capital funds. It would provide a way for there to be additional cross campus communication. If you are interested in it you should contact Rick Kreminski
- Tomorrow is discover day. Spread the word that it is important to greet people and present a good impression of our campus.
- There will be a demonstrative tomorrow by small student group- a reenactment walkout
- Graduation fair is next week

Adjourned 10:24

Submitted by: Patty Milner