**Administrative Professional Council (APC)**

*Wednesday, February 12th*

*Meeting Agenda*

*10:00–11:00am, OSC 006 (Great Plains)*

1. **Motion to commence meeting**

Tracy motioned to open. Haley seconded.

* 1. **Review and approval of minutes**

Emily motioned to approve, Tracy seconded. Approved

1. **Committee Updates** 
   1. **University Committees Reports**
      1. **Professional Development/Social Events (APC Executive Committee)** 
         1. **True Colors Training Update (If Available)** Update coming in March from Adam, currently working with HR on logistics –actually called Real Colors
         2. **Self Defense Workshop Update (Haley Robinson)** Legal is working with Haley for liability waiver. We will have update next month, but we do have an individual willing to put on the workshop. Will have information soon!
         3. **Adopt-A-Highway Update (Kathryn Starkey)** Working with the state still for contract to be put through.
      2. **University Leadership Team (Tracy Samora, Derek Lopez, Emily McElwain, Abby Davidson)**
         1. **Recap on Emergency Preparedness Exercise on Monday, January 20th** Exercise at the Joint Information Center, held at the Sheriff’s Office. Great partnership with Sheriff’s Office. The exercise was a weather related event. ULT was able to understand the gravity of the decision making skills required to make a weather related decision. 2 hour scenario walk-through. Also found out that CSU-Pueblo can be a community wide secondary host space for the city in the case of an emergency.
         2. **Next Meeting Thursday, February 20th**
      3. **President’s Budget Advisory Committee (Abby Davidson)** Waiting for the approval from the state for the upcoming fiscal year allocations. Abby will give update at next meeting.
         1. **Next Meeting will be scheduled after state appropriation for FY21 is announced**
      4. **Equity Matters and Updates (Kat Abernathy)** Not present.
         1. **Next APC Compensation Committee Meeting Wednesday February 19th**
         2. **Admin Pro Evaluation Tool (Michelle Gjerde)** Michelle Gjerde, Kat Abernathy, and Marie Humphrey are on a sub-committee. They believe this tool is too long and cumbersome. They’ve identified another sheet that was formerly used to look at other tools that can help coincide with merit. Kat will be sending out a survey that helps identify what tool to use and what needs we have as a campus.
      5. **Search Committee Updates and New Staff Introductions (APC Group)** Heather Cornell with TRiO, Keelan Bailey new Creative Director. Emily McElwain is chairing Custodial III, Elena is chairing Custodial II. Jennifer Martin White is the new Employee Relations Specialist. Nicole Suaze is the new Title V program coordinator. Sandy Bandamere, Lab Coordinator in Life Science.
      6. **APC Foundation Scholarship and Fundraising Activities (APC Executive Committee)**
         1. **Reconvened APC Scholarship Committee - Updates (Megan Mueller, Chad Pickering, Heather Cornell)** Reconvene and meet later this month to distribute the scholarships. Possibly do a Chipotle fundraiser for APC scholarship.
         2. **Chipotle APC Scholarship Fundraiser (Megan Mueller)** More info next month.
      7. **Upcoming Events and Opportunities**
         1. **Suit Up at JC Penny Sunday, February 16th 5-8pm (Michelle Gjerde)** Michelle wants 200 people there. You can go early and pick out your items and reserve them.
         2. **“Create Your Story”/Spring Career Fair February 26th (Michelle Gjerde)** New event taking the place of Spring Career Fair. Before, during, after of the student’s career. Combination of everything and partnered with Alumni for networking. Headshots are available as well.
         3. **Science Olympiad Saturday, February 29th (Abby Davidson)** Leap Day! Abby is looking for volunteers for 700-800 students. Would welcome anyone’s participation.
         4. **February Free Fitness Class – Water Fitness Wednesdays 5:30pm & February Fitness Challenge (Emily McElwain)** Don’t have to have a membership for the Rec or pay a day fee. If you have any feedback about the pool, they’d love to hear it!

Encourage your students to participate in the survey that coincides with HLC. All students received the survey to their inbox, please encourage them to fill out the info. Students can be entered into a drawing to win $250 scholarship for next fall.

Lose 10 in 5. Event is Thursday at 5pm and Friday at 2pm. $20 for each person or bring a friend and it is $10/per person.

TriO event Friday, February 28th. Donuts, yogurt, coffee 8-10am. Collection donations for the new homeless shelter.

Saturday, February 15th Alumni night for basketball. 1&2pm for alumni game. Basketball games—women play at 5:30pm and men play at 7:30pm. 1961 championship team will have 3 members coming back.

Alumni Association Team of the Year and Educator Hall of Fame on March 5th.

1. **New Business** 
   1. **Outstanding Administrative Professional Employee of the Year Nominations (Tracy Samora)** Opening up that process next week (Feb. 17th) nominate colleagues and individuals. Normally open it for a committee with former winning recipients and outside campus individuals to help. We’ll see something in our inbox next week.
      1. **Nominees and Winners announced at April 15th Faculty/Staff Recognition Luncheon**
   2. **Guest Speaker: Dr. Paul Plinske to provide updates on Athletics**

Sharing in depth and layering process of Athletics here at CSU-Pueblo. 308 NCAA DII schools that compete across the country. Most schools that compete—in NCAA DIII which has well over 500 schools that compete. We have the ability to offer scholarships up to the full tuition level all the way down to the walk-on level. Athletics did a SWOT analysis with Dr. Paul within the first month of him joining CSU-Pueblo, this was done in unison with Vision 2028. CSU-Pueblo has 580(ish) student-athletes. That does not include the 34(ish) students for Cheer and Dance that fall under the umbrella of Athletics. Over 90 coaches within the department and they also oversee Athletic Training which falls under the department. Hashtags-- #SteelCityStrong, #DevelopingChampions –we want students to do well in the classroom, on the mat, in the gym, in the pool, and our in the community. We’re not recreational, we’re very competitive. We want to be an athletic powerhouse. We want to win the RMAC cup, haven’t yet but that’s the goal and eventually win the Director’s Cup. More than anything we put the student before the athlete. We are here for academic opportunity, we want our students to graduate. Athletics contracted with an outside agency to help survey our student-athletes upon the completion of their season—students are given a email survey as soon as they walk into the room and are given a 100 question survey to help analyze student’s experience on the campus and their experience as student-athletes with the Athletic Department. 3.07 GPA overall, 109 students above 3.5. 10 Academic All-Americans. 5th in RMAC, 36th in Learfield (out of 308 schools nationwide), 27 All-American performances, 7 national champions. 3,918 community service hours (roughly 5 hours per student-athlete) now has been increased to 10 hours per student-athlete which includes attendance at games and other expectations with the department. YMCA Jr. ThunderWolves, Pack the Park, KaBoom! 42,663 attended Pack football game. 33% increase from prior year. Generated $249,499 in football ticket sales, parking, concession and wearables. Raised $3.65 million in private donations (this is through 4 individuals). Accumulated $565,221 in corporate sponsorships. Bought new 55-passenger bus, 37-passenger bus and renovated existing two people movers. New video board—bigger than just Athletics. This will dramatically impact the Commencement experience. Track is 12 years old—the track has already been removed and they will begin tilling next week. They’re going to evaluate the bedrock. Anticipated completion date of June 1, must be paid by June 15. What benefit does this have to Vision 2028? Extra events, outside track meets, recruiting, and revenue generation that benefits the entire campus. Updates to the Rawlings Sports complex--$3.3-$3.5million dollars worth of work to update. Field, turf, lights, back wall, asthetics, etc. Indoor hitting complex will be the next piece of the update rather than our baseball and softball teams traveling to the Colorado State Fair to practice indoors. 22 sports, which is the second highest in the RMAC. The average student-athlete receives $5,000 scholarship. 5 year model of balancing budget plan. Combination of reducing expenses, increasing revenue (gate receipts, fundraising, adding University support (E&G) and student fees. 1. Attain our academic, athletic and community service objectives. 1. Create financial sustainability. 3. Coach our leaders to act like champions. 4. Build on our student-athlete experience.

1. **Next Meeting**
   1. **Wednesday, March 11th** 
      1. **Guest Speaker: Dr. William Folkestad to provide updates on CHASS**
2. **Motion to Adjourn Meeting**

Tracy motioned to adjourn. Justin seconded.

APC Members In Attendance:

Abby Davidson

Adam Pocius

Frank Milavec

Linda Hannafious

Kristi Maia

Nicole Suazo

Sarah Lawson

Lee Saunders

Aolany Navas-Griggs

Andrew Huggins

Cody Engelhouse

Paul Valdez

Scott Skinner

Juliette Morgenson

Sandy Brice

Violeta Hernandez

Gina Ferguson

Ainsky Holloman

Reginald Harel

Elena Michalski

Anna Rios

Greg Hoye

Haley Sue Robinson

Denise Henry

Heather Cornell

Adam Avina

Megan Mueller

Michelle Gjerde

Kassidy Monk

Dax Charles

Paul Plinske

Jacob Buchholz

Dax Larson

Jackie Wallgren

Justin Hiniker

Thomas Lucero

Chad Pickering

Sandy Bandimere

Emily McElwain

Marie Humprhrey