

MINUTES of APC

April 5, 2012

Call to order: Meeting of the APC was held in the President's Dining Room on April 5, 2012. The meeting convened at 9:36 a.m., Nicky Damania, Chair, presiding and Barbara Painter, secretary.

March 1, 2012 minutes – Nicky made a motion to approve the minutes as submitted. Barbara seconded the motion to pass. Motion passed by unanimous vote.

Attendees: Laura Barela, Nicky Damania, Chris Fendrich, Corrin Garcia, Doreen Gonzales, Keli Hibbert, Kim Hill, Trisha Macias, Barb Painter, Katie Velarde, Niki Whitaker, and Michelle Fraser-Mills.

Guest Speaker report:

Kim Hill (Office of External Affairs): Kim discussed with the APC information regarding the upcoming commencement ceremony.

There are approximately 560 students scheduled to walk on May 5th. Kim anticipates that there will be at least another 150 that still need to order caps and gowns. Distribution will be in the bookstore all day on May 3rd and 4th.

Posters will be placed around campus encouraging students to complete the exit survey.

This will be CSU-Pueblo's last year of sharing costs of the Event Center with Pueblo Community College for commencement purposes. CSU-Pueblo saves approximately \$10k in this joint effort. Support to have commencement on campus is evident however, there are some items of concern: initial cost, capacity, and inclement weather if held outdoors. Discussions will be ongoing.

Commencement is Saturday, May 5th @ 10 a.m. This year's speaker is Jean Dubofsky, the first woman to serve the Colorado Supreme Court. If you are interested in volunteering, please call Kim Hill or Veronica Trujillo. Gates open at 8 a.m. first come, first served.

Board and committee reports:

ULT: Nicky shared that there was discussion at ULT regarding business cards. Business cards can be ordered online; however, a policy for who can order and approve charges for business cards needs to be developed. ULT will continue to further discuss this topic.

Nicky shared that the System has entered into a partnership with Hewlett Packard to become the new computer hardware provider for schools within the System. The contract signing date is set for May 1st.

Four-Year Incentive: President Di Mare has determined that the four-year incentive program will dissolve after fall 2012. Data does not support that students were incentivized, but rather that they would have finished in four years regardless.

Nicky added that Dr. Di Mare is creating a Chief of Staff position to be filled by a faculty member. This new position will take some responsibilities off the president and will be for a one-year period.

Summer flex schedule: President Di Mare will determine if it will be an option or not for this year.

Pay Increase: everyone on campus will receive a flat pay increase for AY 2012-13. Classified staff will receive a one-time bonus. Salary increases still need to be discussed and approved by the Board of Governors. It was also discussed that the University will be operating at deficiency for the next three years. In an effort to

get us, back on track, Dr. Di Mare has hired a retention consultant (Teresa Farnum) and she will also hire a recruitment consultant.

UBB: Next meeting is April 11th.

Faculty Senate: Discussion of student evaluations will occur at the next meeting. New officers will also take their positions at the next meeting.

New Business:

Search Firm Committee: choosing from three firms, interviews of the firms will occur in late April.

VPFA Committee: has had two meetings thus far. They are working on the job description and identifying the process and time line. The goal is to have three or four candidates come to campus in the fall, after August. Discussions about qualifications, salaries, advertisement, etc. have taken place. Kristy Proctor will serve as Chair of the committee.

Provost Committee: Carol Foust is Chair of the committee. The job description is complete and ready to be posted.

Thursday, April 5th – Latino Chambers After Hours on campus.

Elections for APC one-year appointments – nominations at the June meeting.

Adjournment: The meeting was adjourned at 10:30 a.m.