

Administrative Professional Council (APC)

Monthly Meeting

June 5, 2014

Aspen Leaf

Meeting was called to order at 10:03 by Tracy Samora

May minutes were presented. Motion to approve was made by Lisa Vigil, seconded by Jishirll Clifton, approved by affirmative vote.

1. Visiting Speaker for this month: Karl Spiecker

Mr. Spiecker opened by indicating that it had taken a little while to get his arms around F&A, and acknowledging that it has been a very difficult. He emphasized that the budget problem is real and significant. At the February Board of Governors meeting the campus presented our business case about the budget. Karl was impressed with the BOG and their engagement in the progress and desire to help. They approved a \$5,000,000 transfer to our institution for the 2013-2014 year, we requested 6,000,000. They are currently preparing the June meeting. We are still unable to balance the 2014-2015 budget without additional funds. We think we need about another million from the BOG. We think we will get that, but with the expectation is that in another year they will be able to stand alone.

We live and die on tuition, we originally planned on a nine percent increase on tuition but we are going to be capped at six percent. Our share of new money will be about 1.3 million, plus additional money for work study. Another way to balance the budget is to increase enrollment. There are very positive indicators that we will have an increase in freshman students and we are hoping we will have more students than we are currently predicted.

We are getting good support from Fort Collins and from the system. We tried a budget balancing strategy for differential, but it was of allowed in the senate bill.

Q. What would be the consequence of a sharper that. 2.7% decline.

A. We haven't really talked about it, but it am working on a scenario system to see what that will look like so that we can share with the BOG about what that would look like. The current budget is built on 2.6% decline. It is very difficult to forecast. The new enrollment initiatives are making it particularly difficult to predict the freshman class. We have good formulas for upperclassmen, but we don't know about freshman and transfers. So many policy changes have happened, that it is very difficult to predict. Currently it looks like we are down to 7 percent, but enrollment is confident that this is about the changes in policy and it will come up as we move through the process

Q. If the board won't give us the money or it really is 5 percent what then?

A. I don't want to borrow trouble, but it would be more cuts. The BOG doesn't want to be surprised, we have been communicating with them and I feel good about our chances. A year from now, it may not be the same question. One of the things that is frustrating is the negative stories in the paper, things really do look better now, but negative stories make it hard to convince students and families.

Q. Are we currently expecting the UBB cuts to need to be implemented?

A. We are currently anticipating that we will not need those cuts. We are putting up about \$800,000 of budget balancing initiatives that are not going to result in cuts. Increases to student fees and retirement buyouts will offset E&G expenditures.

Karl indicated his appreciation that as a new employee he has felt welcomed. He would be happy to come back after the BOG meeting.

2. Old Business:

Equity Study- as noted in the minutes we are going to meet to discuss the policies we think should be in place. In the meeting we split into three categories: salary and compensation, job allocation committee (process for new allocations of responsibility when someone leaves), interim appointments and hiring process.

Hiring is one of the largest issues and on boarding new employees

Our goal is to write up our suggestions so that we can present it at the August meeting. We don't know if it will be used, but they did ask for our input.

3. New Business:

- **Elections**

Nominations were opened for each position by the Election Commissioners:

Vice Chair

- Kristyn White : Tracy nominated, Chris seconded

Treasurer

- Michelle Gjerde: Tracy nominated, Tiffany seconded

Parliamentarian:

- Jessica Boyton: Krystin nominated, Tracy seconded (accepted)

Council Representatives

- Megan Gregorich- Katie nominated, Jishirll seconded (accepted)

- Derek Lopez: Katie nominated, Tracy seconded (accepted through email)

- Lisa Vigil: Tracy nominated, Megan seconded (accepted)

- Amy Robertshaw: Tracy nominated, Katie seconded (accepted per email)

- Tanya Baird: Katie nominated, Chris seconded (accepted verbally in prior conversation)

We will confirm that these individuals accept and online elections which will be opened after the next meeting.

3. Committee Updates

ULT Report

- BOG meets not next week but the following week in their retreat. Budget will be presented then. In August they will be on our campus. Buyouts were discussed, looking at collaborations between us and Fort Collins, Karl Spiecker is our rep on this committee. BOG is supportive and we do have local representatives who are advocating for us. There are advocates who are looking at floor or base funding and how it could be changed to benefit us.
- Budgets, operating budgets will be looking at a 2-3% cut down from a predicted 10%.
- The Cabinet is looking at enrollment and the efforts to predict. Housing numbers are fairly flat. 1300 merit scholarships have been awarded 300 have been accepted. Admissions is doing the follow up on these students.

UBB Report

- UBB appointed a summer "work group" which will be looking at recommendations for the budget process for 2015-2016. This group will be looking at data, and is looking to develop a two tiered system on data collection that would collect readily available data points on all programs and then deeper data on programs that warranted additional information.

Faculty Senate- No meetings

UBDE- No meeting

Strategic Plan- They have had one meeting, but we are not sure where that is at. They are planning to work on this in summer. They are working on centralized scheduling as well.

Social Events -Budgets are now frozen per the VPFA.

Library Advisory Committee - no report

Meeting Adjourned at 11:03AM.

Submitted by: Patty Milner