

Administrative Professional Council (APC)

Monthly Meeting

February 6, 2014

Galeria Pequena

Present: John Pantoya, Sandy Brice, Ben Moore, Sarah Flores, Daniella Cauffiel, Keli Hibbert, Mike Manos, Chris Fendrich, Lia Sissom, Michelle Gjerde, Sixian Young, Erin Frew, Geri Koncilja, Robert Wisner, Tanya Baird. Sean McGivney, Cathie Duncan, Niki Whitaker, Jishirll Clifton, Megan Gregorich, Patty Milner, Laura Barela, Roosevelt Wilson,

Meeting was called to order 9:10

January minutes were presented. Motion to approve January minutes was made by Cathie Duncan, seconded by Jishirll Clifton, approved by affirmative vote.

Introductions were made for the benefit of new members

1. Visiting Speaker for this month: Dr Wright's visit was rescheduled to March

2. Old Business- Addressed in Committee Reports

3. Committee Updates

ULT Report

- Enrollment-
 - At ULT on Tuesday they talked about head count 3658 FTE the budget based on fall to spring loss. Overall enrollment is down 2.3-3% which is better than last year. Work was done to improve early alert to address Fall to Spring retention. Through these efforts we were able to retain 40-50 freshman which would not have been predicted to return based on GPA
 - Indications now look like we will be down 2.5 to 3% in the fall 80% increase in faculty using early alert Increasing contact with students about grades
 - Paul reported that we are reaching out to 30,000 current seniors and 64,000 sophomores and juniors through the partnership with Royal. We are also actively collecting parent information to better engage parents and connect with them.
 - They will be revamping Discover Days, two instead of one per semester. Enrollment Management wants to engage more faculty and staff in that process, data says that high school visits is not a useful and campus visits are better way to reach students.
 - Reported on the merit scholarship breakdown, we have now offered 600 merit scholarships over less than 150 last year. About 70 are currently accepted. Working with Deans on conversion. 1/3 are Hispanics
- ULT welcomed new VPFA, has long history in Colorado and well connected with legislature. He is working with system office in preparing the budget for next year and moving forward.

- Budget, we were about 5 million short and the system has discussed transferring 6 million for this year. The 3.3 cut was based on flat enrollment. And 6 percent tuition increase. If lower enrollment or less tuition increase, then there could be additional cuts

UBB report

- UBB is working on revising the prep documents to better reflect what data we have and can have

Faculty Executive Senate

- Part of the meeting was open and part of it was closed. The President and Provost both attended and there were lots of questions about South metro Academic affairs, etc. the usual reports were delayed to make more time for the discussion.

UBDE

- UBDE is working towards a report on the campus climate survey and there is an upcoming spiritual fair

Search Committees

- Director of Admission search has candidates on campus last week. Both appeared to be good candidates.

Stronger as a Pack

- Two meetings recently held. One was about continuing after budget cuts. The committee is continuing. Thursday Feb 20th Stronger as a Pack will be sponsoring a family night at the Gold Dust

Professional development

- Looking at bringing in LinkedIn to present on how to use it to build yourself professionally, Career center will be co-sponsoring that. Discussed having a wellness evening, with multiple sessions from different kinds of events. If you have additional ideas please let us know. Maybe when the campus climate survey comes back we could build some around that

Retention Taskforce

- Theresa Farnham will be on Campus February 17 and 18, various subcommittees have continued to work on specific issues

4. New Business

- April 21st will be the annual employee recognition event. We will have an outstanding administrative professional awards. We revamped the process over the last year. Encourage everyone to make nominations, there were only a few last year and we want to increase that. If you have suggestions on outside evaluators, please pass them along.

Information Sharing

- College Goal Sunday is coming up. 2pm-4pm event to help with FAFSA. March 1 is the deadline for FAFSA and students will be unlikely to get work study if they apply after March 1.

Next Meeting: March 6, 2014 Dr. Wright is the scheduled speaker.

Submitted by: Patty Milner