

Administrative Professional Council (APC)

Monthly Meeting

January 9, 2014

Galeria Pequena

Present: Liz Grutt, Sarah Flores, Keli Hibbert, Craig Cason, Chris Fendrich, Lia Sissom. Lou Minatta, Sean McGivney. Scott Robertshaw, Amy Robertshaw, Cathie Duncan, Niki Whitaker, Katie Velarde, Patrick Walsh, Quatisha Franklin, Jishirll Clifton, Lisa Vigil, Megan Gregorich, Sherrea Elliott, Peggy Foley, Jessical Boynton, Jennifer Deune, Tracy Samora

Meeting was called to order 9:01

November minutes were presented. Motion to approve November minutes was made by Chris Fendrich, seconded by Tracy Samora, approved by affirmative vote.

Introductions were made for the benefit of new members

1. Visiting Speaker for this month: Craig Cason, Associate Vice President for Facilities

Craig shared a number of highlights regarding the three ongoing capital construction projects

- General classroom project: Building will have 8 new classrooms, and some offices. There is an architect and contractor assigned to the project and working. Ground breaking will be mid-summer with a projected completion in Summer 2016, Mostly of the building will be devoted to large size classrooms to provide more flexibility to class sizes, there will also be offices there
- Remodel of the OUC: \$30,000,000 project student facility funded by student fees and bonds. The RFP, will be released in the summer. The plan is to use the existing cafeteria through spring so construction will be phased to maintain operations. Projected completion date Summer 2015. They are considering chain food options for the cafeteria
- Soccer and lacrosse field: Project will put down artificial turf on the field and build a clubhouse. The project is funded by foundation and should be completed at the beginning of the 2015. Field put in over the summer so they can play on it this fall.
- Despite the current budget issue we are continuing with these buildings. Looking at long term growth and all of the projects are funded outside of E and G funding. The projects will be a show piece for the campus.
- There will be focus groups and opportunities for input for campus and community as we move forward.
- We have two kinds of buildings on campus state funded and auxiliary. State funded priority list is the psychology building next
- State funded maintenance projects in the next year are HVHC upgrade for tech building nursing wing and a new roof for Art and Music

2. Old Business

- Equity study- Nikki presented the feedback from the subcommittee for the equity study. We are looking at inequities people we have seen over the last few years. Three areas of concern were raised: those for other equity study, those for HR, and those for AEEEO representative. The list of concerns for AEEEO rep was not shared in this meeting as it has individual names on it as the list is designed to reflect the lack of consistency

Additional questions were collected:

- Inconsistency of announcements of open and filled positions
- Assuming the equity study is moving forward, will the equity study be based on jobs before the study or afterwards? It is possible that situations will be very different and so the equity study done before might not be relevant

Nikki will forward the questions to HR and ask specifically about the future of the equity study due to the current budget

3. Committee Updates

ULT Report

- The January meeting was rescheduled due to the convocation. In the previous meeting there were a number of questions about the South Metro project moving forward. It sounds like the Chancellor is moving forward. The Chancellor indicated that it would be expanding some from us and that it would bring some additional resources to us.

UBB report

- In a special meeting, UBB reviewed previous PREP proposals and generated a new list of suggestions that were forwarded to the President.
- In the regularly scheduled meeting, UBB is looking at the progress used for PREP and determining how we want to move forward.

General discussion about the budget following the report generated additional questions which Nikki agreed to share with the President.

Faculty Executive Senate

- Reprehensive was not present, she is on maternity leave. Amy Robertshaw offered to provide updates in the interim

UBDE

- Campus Climate survey went out the week before break

Search Committees

- Director of Admission search is on-going

Library Advisory Committee

- No meeting

Professional development

- Will investigate support based options

Retention Taskforce

- Meeting with Theresa Farnham in February, various subcommittees have continued to work on specific issues

4. Information Sharing

- AOD program would like any feedback on how to integrate their program into classrooms

Next Meeting: February 6, 2014 Dr. Wright is the scheduled speaker.

Submitted by: Patty Milner