

Administrative Professional Council (APC)

Monthly Meeting

October 10, 2013

Galeria Pequena

Present: Lia Sissom, Patty Witkowsky, Niki Whitaker, Tracy Samora, Catherine Duncan, Chris Fendrich, Bob Ojeda, Keli Hibbert, Louis Minatta

Meeting called to order 9:05

September Minutes not approved. Wait for quorum at November meeting.

Table conflict of interest until next time. Bob and Cathee had questions and said the training would be offered again.

Committee Reports

University Leadership Team- ULT discussed enrollment. For Fall 2013, there is a decrease of 2.7% (4,669 students) and down 3% FTE. First Generation students are 25% of the student body. Retention is at 63.2% which is up from last year. There are 790 freshmen including the Summer Scholars. This number is low. Students who take 12 credits are not retained as much as those at 15 credits. The number of international students is up. President Di Mare requested CCHE enrollment information for comparison.

System Support of \$3million and \$500,000 from reserve is within the window for the budget. Questions were asked about the Drop For Non-Payment and retention numbers. The Dallas trip was successful and could happen again not next year but the year after. There will be a ULT meeting next week.

University Budget Board- At the September 25, 2013 meeting, UBB looked at the PREP process and discussed restructuring recommendations to the budget. Marty will come to the next meeting.

Faculty Senate- Discussed course changes.

University Board of Diversity and Equality- The current members checked their term limits and brought up questions about appointing new representatives. Once new representatives are identified and meet once, the meetings will be announced to campus, so more people can attend. Separate meetings will take place for confidential matters. They are looking for a firm to analyze the Campus Climate Survey data.

Strategic Planning- The committee is refining the plan based on the feedback. The revised plan will be shared in early November.

Current Campus-wide Search Committees
Housing Director will be sent out again

Professional Development- Verbal Judo should take place in November.

Social Event- Tracy has arranged the Fall Mixer for October 16, 2013 on the back patio of The Gold Dust from 5:30 to 8:00. There will be appetizers, tea, and lemonade. Tracy will take door prize donations. Niki will send out the invite.

Marketing Committee- Resuming meetings today. Probably \$80,000 left. There are 2.5 people on contract for this year.

Retention Task Force- Met with Teresa Farnum and set up sub-committees focusing on underprepared, low performing, distance, and financially in need students.

Stronger as a Pack- School Spirit Competition: Chris Fendrich, first place; Patty Witkosky, second place; Trisha Macias, third place. Make it Happen applications were due yesterday. There will be a food drive in November.

Enrollment Management- Met with new VP of Enrollment Management. Suspended until decision made on who should serve.

Parking Ticket Appeals- regular meetings set.

Presentation- Jon Ullman sent information about the Tower location in Colorado Springs and provided information about the increased offerings. Reminder: Ribbon Cutting, Thursday, October 24, 2013 at 3:00.

Social Norming Campaign- recap from Andy Koen's presentation on the perceptions of students and student behavior. Quatisha Franklin is here this year to coordinate. Patty added that they have a grant from the NCAA.

Announcements- Bob shared that CSU-Pueblo has been named on the Military Friendly Schools in the Nation list for 2013.

Lia brought up the equity study and asked if there is an APC group. Lectures and Administrative/Professionals will not be a part because the focus appears to be on faculty with a group lead by George Dalm. APC will consider meeting with the consultant and forming a group. The results are expected in April. We would like equitable adjustments that make sense. Louis brought up that because we didn't raise tuition, the peer institutions are different than we have looked at in the past. The Executive Committee will discuss this in the next meeting.

Patty brought up equity related issues for people who have been assigned interim assignments and the inconsistencies and considerations for the positions including indefinite interims and direct appointments. Chris pointed out that there is a process for pay for additional duties, but the manager has to do it.

Meeting Adjourned at 9:40am